

OKLAHOMA INDIGENT DEFENSE SYSTEM
Regular Board Meeting

AGENDA

Date: Friday, September 21, 2007

Time: 10:00 a.m.

***Location: Oklahoma Indigent Defense System
1070 Griffin Drive
Norman, Oklahoma***

NOTE: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

NOTICE OF BOARD MEETING.

CALL TO ORDER.

1. Review of Minutes for Regular Board Meeting Held May 18, 2007.
 - a. *Discussion*
 - b. *Board action*
2. Executive Director Reports.
 - A. Status of the Budget
 1. *Presented by Jim Bednar, Executive Director*
 2. *Discussion*
 3. *Board Action*
3. Consideration of Proposed Master Budget for Fiscal Year 2008.
 - a. *Presented by Jim Bednar and David Page*
 - b. *Discussion*
 - c. *Board Action*
4. Consideration of Soliciting Offers to Renew Fiscal Year 2008 Legal Representation Contracts for Fiscal Year 2009.
 - A. Schedule for Soliciting and Considering Offers to Renew.
 1. *Presented by Tim Laughlin, Division Chief*
 2. *Discussion*
 3. *Board Action*

- B. Memorandum for Soliciting Offers to Renew Existing Fiscal Year 2008 Non-Capital Legal Representation Contracts for Fiscal Year 2009.
 1. *Presented by Tim Laughlin, Division Chief*
 2. *Discussion*
 3. *Board Action*

- C. Information to be Provided to Board in Considering Offers to Renew.
 1. *Presented by Tim Laughlin, Division Chief*
 2. *Discussion*
 3. *Board Action*

5. Establishment and Adoption of 2008 Regular Board Meeting Schedule in Accordance with 25 O.S. § 311 (A) (1).
 - a. *Presented by Jim Bednar, Executive Director*
 - b. *Discussion*
 - c. *Board Action*

6. Financial Reports - Paid Claims Reports for May through August 2007.

Presented by David Page, Chief Administrative Officer
Information Only - No Board Action Required

7. Board Ratification of Interim Approval of Request of Don Haslam, Esq., to Add Cori R. Grayson, Esq., to the Fiscal Year 2008 Contract for Choctaw, Pushmataha and McCurtain Counties as a Participating Attorney.
 - a. *Presented by Tim Laughlin, Division Chief*
 - b. *Discussion*
 - c. *Board Action*

8. Consideration of Request by Don Haslam, Esq., to Add Tom Mortenson, Esq., as a Participating Attorney to the FY2008 Choctaw, Pushmataha and McCurtain County Contract.
 - a. *Presented by Tim Laughlin, Division Chief*
 - b. *Discussion*
 - c. *Board Action*

9. Consideration of Request by D. Michael Haggerty, II, Esq. to Remove Don Michael Haggerty, Esq., from the Fiscal Year 2008 Contract for Bryan County as a Participating Attorney.

- a. Presented by Tim Laughlin, Division Chief*
 - b. Discussion*
 - c. Board Action*

10. Consideration of Request by Scott Hickman, Esq., to Add Angela Jones, Esq., to the Fiscal Year 2008 Adair County Contract as a Participating Attorney.
 - a. Presented by Tim Laughlin, Division Chief*
 - b. Discussion*
 - c. Board Action*

11. Consideration of Request by James Cosby, Esq., to Add Angela Jones, Esq., to the FY2008 Cherokee County Contract as a Participating Attorney.
 - a. Presented by Tim Laughlin, Division Chief*
 - b. Discussion*
 - c. Board Action*

12. Consideration of Request by W. Mark Hixson, Esq., and Bill James, Esq., to Add Will D. Bradley, Esq., as Participating Attorney and to Remove Earlene Reeves Mitchell, Esq., as Participating Attorney from their respective FY2008 Canadian County Contracts.
 - a. Presented by Tim Laughlin, Division Chief*
 - b. Discussion*
 - c. Board Action*

13. Consideration of Request by Rob L. Pyron, Esq., to Add Paul Choate, Esq., as a Participating Attorney to the FY2008 Seminole and Hughes County Contract.
 - a. Presented by Tim Laughlin, Division Chief*
 - b. Discussion*
 - c. Board Action*

14. Consideration of Request by Albert. J. Hoch, Jr., Esq., to Add Branden Carey, Esq., as Participating Attorney, to the FY2008 Caddo County Contract.
 - a. Presented by Tim Laughlin, Division Chief*
 - b. Discussion*
 - c. Board Action*

15. Consideration of Request by Patrick T. Layden, Esq., to Add Timothy E. Mills, Esq., as a Participating Attorney to the FY2008 Latimer and Pittsburg County Contract.
 - a. *Presented by Tim Laughlin, Division Chief*
 - b. *Discussion*
 - c. *Board Action*

16. Consideration and Approval of Oklahoma Indigent Defense System Fiscal Year 2007 Annual Report. *(Submitted Separately)*
 - a. *Presented by Craig Sutter, Deputy Executive Director*
 - b. *Discussion*
 - c. *Board Action*

17. Consideration and Approval of Oklahoma Indigent Defense System Fiscal Year 2008 Affirmative Action Plan and Fiscal Year 2007 EEO Report. *(Submitted Separately)*
 - a. *Presented by Jessica Reason, Administrative Assistant*
 - b. *Discussion*
 - c. *Board Action*

18. Consideration and Approval of Oklahoma Indigent Defense Agency Salary Schedule.
 - a. *Presented by Craig Sutter, Deputy Executive Director*
 - b. *Discussion*
 - c. *Board Action*

19. Discussion of *Lance Casey v. Oklahoma Indigent Defense System, et al.*, Case No. CIV-05-294-R, United States District Court, Western District of Oklahoma.
 - a. *Presented by Craig Sutter, Deputy Executive Director*
 - b. *Discussion*

25 O.S. § 307(B)(4). *Executive Sessions. Confidential communications between a public body and its Attorney concerning a pending investigation, claim, or action if the public body, with the advice of its Attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.*

25 O.S. Section 307(B)(7). *Executive Sessions. Discussing any matter where disclosure of information would violate confidentiality requirements of State or Federal law.*

20. Agency Division Reports for the period May through August 2007.
- A. Capital Trial Division (Tulsa) Report(s)
 - B. Capital Post-Conviction Division Report(s)
 - C. Capital Direct Appeals Division Report(s)
 - D. General Appeals Division Report(s)
 - E. Capital Trial Division (Norman) Report(s)
 - F. Non-Capital Trial Division Report(s)

ADJOURN

NOTICE OF POSTING

Date/Time: _____

Location: Griffin Memorial Hospital
1070 Griffin Drive
Norman, Oklahoma 73071

By: _____
Angie Cole, Recording Secretary