

OKLAHOMA INDIGENT DEFENSE SYSTEM
Regular Board Meeting

AGENDA

Date: Friday, October 16, 2020

Time: 10:00 a.m.

Due to COVID-19 precautions, this Oklahoma Indigent Defense System Board meeting shall be held as a virtual meeting conducted remotely via videoconference and teleconference pursuant to the Oklahoma Open Meeting Act, as amended by Oklahoma Senate Bill 661. No physical meeting site will be designated or provided.

Public access to view and hear this meeting will be provided through a videoconference internet link and application as described below. Audio access is also available via telephone as described below.

Public videoconference access will be monitored by the Oklahoma Indigent Defense System to ensure that if the internet connection is lost or interrupted, the meeting will be stopped and not resumed until the connection is restored. In such a circumstance, if the internet connection is not restored within thirty (30) minutes, the meeting will be deemed adjourned at the time the connection was lost and the meeting shall be reconvened at 1:30 p.m. on the same date (Friday, October 16, 2020) as identified for this originally scheduled meeting. If an internet connection cannot be restored at the time scheduled to reconvene the meeting on this date, the meeting will be stopped and a special meeting shall be scheduled.

Public meeting access internet link:

<https://global.gotomeeting.com/join/952981037>

If new to GoToMeeting, you can download the app and be ready when the meeting starts:

<https://global.gotomeeting.com/install/952981037>

Dial-in telephone no.: +1 (224) 501-3412

Access Code: 952-981-037

Access to public materials shared in the open meeting will be available on the Oklahoma Indigent Defense System website at: <https://www.ok.gov/OIDS/>

Open Meeting Board Member Remote Attendance via Videoconference:

Jake Jones, Chair

Open Meeting Board Member Remote Attendance via Teleconference:

Don Pope, Vice-Chair
Pat Cornell
Pat Moore

NOTE: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

NOTICE OF BOARD MEETING.

CALL TO ORDER.

1. Review of Minutes for Regular Board Meeting Held May 15, 2020.
 1. *Discussion*
 2. *Board Action*

2. Consideration and Approval of Proposed Master Budget for Fiscal Year 2021.
 1. *Presented by Craig Sutter, Executive Director*
 2. *Discussion*
 3. *Board Action*

3. Request by Non-Capital Trial Contractors to Approve the Removal or Addition of Participating Attorneys to Contracts:
 - A. Request of William Lane Fitz, Esq. to add Jeffrey S. Coe, Esq., as a Participating Attorney to the FY-2020 Logan County Contract.
 1. *Presented by Tim Laughlin, Division Chief*
 2. *Discussion*
 3. *Board Action*

4. Consideration and Approval of Solicitation of Offers to Renew Fiscal Year 2021 Legal Representation Contracts for Fiscal Year 2022:
 - A. Schedule for Solicitation and Considering Offers to Renew.

B. Memorandum for Soliciting Offers to Renew Existing Fiscal Year 2021 Non-Capital Legal Representation Contracts for Fiscal Year 2022.

1. *Presented by Tim Laughlin*
2. *Discussion*
3. *Board Action*

5. Executive Director Report.

1. *Presented by Craig Sutter, Executive Director*
2. *Discussion*

6. Establishment and Adoption of 2021 Regular Board Meeting Schedule in Accordance with 25 O.S. § 311 (A) (1).

1. *Presented by Lisa Vegh, Board Secretary*
2. *Discussion*
3. *Board Action*

7. Consideration and Approval of Oklahoma Indigent Defense System Fiscal Year 2021 Annual Report.

1. *Presented by Angie Cole, Deputy Executive Director*
2. *Discussion*
3. *Board Action*

8. Financial Reports - Paid Claims Reports for May 1, 2020 through September 30, 2020.

1. *Presented by Cary Cundiff, Chief Finance Officer*
2. *Discussion*
3. *Board Action*

9. Agency Division Reports for May 1, 2020 through September 30, 2020. (*Informational Only*)

- A. Capital Trial Division (Tulsa) Report(s)
- B. Capital Post-Conviction Division Report(s)
- C. Homicide Direct Appeals Division Report(s)
- D. General Appeals Division Report(s)
- E. Capital Trial Division (Norman) Report(s)
- F. Non-Capital Trial Division Report(s)

10. New Business: Any Matter Not Known About or Which Could Not Have Been Reasonably Foreseen Prior to the Time of Posting (25 O.S., § 311(9)).

ADJOURN

NOTICE OF POSTING

Date/Time: October 15, 2020 @ 9:45 a.m.

Location: Oklahoma Indigent Defense System
111 North Peters Ave., Suite 500
Norman, Oklahoma 73069

By: 
Lisa Vegh, Recording Secretary