

TITLE 25. OKLAHOMA AERONAUTICS COMMISSION
CHAPTER 25. AEROSPACE AND AVIATION EDUCATION GRANT PROGRAM

25:25-1-1. Purpose

The purpose of this chapter is to set forth the requirements and criteria for aviation education programs to receive funding from the Oklahoma Aeronautics Commission, and to establish the procedures to be followed by the Commission in the administration and enforcement of its duties under Title 3, Oklahoma Statutes, Section 85.

25:25-1-2. Requirements for receiving funding for an Aerospace and Aviation Education Grant Program

(a) The Oklahoma Aeronautics Commission shall identify and award grants to public schools, colleges, and universities, and execute contracts with private entities to promote aviation, aerospace, STEM education that have direct application to aviation, which includes the fields of science, technology, engineering and math, and careers in aviation and aerospace among Oklahoma students. All grant proposals must demonstrate a direct application to aviation.

(b) Each school, college, university, teacher or private entity must complete the Aviation Education Grant application located on the website of the Commission.

(c) A private entity or organization must also complete the Aviation Education Grant application and if their application is selected, enter into a contract with the Oklahoma Aeronautics Commission for the project. Additional contractual forms will also need to be completed.

(d) Applications must be submitted or postmarked no later than May 31st in order to be considered for the following fiscal year which starts July 1st. If May 31st occurs on a weekend or holiday, applications may be submitted on the next business day following the weekend or holiday.

(e) Applicants who receive approval must provide a Financial Audit Report and a Completion Report to the Oklahoma Aeronautics Commission, which documents the usage of funds and gives a detailed description of the program's implementation. The reports ~~is~~ are due within sixty (60) days of the completion of the program.

(f) If the Financial Report and Completion Report are not turned in within the sixty (60) day period, the applicant forfeits the remaining twenty percent (20%) or any outstanding balances.

(g) If an applicant forfeits money, the applicant is prohibited from applying for a grant the following year.

(h) Applicants may request a thirty (30) day extension if they are unable to submit the Financial Report and the Completion Report within the sixty (60) day period.

(i) The thirty (30) day extension request must be received within sixty (60) days of the completion of the program.

25:25-1-3. Criteria selection for applicants

(a) An applicant's program must have a direct application to aviation with the purpose of increasing aviation awareness by promoting science, technology, engineering, and

mathematics (STEM) education, or encourage Oklahoma students to pursue a career in the aviation/aerospace industry.

(b) Applications will be rated according to the following criteria listed in the application:

- (1) Program description
- (2) Grade levels served
- (3) Number of students involved
- (4) Program goals and objectives, must be directly linked to aviation
- (5) Curriculum/subject areas covered
- (6) Desired learning outcomes, must be directly linked to aviation
- (7) Student benefits
- (8) Measurements of success
- (9) Justification of need for the funding

(c) Applications will also be rated according to the following financial information provided by the applicant:

- (1) Total budget of the organization
- (2) Total budget of the program
- (3) Other contributors and the amount contributed
- (4) Percentage of the program that the Oklahoma Aeronautics commission is being asked to fund

25:25-1-4. Procedures for awarding funding to an Aerospace and Aviation Education Grant Program

(a) Staff will take up to sixty (60) days after the May 31st deadline date to review the applications based upon the above mentioned criteria. Applications will then be submitted to the Commission for approval at the next regularly scheduled Commission meeting.

(b) The Oklahoma Aeronautics Commission will make a partial payment of eighty percent (80%) upon completion of the program. The remaining twenty percent (20%) will be paid upon receipt of the Financial Audit Report and the Completion Report.