

**MINUTES OF A REGULAR PUBLIC MEETING**

*This regular meeting of the Alarm, Locksmith and Fire Sprinkler Industry Committee scheduled to begin at 9:00 a.m. on the 6<sup>th</sup> day of January was convened in accordance with the Oklahoma Open Meeting Act [25 O.S. § 301 -314.]. Advance public notice was sent to the Secretary of State’s Office by electronic transmission specifying the time and place of the meeting. Notice was also prominently posted at the Oklahoma Department of Labor’s website at least twenty-four (24) hours prior to the meeting.*

**PUBLIC BODY:** Alarm and Locksmith Industry Committee

**DATE:** Wednesday, January 6, 2021

**ADDRESS:** Oklahoma Department of Labor  
3017 N Stiles  
Oklahoma City, OK 73105

**CONTACT PERSON:** Jennifer McGraw

**TELEPHONE:** (405) 521-6189

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**Agenda Item 1:**

**Call to order:**

Dennis Bloye, Chairman, called the meeting to order at 9:05 a.m.

**Agenda Item 2:**

**Roll call:**

ALFS Committee members present at roll call: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

Absent: Ryan Grimm and Robby Hernandez

A quorum was present.

Staff present: Bernita Hart, Cindi Buettner, Derek Lewis, Don Schooler, Jennifer McGraw, Russell Whittington and Ruth Neville

**Agenda Item 3:**

**Statement of Compliance with the Open Meeting Act**

Jennifer McGraw read the Statement of Compliance with the Open Meeting Act.

**Agenda Item 4:**

**Review and approval/amend October 14, 2020 Meeting Minutes**

Patrick Ivey made a motion to approve the October 14, 2020 Meeting Minutes with amendments. The motion was seconded by Kris Pettigrew.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved

**Review and approval/amend December 9, 2020 Meeting Minutes**

Rick Bruder made a motion to approve the December 9, 2020 Meeting Minutes. The motion was seconded by Duane Dyson.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None

Abstain: Patrick Ivey, Kris Pettigrew

Motion approved

**Agenda Item 5:**

**LIMITED public comments regarding only those companies and/or individuals seeking licensure, as listed in this agenda** No public comments.

**Agenda Item 6:**

**Review of Company Applications**

Low Voltage Solutions, Inc.

James Pollock was present to represent the company and answer questions from the Committee. Patrick Ivey made a motion to approve the company application for Low Voltage Solutions, Inc. The motion was seconded by Kris Pettigrew.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None Abstain:

None Motion approved.

Central Fire Systems

Walter Gillispie was present to represent the company and answer questions from the Committee. Kris Pettigrew made a motion to approve the company application for Central Fire Systems. The motion was seconded by Duane Dyson.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None Abstain:

None Motion approved.

**Agenda Item 7:**

**Alarm, Locksmith & Fire Sprinkler (ALFS) License approval**

Bernita Hart, Director, Alarm Locksmith and Fire Sprinkler/Licensing, said three hundred ninety eight licenses had been issued last month. Ms. Hart said due to the division operating at half-staff, processing of applications takes approximately four (4) to six (6) weeks. Ms. Hart said applications may be mailed to the agency or dropped off in the lobby. Ms. Hart said credit card payments are accepted over the phone, however the preferred method of payment is by check or money order.

Patrick Ivey made a motion to approve the licenses issued in December 2020. The motion was seconded by Duane Dyson.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved.

**Agenda Item 8:**

**Proposed Executive Session pursuant to 25 O.S. §307(B)(4) for confidential communications pursuant to §307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of State or Federal Law.**

No Executive Session.

Roll call:

Yes:

No: None

Abstain: None

Motion approved.

The Committee did not move to Executive Session.

**Agenda Item 9:**

**Agenda Item 10:**

**New Business** No new business.

**Agenda Item 11:**

**GENERAL public comments**

No public comments

**Action as a result of Executive Session**

Travis Alvarado was not present at the meeting. No action was taken.

**Agenda Item 12:**

Next regular meeting scheduled for Wednesday, February 10, 202 at 9:00 a.m.

**Agenda Item 13: Adjournment**

Rick Bruder made a motion to adjourn the meeting. The motion was seconded by Kris Pettigrew.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved. The meeting adjourned at 09:24.