

**MINUTES OF A REGULAR PUBLIC MEETING**

*This regular meeting of the Alarm, Locksmith and Fire Sprinkler Industry Committee scheduled to begin at 9:00 a.m. on the 4<sup>th</sup> day of August was convened in accordance with the Oklahoma Open Meeting Act [25 O.S. §§ 301-314.]. Advance public notice was sent to the Secretary of State's Office by electronic transmission specifying the time and place of the meeting. Notice was also prominently posted at the Oklahoma Department of Labor's website at least twenty-four (24) hours prior to the meeting.*

PUBLIC BODY: Alarm, Locksmith and Fire Sprinkler Industry Committee

DATE: Wednesday, August 4, 2021

ADDRESS: Oklahoma Department of Labor  
3017 N Stiles  
Oklahoma City, OK 73105

CONTACT PERSON: Ruth Neville

TELEPHONE: (405) 521-6594

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**Agenda Item 1:**

**Call to order:**

Robby Hernandez, Chairman, called the meeting to order at 9:02 a.m.

**Agenda Item 2:**

**Roll call:**

ALFS Committee members present at roll call: Bernita Hart, Jeremy Caughman, Keith Shultz, Robby Hernandez, Kris Pettigrew, and Gary Holmes

Absent: Patrick Ivey, Duane Dyson, and Rick Bruder

A quorum was present.

ODOL Staff present: Bernita Hart, Cindi Buettner, Daniel Mares, Derek Lewis, Ruth Neville, and Gary Pitts

**Agenda Item 3:**

**Statement of Compliance with the Open Meeting Act**

Ruth Neville read aloud the Statement of Compliance with the Open Meeting Act.

**Agenda Item 4:**

**Introduction of new ALFS Industry Committee member**

Robby Hernandez introduced new committee member, Gary Holmes, who represents the Commercial Fire Alarms Industry.

**Agenda Item 5:**

**Review and approval/amend July 13, 2021 Meeting Minutes**

Kris Pettigrew made a motion to approve the July 13, 2021 Meeting Minutes. The motion was seconded by Keith Schultz.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Keith Schultz, Robby Hernandez, Kris Pettigrew, and Gary Holmes

No: None

Abstain: None

Motion approved.

**Agenda Item 6:**

**LIMITED public comments regarding only those companies and/or individuals seeking licensure, as listed in this agenda**

No public comments.

**Agenda Item 7:**

**Review of Company Applications**

Semper Vigiles, Inc.

No company representative was present. Kris Pettigrew made a motion to approve the company application for Semper Vigiles, Inc. The motion was seconded by Jeremy Caughman.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Keith Schultz, Robby Hernandez, Kris Pettigrew, and Gary Holmes

No: None

Abstain: None

Motion approved.

LD Security Services, LLC

No company representative was present. Kris Pettigrew made a motion to approve the company application for LD Security Services, LLC. The motion was seconded by Keith Schultz.

Roll call:

Yes: Bernita Hart, Keith Schultz, Robby Hernandez, Kris Pettigrew, and Gary Holmes

No: None

Abstain: Jeremy Caughman

Motion approved.

Advanced Security and Sound, LLC

No company representative was present. Jeremy Caughman made a motion to approve the company application for Advanced Security and Sound, LLC. The motion was seconded by Kris Pettigrew.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Keith Schultz, Robby Hernandez, Kris Pettigrew, and Gary Holmes

No: None

Abstain: None

Motion approved.

Custom Advanced Technology Security Solutions

Darrin Chambers was present to represent the company and answer questions from the Committee. Kris Pettigrew made a motion to approve the company application for Custom Advanced Technology Security Solutions. The motion was seconded by Jeremy Caughman.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Keith Schultz, Robby Hernandez, Kris Pettigrew, and Gary Holmes

No: None

Abstain: None

Motion approved.

**Agenda Item 8:**

**Alarm, Locksmith & Fire Sprinkler (ALFS) License approval**

Jeremy Caughman made a motion to approve the licenses issued in July 2021. The motion was seconded by Kris Pettigrew.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Keith Schultz, Robby Hernandez, Kris Pettigrew, and Gary Holmes

No: None

Abstain: None

Motion approved.

**Agenda Item 9:**

**Public Comments**

No public comments.

**Agenda Item 10:**

**Proposed Executive Session pursuant to 25 O.S. §307(B)(4) for confidential communications pursuant to §307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of State or Federal Law.**

Jeremy Caughman made a motion to move to Executive Session. The motion was seconded by Keith Schultz.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Keith Schultz, Robby Hernandez, Kris Pettigrew, and Gary Holmes

No: None

Abstain: None

Motion approved.

The Committee moved to Executive Session at 9:23 a.m.

**Agenda Item 11:**

**Adjourn from Executive Session, with a recorded vote and/or public action on any item of business considered by the Committee while in Executive Session**

Keith Schultz made a motion to adjourn from Executive Session and reconvene Regular Session. The motion was seconded by Kris Pettigrew.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Keith Schultz, Robby Hernandez, Kris Pettigrew, and Gary Holmes

No: None

Abstain: None

Motion approved.

The Committee reconvened Regular Session at 9:47 a.m.

**Action Resulting from Executive Session**

Shawn Lowry was not present at the meeting. No action taken.

Brandon Farrington was not present at the meeting. Kris Pettigrew made a motion to table action on the Trainee application for Brandon Farrington until the September 1, 2021 meeting. The motion was seconded by Jeremy Caughman.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Keith Schultz, Robby Hernandez, Kris Pettigrew, and Gary Holmes

No: None

Abstain: None

Motion approved.

Mona Ricci was present at the meeting to address Committee concerns regarding her application. Kris Pettigrew made a motion to approve Mona Ricci's Trainee application. The motion was seconded by Jeremy Caughman.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Keith Schultz, Robby Hernandez, Kris Pettigrew, and Gary Holmes

No: None

Abstain: None

Motion approved.

Jesus Muiz-Mata was not present at the meeting. Kris Pettigrew made a motion to table action on the Trainee application for Brandon Farrington until the September 1, 2021 meeting. The motion was seconded by Jeremy Caughman.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Keith Schultz, Robby Hernandez, Kris Pettigrew, and Gary Holmes

No: None

Abstain: None

Motion approved.

**Agenda Item 12:**

**New Business**

No new business.

**Agenda Item 13:**

Next regular meeting scheduled for Wednesday, September 1, 2021 at 9:00 a.m. at the Oklahoma Department of Labor.

**Agenda Item 14:**

**Adjournment**

Kris Pettigrew made a motion to adjourn the meeting. The motion was seconded by Keith Schultz.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Keith Schultz, Robby Hernandez, Kris Pettigrew, and Gary Holmes

No: None

Abstain: None

Motion approved.

Meeting adjourned at 9:50 a.m.