



OKLAHOMA REAL ESTATE COMMISSION

REQUEST FOR ISSUANCE of an **INACTIVE** PROVISIONAL SALES ASSOCIATE or SALES ASSOCIATE LICENSE (New Applicant)

Please type or print clearly using blue or black ink only

Fee Information Below

I hereby request the issuance of my license on **inactive** status. I understand that while my license is on inactive status, I cannot engage in any real estate transaction requiring a real estate license, and subsequently cannot receive any real estate commissions or referral fees while on inactive status.

Name _____
(Last) (First) (Middle)

Home **Mailing** Address _____
(City) (State) (Zip + 4)

Preferred Contact Number _____ Email _____

I respectfully request the issuance of my license on **inactive** status for the following reason(s):

Signature _____ Date _____

NOTICE:

1. While on inactive status, you must still pay the regular renewal fees.
2. If you are obtaining a **PROVISIONAL SALES ASSOCIATE (PSA)** license, you must complete the Provisional Post-License Course of Real Estate, Part II of II prior to the expiration date of your PSA license. If you fail to complete the education before the expiration date of your license, your license will expire. **A PSA license is not renewable.**
3. When you are ready to activate your license, you must complete the appropriate form, pay the required fee, and subject to meeting continuing education requirements before the Commission can activate your license. Forms are available on the OREC website and you should contact the Commission for assistance in determining which form you will need to complete.
4. Please keep the Commission advised of your current home mailing address. The Commission will send all mail to your home address of record while you are on inactive status.

THIS SPACE FOR OREC USE ONLY

Fee Information

Provisional Sales Associate License Fee \$75.00

Sales Associate License Fee \$110.00