



"Dedicated To Providing Quality  
Customer Service"

## OKLAHOMA REAL ESTATE COMMISSION

### CHANGE STATUS TO INACTIVE

**Fee: None**

I hereby request that my license be placed on inactive status. I understand that during the time my license is on inactive status I am **prohibited** from engaging in any real estate activities which require a real estate license; therefore, I cannot receive any real estate commissions or referral fees while on inactive status unless the commission was earned while I was on **active status**.

**Type or print clearly, using blue or black ink only.**

Name \_\_\_\_\_  
(Last) (First) (Middle) (License Number)

Home Street Address \_\_\_\_\_  
(City) (State) (Zip Code + 4)

Home Mailing Address \_\_\_\_\_  
(City) (State) (Zip Code + 4)

Home Telephone Number (\_\_\_\_) \_\_\_\_\_ Cell Phone Number(\_\_\_\_) \_\_\_\_\_

Work Telephone Number (\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_

I request that my license be placed on inactive status for the following reason:

\_\_\_\_\_

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**Important Information:**

1. If you desire an inactive pocket card, return this completed form and fee of seven dollars and fifty cents (\$7.50). A new pocket card will be issued and mailed to you at the above home mailing address.
2. A fee is not required to place your license on inactive status. To prevent your license from lapsing, you must submit the license renewal fee when it comes due.
3. If you are canceling active status as an associate or branch office broker, your broker must complete and return an "Associate Release of Association" form.
4. It is imperative that you notify the Commission in writing every time you have a change of address.

**THIS SPACE FOR OREC USE ONLY**