Charla J. Slabotsky
Executive Director

Mary Fallin
Governor

OKLAHOMA REAL ESTATE COMMISSION

REQUEST FOR ISSUANCE OF AN ACTIVE PROVISIONAL SALES ASSOCIATE OR SALES ASSOCIATE LICENSE

(New Applicant)

Type or print clearly. Please use blue or black ink only. **FEE AMOUNT – SEE BELOW**

Name of Applicant _____
(Last) (First) (Middle)

Home Mailing Address _____
(City) (State) (Zip + 4)

Home Telephone Number (___)_____ e-mail _____

The undersigned is eligible as a new applicant and requests the Oklahoma Real Estate Commission to issue an active license as a **Provisional Sales Associate or Sales Associate**, as defined in the Oklahoma Real Estate License Code, to be associated with the undersigned BROKER.

I hereby request the Oklahoma Real Estate Commission to issue my license as a real estate associate to:

☐ Proprietor Broker ☐ Corporation ☐ Partnership ☐ Association ☐ Branch Office

Business Name _____ _____
(Name of Proprietor Broker, Corporation, Partnership, Association or Branch Office) (License Number)

Business Address _____
(City) (State) (Zip + 4)

Business Mailing Address _____
(PO Box only) (City) (State) (Zip + 4)

Business Telephone Number (____)_____

BROKER and ASSOCIATE jointly state that they have entered into an agreement clearly defining the duties and responsibilities of each party and said agreement will remain in effect until such time as either party hereto may give the Commission notice of lawful termination.

_____ _____
Signature of Associate Date

_____ _____
Signature of Broker Date

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Fee Amount Due

Provisional Sales Associate License Fee ☐ $ 75.00

Sales Associate License Fee ☐ $165.00

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OKLAHOMA REAL ESTATE COMMISSION

REQUEST FOR ISSUANCE of an INACTIVE PROVISIONAL SALES ASSOCIATE or SALES ASSOCIATE LICENSE

FEE AMOUNT – SEE BELOW

I hereby request that my license be issued on inactive status. I understand that during the time my license is on inactive status, I am prohibited from engaging in any real estate transactions that require a real estate license; therefore, I can not receive any real estate commissions or referral fees while on inactive status.

Type or Print Clearly – Please use blue or black ink only

Name_____
(Last) (First) (Middle)

Home Mailing Address_____
(City) (State) (Zip + 4)

Home Telephone Number (____)_____ e-mail _____

I request that my license be issued on inactive status for the following reason:

_____

_____

Signature _____ Date _____

PLEASE NOTE THAT:

1. While on inactive status, you will be required to pay regular renewal fees.
2. If you are obtaining a **PROVISIONAL SALES ASSOCIATE** license, you must complete the Provisional Post-License Course of Real Estate, Part II of II, prior to the expiration date of your Provisional Sales Associate license. If the education is not completed prior to the expiration of your license, your license will expire. **A Provisional license is not renewable.**
3. When you are ready to activate your license you will be required to complete the appropriate form, remit the required fee, and you may be subject to meeting continuing education requirements before your license can be activated. Forms are available at the Commission office.
4. Please keep the Commission advised of your current home mailing address. All mail will be directed to your home address while you are on inactive status.

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FEE AMOUNT DUE

Provisional Sales Associate License Fee	☐ $ 75.00
Sales Associate License Fee	☐ $110.00