

**TITLE 380. DEPARTMENT OF LABOR
CHAPTER 75. ALARM AND LOCKSMITH INDUSTRY RULES**

SUBCHAPTER 3. LICENSE REQUIREMENTS

380:75-3-4. Fire alarm license requirements

Licensing requirements for the fire alarm industry are as follows:

(1) Company.

(A) Each fire alarm company shall employ an Oklahoma licensed fire alarm manager who is responsible for the operations of the company's office. In the event of the death of the fire alarm company manager or his/her separation from the company for any other reason, a fire alarm company shall notify the Department within fourteen (14) days and name a licensed fire alarm manager within thirty (30) days after separation.

(B) A licensed fire alarm technician or manager shall be on site for any work being performed.

(C) A company whose manager only holds a residential fire alarm manager license shall be issued a residential fire alarm company license.

(D) A company whose manager holds a commercial fire alarm manager license shall be issued a commercial fire alarm company license.

(E) A company with a residential fire alarm company license shall only offer to, or engage in the planning, installation, repair, alteration, maintenance, service, sale, inspection, or advertisement of fire alarms for use in residential building and manufactured housing.

(F) A company with a commercial fire alarm company license may offer to, or engage in the planning, installation, repair, alteration, maintenance, service, sale, inspection, or advertisement of fire alarm systems for any residential or commercial use.

(G) Any equipment installed by a company as part of a fire alarm system shall be listed by Underwriters Laboratories, Factory Mutual or any other nationally recognized testing entities for such purpose.

(H) A fire alarm company may operate multiple activity offices provided each office has the same name and ownership of the parent company and shall operate in compliance with 380:75-3-4(1)(A). The company will notify the Department of the physical address and telephone number for each office in accordance with 59 O.S. Section 1800.10.

(I) A properly licensed fire alarm technician or manager of a properly licensed alarm company shall perform the initial testing, inspection, or certification of the entire fire alarm system, and that licensed alarm company shall assume full responsibility for the installation of the alarm system.

(J) Each fire alarm company that sells a fire alarm system to a consumer upon request from the consumer shall within forty-eight (48) hours return the central station monitoring programming code of the system to the factory default setting when the consumer cancels the contract on customer owned equipment. If a system is installed without a written contract with the consumer, the system shall have the central station monitoring programming code set at default.

(2) Manager.

(A) Each application for licensure as a fire alarm manager shall include verification of four (4) years of experience in the fire alarm business. The experience shall include two (2) years verified/or licensed experience as a fire alarm technician. If applying for residential fire alarm manager, experience must show residential technical experience. If applying for commercial fire alarm manager, experience must show commercial technical experience.

(B) Each residential fire alarm manager applicant must pass an examination prescribed by the Commissioner.

(C) Each commercial fire alarm manager applicant must pass an examination prescribed by the Commissioner.

(D) Each licensed company manager shall be responsible for all activities of the office they are listed as manager for within the State of Oklahoma.

(E) Each licensed company manager shall have a security background verification.

(F) A manager with a residential fire alarm manager license shall only offer to, engage in, or supervise the planning, installation, repair, alteration, maintenance, service, sale, inspection, or advertisement of fire alarm systems for use in residential building and manufactured housing. Each licensed fire alarm company manager that engages in residential systems must also be licensed as a burglar alarm manager.

(G) A manager with a commercial fire alarm manager license may offer to, engage in, or supervise the planning, installation, repair, alteration, maintenance, service, sale, inspection, or advertisement of fire alarm systems for any residential or commercial use.

(3) Technician.

(A) Each technician shall work for a licensed Oklahoma fire alarm company and under the supervision of a fire alarm company manager.

(B) Each residential fire alarm technician applicant must pass an examination prescribed by the Commissioner.

(C) Each commercial fire alarm technician applicant must pass an examination prescribed by the Commissioner.

(D) Each technician shall have a security background verification.

(E) Each technician shall perform or supervise only fire alarm work within the fire alarm license category for which the fire alarm company is licensed. Each licensed fire alarm technician that engages in residential systems must also be licensed as a burglar alarm technician.

(F) An individual that holds a technician license in this category can engage in any licensed category as a trainee pursuant to this Chapter.

(4) Technician/salesperson trainee.

(A) A technician/salesperson trainee shall be employed by a licensed Oklahoma fire alarm company.

(B) A technician/salesperson trainee shall work under the direct supervision of a licensed fire alarm company manager, fire alarm technician or a fire alarm salesperson.

(C) There shall be no more than three (3) technician/salesperson trainees per fire alarm company manager or fire alarm technician per job site.

(D) Each technician/salesperson trainee shall have a security background verification.

(E) Each technician/salesperson trainee shall only install, repair, alter, maintain, service, sell, or inspect fire alarm systems within the fire alarm license category for which the

supervisor is licensed. Each licensed fire alarm trainee that engages in residential systems must also be licensed as a burglar alarm trainee.

(F) An individual that holds a trainee license can engage in any licensed category pursuant to this Chapter while under the direct supervision of an individual holding the appropriate license in the category of activity being performed.

(G) An individual who holds a trainee license can engage in the rough-in cabling or wiring under the direct supervision of a licensed company holding the appropriate license category.

(H) A technician trainee must submit a trainee application to the Department of Labor within fifteen (15) business days of being hired by a fire alarm company.

(5) Salesperson.

(A) Each salesperson shall work for a licensed Oklahoma fire alarm company and under the supervision of a fire alarm company manager.

(B) Each commercial fire alarm salesperson applicant shall must pass an examination required by the Department and prescribed by the Commissioner which determines if the applicant is sufficiently knowledgeable in fire alarms to design and sell fire alarm systems that meet applicable code standards when installed.

(C) Each salesperson shall have a security background verification.

~~(D) Each residential fire alarm salesperson applicant must pass an examination prescribed by the Commissioner.~~

~~(E) Each commercial fire alarm salesperson applicant must pass an examination prescribed by the Commissioner.~~

~~(F) Each salesperson shall design and sell only fire alarm systems in the license category for which the fire alarm company is licensed. Each licensed fire alarm salesperson that engages in residential systems must also be licensed as a burglar sales person.~~