

STATE OF OKLAHOMA  
INDIVIDUAL REQUEST FOR CONTINUING EDUCATION CREDIT

Oklahoma Real Estate Commission  
 Denver N. Davison Bldg.  
 1915 N. Stiles Ave, Suite 200  
 Oklahoma City, Oklahoma 73105-4919  
 (405) 522-3387 Toll Free (866) 521-3389  
 Fax (405) 522-8564

LICENSEE NAME		OKLAHOMA REAL ESTATE LICENSE NUMBER	LICENSE TYPE
COMPLETE MAILING ADDRESS (STREET, CITY, STATE, AND ZIP CODE)			
E-MAIL ADDRESS		BUSINESS PHONE NUMBER	FAX NUMBER
LIST ALL NON-APPROVED COURSES FOR WHICH CREDIT IS REQUESTED. ATTACH A SEPARATE SHEET FOR EACH REQUEST			
COURSE TITLE		HOURS	DATE OF COURSE COMPLETION
LOCATION AND ADDRESS OF COURSE SPONSER(S)			
<p><b>YOUR REQUEST WILL NOT BE CONSIDERED WITHOUT THE FOLLOWING ITEMS:</b></p> <ol style="list-style-type: none"> <li>1. Course Outline</li> <li>2. Sample of the advertising used for to promote the course</li> <li>3. Background information on course instructor(s)</li> <li>4. Course completion certificate or certified college transcript NOTE: Course certificates must list the course title, date of completion, number of hours and the licensee's name.</li> </ol> <p>You are requesting that the OREC consider the above listed course for real estate education credit. If you submit a request without the required attachments your request will be delayed until all of the information is received. You will be notified if your course is approved for credit, or determined not to comply with the education requirements. Courses completed prior to the date of your current license period will not be considered for credit. Course must be a minimum of one hour.</p>			
<b>DO NOT WRITE BELOW THIS LINE – FOR OREC USE ONLY</b>			
You were granted _____ Elective Hours and/or _____ Core Hours toward your Oklahoma continuing education for the renewal period ending _____			
Approved by:		Date:	
<p><b>Note: Oklahoma law requires that all active licensees complete nine (9) elective hours and twelve (12) required hours, which must include each of the following subjects: Fair Housing, Broker Relationship Act, Ethics and a Hot Topic. Brokers that hold or have held at any time during their licensee period the designation of Broker Manager (BM), Branch Broker (BB) or Broker Proprietor (BP) must complete a fifteen (15) hour Broker-in-Charge (BIC) course and six hours in two of the required subjects. All credit must be earned during the current license period.</b></p>			