



OKLAHOMA REAL ESTATE COMMISSION

CHANGE STATUS TO INACTIVE

Please type or print clearly using blue or black ink only

Fee: There is no fee for this service

I hereby request the placing of my license on **inactive** status. I understand that while my license is on inactive status, I cannot engage in any real estate activities requiring a real estate license, and subsequently cannot receive any real estate commissions or referral fees while on inactive status, unless I earned the commission while on **active status**.

Name _____
(Last) (First) (Middle) (License Number)

Home Street (Physical) Address _____
(City) (State) (Zip Code + 4)

Home **Mailing** Address _____
(City) (State) (Zip Code + 4)

Home Telephone Number _____ Cell Phone Number _____

Work Telephone Number _____ Email _____

I respectfully request the placing of my license on inactive status for the following reason(s):

(Signature)

(Date)

Important Information:

1. If you would like an inactive pocket card, return this completed form with a fee payment **\$7.50**. The Commission will send you a new pocket card to you at the home **mailing** address noted above.
2. There is no fee required to place your license on inactive status. **However**, to prevent your license from lapsing, you must submit the license renewal fee when it comes due.
3. If you are canceling active status as an associate or branch office broker, your broker must complete and return an "Associate Release of Association" form.
4. It is imperative that you notify the Commission in writing every time you have a change of address.

THIS SPACE FOR OREC USE ONLY