

# **STATE OF OKLAHOMA**

## **STATE USE COMMITTEE MEETING MINUTES**

Dale Rogers Training Center  
2501 N. Utah Avenue  
Oklahoma City, OK 73107

**December 9, 2015**

### **Call to Order**

William Smith called to order the regular meeting of the State Use Committee at 1:04 p.m.  
The meeting agenda was posted Wednesday December 2, 2015.

### **Roll call for Quorum**

Daron Hoggatt conducted a roll call.

Members Present: William Smith, Committee Chair; David Oliver; Jim Kettler;

Jerry Tate; Travis Monroe

ABSENT: Robin Arter, Regina Chace;

Quorum declared with 5 members present.

Introductions: All attendees

### **I. Approval of Minutes**

Motion to approve the minutes of the October 14, 2015 State Use Committee meeting made by Mr. Oliver and seconded by Mr. Tate.

YEAS: Mr. Oliver, Mr. Kettler, Mr. Monroe, Mr. Tate, Mr. Smith

NAYS: None

ABSTAIN: None

ABSENT: Ms. Arter, Ms. Chace;

Motion passed

### **II. Financial Information**

a. Ending Balance as of December 1, 2015: \$889,473.14

The transfer of the \$400,000 will occur after January 1, 2016

b. Exception Report: There were 20 exceptions during the last quarter. All vendors who had exception requests should have received an e-mail from Daron regarding the requested exception, and the outcomes (denials, or approvals) of those exception requests.

### **III. Discussion and possible action to approve Fair Market pricing/changes**

The Fair Market Sub-Committee (Mr. Smith, Mr. Monroe, and Mr. Oliver) and Daron Hoggatt had a conference call to discuss the Fair Market pricing for a number of items.

#### **SW001 –Antistatic Computer Screen Wipes - NewView**

Fair Market Sub-Committee recommends that the State Use Committee approve the below Fair Market price proposed by NewView.

Motion to approve the sub-committee recommended price made by Mr. Tate and seconded by Mr. Oliver.

Discussion: A sub-committee member explained that the initial fair market values for this item included fair markets on wipes that were not anti-static. The fair markets were redone to show only anti-static wipes.

What is the minimum order on these wipes? and is shipping included? Most agencies purchase these by the case (6 tubs), but NewView will sell by the individual tub if requested by an agency. Shipping is included.

YEAS: Mr. Oliver, Mr. Kettler, Mr. Monroe, Mr. Tate, Mr. Smith

NAYS: None

ABSTAIN: None

ABSENT: Ms. Arter, Ms. Chace;

Motion passed

#### **SW203 – (4) Incontinence Products – People First**

Fair Market Sub-Committee recommends that the State Use Committee approve the People First prices which are at or below the Fair Market prices.

Motion to approve the sub-committee recommended prices made by Mr. Kettler and seconded by Mr. Oliver.

Discussion: What is the minimum quantity that an agency can order and have shipped? 1 Case free is the minimum order and shipping is included.

YEAS: Mr. Oliver, Mr. Kettler, Mr. Monroe, Mr. Tate,

NAYS: None

ABSTAIN: Mr. Smith

ABSENT: Ms. Arter, Ms. Chace;

Motion passed

#### **SW078 – E-media destruction (hard drives & cell phones) – The Meadows**

Fair Market Sub-Committee recommends that the State Use Committee approve the The Meadows prices which are below the Fair Market Prices.

Motion to approve the sub-committee recommended prices made by Mr. Oliver and seconded by Mr. Tate.

Questions: None

YEAS: Mr. Oliver, Mr. Kettler, Mr. Monroe, Mr. Tate, Mr. Smith

NAYS: None

ABSTAIN: None

ABSENT: Ms. Arter, Ms. Chace;

Motion passed

#### **SW917 – Framed Oklahoma State Seal – Dale Rogers**

Fair Market Sub-Committee recommends that the State Use Committee approve the Dale Rogers prices which are below the Fair Market prices.

Motion to approve the sub-committee recommended prices made by Mr. Tate and seconded by Mr. Smith.

Discussion: Would this item be delivered to any agency in OK without an additional shipping fee?  
Is there a minimum number that needs to be ordered?  
In the metro area Dale Rogers will deliver this item for free.  
Outside of the metro area Dale Rogers will charge shipping and the rate will be dependent on where the item is shipping to.

YEAS: Mr. Oliver, Mr. Kettler, Mr. Monroe, Mr. Tate, Mr. Smith  
NAYS: None  
ABSTAIN: None  
ABSENT: Ms. Arter, Ms. Chace;  
Motion passed

**SW917 – Framed Motivational Successories Prints – Dale Rogers**

Fair Market Sub-Committee recommends that the State Use Committee approve the Dale Rogers prices which are below Fair Market prices on the two different styles of frames.

Motion to approve sub-committee recommended prices for these products made by Mr. Oliver and seconded by Mr. Tate.

YEAS: Mr. Oliver, Mr. Kettler, Mr. Monroe, Mr. Tate, Mr. Smith  
NAYS: None  
ABSTAIN: None  
ABSENT: Ms. Arter, Ms. Chace;  
Motion passed

**SW917 – Framed Historical Image Prints – Dale Rogers**

Fair Market Sub-Committee recommends that the State Use Committee approve the Dale Rogers prices which are below Fair Market prices on these items.

Motion to approve the sub-committee recommended price for this product by Mr. Tate and seconded by Mr. Oliver.

YEAS: Mr. Smith, Mr. Oliver, Mr. Kettler, Mr. Monroe, Mr. Tate  
NAYS: None  
ABSTAIN: None  
ABSENT: Ms. Arter, Ms. Chace;  
Motion passed

**SW131 – Coffee 1.75 oz filter pack or open brew/w filter – Kiamichi Industries**

Fair Market Sub-Committee recommends that the State Use Committee approve the Kiamichi price which is below Fair Market prices on these items.

Motion to approve the sub-committee recommended price for this product by Mr. Tate and seconded by Mr. Oliver.

YEAS: Mr. Oliver, Mr. Kettler, Mr. Monroe, Mr. Tate  
NAYS: None  
ABSTAIN: Mr. Smith  
ABSENT: Ms. Arter, Ms. Chace;  
Motion passed

**SW131 – Decaf. Coffee 1.75 oz filter pack or open brew/w filter – Kiamichi Industries**

Fair Market Sub-Committee recommends that the State Use Committee approve the Kiamichi price which is below Fair Market prices on these items.

Motion to approve the sub-committee recommended price for this product by Mr. Oliver and seconded by Mr. Tate.

YEAS: Mr. Oliver, Mr. Kettler, Mr. Monroe, Mr. Tate

NAYS: None

ABSTAIN: Mr. Smith

ABSENT: Ms. Arter, Ms. Chace;

Motion passed

**SW131 – Coffee (Premium 100% Arabica) 2.25 oz filter pack or open brew/w filter – Kiamichi Industries**

Fair Market Sub-Committee recommends that the State Use Committee approve the Kiamichi price which is below Fair Market prices on these items.

Discussion: Is this a specialty type coffee? Yes, this is a 100% Arabica brew which is a gourmet line of coffee, thus the price is higher.

Discussion: Is this a specialty type coffee? Yes, this is a 100% Arabica Premium brew which is a gourmet line of coffee, thus the price is higher.

Motion to approve the sub-committee recommended price for this product by Mr. Oliver and seconded by Mr. Tate.

YEAS: Mr. Oliver, Mr. Kettler, Mr. Monroe, Mr. Tate

NAYS: None

ABSTAIN: Mr. Smith

ABSENT: Ms. Arter, Ms. Chace;

Motion passed

**SW131 – Coffee Ronnoco K-Cup Decaf Coffee – Kiamichi Industries**

Fair Market Sub-Committee recommends that the State Use Committee approve the Kiamichi price which is below Fair Market prices on this item.

Motion to approve the sub-committee recommended price for this product by Mr. Oliver and seconded by Mr. Tate.

Discussion: If an agencies employees currently have an agreement with a vendor who is providing the K-cup machine with the employees individually purchasing the k-cups does this affect their agreement? No, because this agreement is not through the agency, it is thru the individual employees, this would not affect their current agreement”.

YEAS: Mr. Oliver, Mr. Kettler, Mr. Monroe, Mr. Tate

NAYS: None

ABSTAIN: Mr. Smith

ABSENT: Ms. Arter, Ms. Chace;

Motion passed

**SW131 – Coffee Ronnoco K-Cup Regular Coffee – Kiamichi Industries**

Fair Market Sub-Committee recommends that the State Use Committee approve the Kiamichi price which is below Fair Market price on this item.

Motion to approve the sub-committee recommended price for this product by Mr. Tate and seconded by Mr. Oliver.

YEAS: Mr. Oliver, Mr. Kettler, Mr. Monroe, Mr. Tate

NAYS: None

ABSTAIN: Mr. Smith

ABSENT: Ms. Arter, Ms. Chace;

Motion passed

**SW078 – Fixodent Denture Adhesive – South Central Industries**

Fair Market Sub-Committee recommends that the State Use Committee approve the South Central price which is below Fair Market prices on this item.

Motion to approve the sub-committee recommended price for this product by Mr. Kettler and seconded by Mr. Smith.

Discussion: What is the minimum quantity that can be ordered and is shipping included?  
The minimum quantity is one case, and shipping is included.

YEAS: Mr. Oliver, Mr. Kettler, Mr. Monroe, Mr. Tate, Mr. Smith

NAYS: None

ABSTAIN: None

ABSENT: Ms. Arter, Ms. Chace;

Motion passed

**SW015 – (4) Disposable Shoe Covers – South Central Industries**

Fair Market Sub-Committee recommends that the State Use Committee approve the South Central price which is below Fair Market prices on this item.

Motion to approve the sub-committee recommended price for this product by Mr. Oliver and seconded by Mr. Tate.

Discussion: None

YEAS: Mr. Oliver, Mr. Kettler, Mr. Monroe, Mr. Tate, Mr. Smith

NAYS: None

ABSTAIN: None

ABSENT: Ms. Arter, Ms. Chace;

Motion passed

**SW001 – (6) Toothbrushes – South Central Industries**

Fair Market Sub-Committee recommends that the State Use Committee approve the South Central price which is below Fair Market prices on this item.

Motion to approve the sub-committee recommended prices for these products by Mr. Oliver and seconded by Mr. Monroe.

Discussion: None

YEAS: Mr. Oliver, Mr. Kettler, Mr. Monroe, Mr. Tate, Mr. Smith  
NAYS: None  
ABSTAIN: None  
ABSENT: Ms. Arter, Ms. Chace;  
Motion passed

**SW001 – (2) Disposable plates and (1) Disposable Cup – South Central Industries**

Fair Market Sub-Committee recommends that the State Use Committee approve the South Central price which is below Fair Market prices on this item.

Motion to approve the sub-committee recommended prices for these products by Mr. Oliver and seconded by Mr. Kettler.

Discussion: None

YEAS: Mr. Oliver, Mr. Kettler, Mr. Monroe, Mr. Tate, Mr. Smith  
NAYS: None  
ABSTAIN: None  
ABSENT: Ms. Arter, Ms. Chace;  
Motion passed

**SW001 – (2) Disposable Oven Liners – South Central Industries**

Fair Market Sub-Committee recommends that the State Use Committee approve the South Central price which is below Fair Market prices on this item.

Motion to approve the sub-committee recommended price for this product by Mr. Kettler and seconded by Mr. Oliver.

Discussion: Is this really an oven liner or is it a stovetop liner? They call it an oven liner, but it is actually a stovetop liner.

YEAS: Mr. Oliver, Mr. Kettler, Mr. Monroe, Mr. Tate, Mr. Smith  
NAYS: None  
ABSTAIN: None  
ABSENT: Ms. Arter, Ms. Chace;  
Motion passed

**IV. Discussion of Rule Changes**

At the last committee meeting there was discussion about the possibility of doing some rule or legislative changes. A special committee met and decided that at this time they will not go forward with these changes. Because this was an agenda item on the last State Use Committee meeting, the Special Committee is just notifying you of their decision.

**V. Department of Corrections Exception Request**

Background: The Department of Corrections (DOC) has a solicitation out to bid for the inmates canteen. On the solicitation list of items, there are several items that could be provided by South Central and NewView. DOC is requesting an exception for those items.

Ferris shared the following information:

This request is unique and different from just saying that the DOC wants an exception. In the purchasing statutes there are no less than 36 exemptions for when we don't require the standard rules and procedures. Some of the exemptions included in the statutes pertain to items that are going to be resold. Ferris has reviewed the DOC exception request and there have been several discussions with different entities regarding this request. Here are Ferris' thoughts: This Program is State Use, its items are used by the State. Use is not resale, and the legislature clearly contemplated that reselling was unique, and not only put that in the statutes in title 74, but also in title 57. It makes sense and is right to consider resale items differently. It doesn't make good business sense to buy something at a premium value when your whole intent is to resell it. What's also unique about this situation is that when we buy items from State Use that is a different situation. This is for canteen services, selling to citizens that have been incarcerated and these offenders are spending their own personal money. In this situation, the Department of Corrections is acting as a proxy to make these resale items available to the offenders. Because these canteen items are for incarcerated persons, the DOC would need to make sure that the items coming into this facility are safe for the caretakers as well as the persons they are caring for. These items are amenities for people who don't have the same rights as you or I. The canteen allows these individuals to purchase an extra comb or an extra pair of socks for instance. With all of this being said, Ferris believes that DOC should be allowed the exception so that they can offer these items to the incarcerated individuals, and he asks the State Use Committee to utilize their consideration and power to grant this exception.

The reason that this is being brought to the committee is because according to standard purchasing procedures, Daron denied this exception. DOC has appealed the decision, so the exception is now brought before the Committee to make the final decision to grant or deny the exception.

DOC Comment: DOC is looking for a comprehensive solution that will allow them to provide components across all of the 17 institutions state wide. In addition to these 17 institutions this would also be available to community correction and community work centers, where the offenders would be able to place orders online for items to be bagged and delivered to them. Currently there is no system like this in place and extensive staff time is needed to take these offenders on store runs, and allowing them to order out of multiple catalogs. This new process will allow the offender to order items from one location. In addition, at certain times of the year such as holidays, special packages will be available that can be ordered either by the offender or their family members. The efficiencies that will be brought about by this comprehensive program will save on staff time because all of the products will come from one source. Currently the canteen has over 100 vendors and each of those vendors has to bring their items into the prison, and go through extensive security checks and the vendors may come to the prison multiple times in a day. As part of the contract the vendor is required to provide an online ordering system and the offenders will be able to go online and order their items without staff involvement. This will bring standardization across all of the facilities in both prices and products being offered, and this will save money.

DOC has and will continue to support the State Use Program. Currently the DOC spends over 11 million dollars with State Use Program, and none of those items will be affected by this program.

A State Use Committee member commented that he would need background information such as the names of the vendors that this would affect and the dollar amount of State Use items that this program would affect. Without knowing the potential impact it is difficult to make a decision on this. I would be interested to know the AG opinion and Tim Tucks prospective on this exception. If this has been addressed by an AG's opinion should the committee even be involved in the decision

to grant or deny the exception. An exception has never been brought before the committee before and this committee members understanding was that only the State Use Administrator could make decisions on granting or denying an exception.

Daron replied: The AG's opinion states that if the State Use Administrator denies an exception on behalf of the State Use Program vendors and the agency appeals the decision, that the exception is than brought before the State Use Committee, and the committee will make the final decision on approving or denying the exception.

The State Use Committee member would like the committee members to have a copy of the AG's opinion to review and understand before making a decision. Another committee member asked for examples of what State Use items would be part of this exception:

Examples are sun screens, nail clippers, ear plugs, first aid kit items, socks, shower shoes, boxers, panties, bras, and hygiene items. Because the list of items being offered is currently being narrowed down by DOC it would be difficult to give a dollar amount of an impact at this time. It is important to remember though that this is not a loss for State Use of what is currently being purchased by DOC, but it is not a gain either. A committee member asked how it is possible for DOC to go to a sole source vendor without there being a loss to State Use. Daron responded that currently the items being provided by the State Use vendors to DOC are indigent items, and not resale items being purchased by the inmates from the canteen. The committee member responded that the canteen items are what he is questioning. What canteen items that State Use is currently providing would be going away. Daron explained that none of the State Use items currently being provided to DOC would be going away. The committee member than asked for confirmation that none of the items currently being sold at the canteen are being purchased from State Use Vendors. Another Committee member in an effort to understand and clarify how the canteen is currently supplied with its resale items asked DOC: The canteen sells more than just candy and food; it sells some personal items that the inmates themselves can purchase. The canteen items are not currently being supplied by State Use. The canteens are self supporting and self operating and have their own statutes and currently items that are resold through the canteen are not bought from State Use, they are bought locally through parent canteen boards that go out and secure contracts with the over 100 vendors. The committee member than asked: So the customers (inmates) are purchasing items with their funds, not state funds? Yes the canteen items are being purchased with private funds. A committee member asked Daron why he did not grant the exception when he first received it. Daron responded that he was trying to get more business for the State Use Program, for those vendors that would gain from the sales but currently the vendors weren't gaining anything because the items weren't being purchased from them to begin with. Another committee member stated that this vote would basically clear the way for DOC to get a single self operating vendor for the canteen that will sell the items, and take care of the administration of the funds, etc.

The Department of Corrections however has some inmates that the DOC has to supply with personal hygiene items (Example: inmates who have just been incarcerated and have no personal items to start with) and the DOC is and will continue to purchase these items from State Use to give directly to the inmates.

A committee member asked if the 2 vendors who have these items that could share their thoughts. South Central was interested in bidding on the RFP when it came out because there were a lot of items on the list that South Central carries such as: Bottled water, personal hygiene, socks, and their question was why haven't these items been purchased from South Central in the past. South Central is not interested and doesn't have the capability to be able to do the packages, and it doesn't have the



resources that would allow every inmate to call and place an order than package it up and run it to them. In addition South Central cannot provide the commission back to DOC that is part of the RFP. The South Central is interested in protecting the items that they have, and there was usage rates provided in the RFP and the just of bottled water usage was astronomical. It would be great if we could provide these items to the canteen since we are already delivering to DOC. I understand the desire to have one supplier that would supply and run the canteen and South Central does not have the personnel to do that. But when we are there anyway making deliveries to DOC we could provide the water to the canteen as well.

NewView understands what DOC is trying to do and it makes sense from a business standpoint. The vendor who is awarded this contract will have significant expense in providing equipment, inventory, and administering the canteen and it would be great to pick up the business, but when you start picking items off of the contract you endanger the whole purpose of the RFP which is to have one vendor completely administer the canteen. NewView is not opposed to approving the exception for the canteen items. Another committee member asked Ferris regarding the information that he provided earlier: Would you say that because this is not state dollars that this situation creates an allowance for an exception. Ferris responded: When you look at the Oxford or Merriam dictionary, the word procure means to obtain or acquire and we aren't obtaining or acquiring this for the state using state dollars, it is a straw man transaction where the state agency by necessity is an intermediary so that these private individuals can purchase these items. To speak to the Attorney General's opinion that has been referenced here what it refers to is a good example if State Use was to provide items specifically of Peas, Carrots, and Barley and if I was to bundle those items up and call it soup that does not take it necessarily out of State Use, but if I was to put some sort of effort into that and cook it and make it into soup that would start to take it out of State Use. So in this situation, DOC has the stance that this solicitation is more like a service and where we may have toner as a state use item, but when we buy our printer services part of that service includes toner because it is necessary to the overall function of the repair of the printer so that would be considered an exemption because overall the toner is a necessary part of the service. What DOC has is a very robust offender banking system that the state has invested millions of dollars in to track these individual private accounts of funds so these individuals can spend their money and they tied this particular RFP to that system because it made sense for efficiencies on their part and then included and paired down these items. The reason why this did not come up before was because they are clearly exempt when they are buying items for resale, so what got them into this was that they tried to bundle this more into a service which brought it to the state level at central purchasing where it went through our processes and was reviewed by State Use and State Use rightfully pointed out that there were some items in this RFP that may provide opportunities for some State Use Vendors and that is what got us here today. Ferris believes that this is a very unique situation but when you get right down to the core of this RFP it is about the resale, it is not states dollars it is the offenders dollars that will be purchasing these products and he doesn't think that this is what's contemplated in the states statute.

The committee took a few minutes to review the AG's opinion. Daron asked the committee if they would like to approve, deny or put this vote off until the next session for further details.

The committee feels very unformed at this time and feels that the best option would be to table this until the next meeting. A committee member would like to sit down and write out all of the information (the AG's opinion, the statutes involved and any other documentation pertaining to this exception) in order to make an appropriate motion for the exception.

If there is a time issue waiting until the February committee meeting the committee can have a special meeting before February to discuss and make a decision on this exception.

DOC informed the State Use Committee that a special meeting is not necessary and the decision can wait until February.

A motion was made to by Mr. Smith and seconded by Mr. Oliver to table this item until February.

Discussion: None

YEAS: Mr. Oliver, Mr. Kettler, Mr. Monroe, Mr. Tate, Mr. Smith

NAYS: None

ABSTAIN: None

ABSENT: Ms. Arter, Ms. Chace;

Motion passed

#### **VI. Storage of State Credit Card Information**

An agency called the State Use Office stating that a State Use vendor charged their state credit card on a purchase and the agency had not done business with this vendor in over 3 years. After researching the purchase it became evident that this was another agencies purchase. The State Use vendor was keeping credit card numbers on file and charged the wrong card. This is just a reminder to all of the vendors that credit card information is not to be kept on file by vendors. Once a purchase is complete the credit card information needs to be destroyed.

Daron has spoken to the specific vendor involved in this credit card purchase, and they understand that credit card information is not to be kept on file. This is just being brought up to make sure that all of the vendors are aware of this rule.

#### **VII. CPO training and vendor tradeshow**

The tradeshow was a big success. Three Hundred people came to the vendor training and tradeshow. Being able to get 300 CPO's to attend any event in one day is a terrific accomplishment. The comments that were received from the attendees were very positive. The only thing that the CPO's suggested was a larger tradeshow area for the vendors, and that more vendors participate in the tradeshow. Less than ½ of the vendors attended the tradeshow. The vendors who attended the tradeshow also suggested a larger space for the next tradeshow, and the vendors commented that they made many good contacts with the CPO's.

One of the committee members commented that his CPO's had a very positive experience at the tradeshow. They said that the vendors were very professional and very respectful of the CPO's. There was also a suggestion that vendors and buyers have name tags at future tradeshows. This would assist vendors and CPO's to match names with faces of persons that contact each other on a regular basis.

#### **VIII. SUPRA Conference**

All of the paperwork on the SUPRA annual reports have been submitted.

Due to the Governors' moratorium on out of state travel, we will not be attending this years conference.

## **IX. Liaison Update**

This is a new agenda item that will be shared at all future State Use Committee meetings.

Amanda will update the committee on the projects that she has been working on and the progress that she has made in different areas that involve State Use.

Amanda has had site visits with 22 of the 47 vendors. During these site visits Amanda is asking for vendors concerns, needs, and wants. Shipping cost on small orders is a concern of some vendors, and may need to be addressed by the committee at some point.

Advances in technology have caused a dent in some of our product orders so Amanda is looking into new products that can be provided by the vendors.

The procurement schedule is being reviewed and updated to make sure all items that are provided by vendors are on the schedule. Also, Amanda is verifying vendor contact information to come up with a complete directory of vendors.

Amanda has also attended tradeshows: Oklahoma Municipal League, OK Technology Association, Association Of County Commissioners of Oklahoma. She is actively searching for new shows to attend.

Amanda has been well received by municipalities and counties, and she will be working with Staples Advantage marketing and sales department, using office supplies to get an in with the municipalities and counties. Amanda has researched municipalities and county office supply purchases and she found the average saving from staples advantage to the open public market is 48% with some items being as high as 82%. Amanda will be providing that information to the counties and municipalities in an effort to get them on board with Staples Advantage, and ultimately with all of the State use Vendors. Based off the SUPRA information the economic benefit back to the state is currently at 25%.

A committee member asked if Amanda has been to any of the schools yet. Amanda wants to have a comprehensive list of all of the vendor's offerings before going on these sales calls. This committee member spoke to a principal of a school and he was completely unaware of the state contracts that they can participate in. The committee member supplied Amanda with the name of the school so she can contact that specific person and discuss the State Use program offerings. Staples has a team of 8 sales people who are going to be looking for new business avenues, and State Use will be included in their sales pitch. There is some legislation being proposed that will be bringing the schools under the Central Purchasing Act which will benefit the State Use Program and other state contracts.

A committee member added that he has become aware of a linen contract from the Oklahoma City Independent School District and he has the capacity to do that contract, except he can't deliver to 80 different facilities in a two day period, so if anyone can match me up with someone in the metro that I can drop the linens off and they can deliver them I could bid on these kinds of contracts. A suggestion was made to all of the vendors: When you find solicitations that you can bid on except for one specific item in the contract that you do not currently provide, speak to Amanda about it and she may be able to suggest a solution that would qualify you to bid on the contract. In the case of the linen contract, the linens for schools and hospitals in the state are currently being taken care of by a large linen service that has the ability and staff to make the 80 deliveries.

## **X. Discussion: Concerns about the future of State Use**

A committee member has heard a rumor that a group of vendors or individuals would like the State Use Program to be run by a non-profit organization. This committee member is a state employee and he also has a child that is involved in the State Use Program so he has to consider this topic from the State side and the parent side. He feels that the State Use Program is the best thing that has

happened to his daughter in a long time. She is active, productive, and doesn't have the temper tantrums that she displayed before joining the program. She is very happy and she now enjoys coming home for visits because the State Use Program has had such a positive impact on her life. On the other hand, speaking as a state employee, he is all for the State Use Program being administered through a non-profit because any of the contracts that do not have a 5 million dollar spend will become non-mandatory. This committee member has spent over 25 years in the private sector as a purchasing agent. He can find any item for a whole lot cheaper than what he is spending on that item through State Use. He does not want the State Use program to go away, but as a CPO for the state he is sure that the State Use program will go away if all of these contracts become non-mandatory. This committee member does not want to see this program go away, but unfortunately most of the time rumors actually become fact. So the bottom line is that if the program goes to a non-profit, the people that we serve and the people that you take care of as clients may no longer have jobs. Your clients will no longer be productive citizens in the State of Oklahoma, and I don't want to see that happen. The committee member invited anyone who wanted to discuss his comments to meet with him at the conclusion of this meeting. The meeting was open to the floor for any other comments. No one else had any comments.

**XI. New Business**

None

**XII. Public Comments**

None

**XIII. Motion to Adjourn made by Mr. Kettler and seconded by Mr. Tate**

YEAS: Mr. Oliver, Mr. Kettler, Mr. Monroe, Mr. Tate, Mr. Smith

NAYS: None

ABSTAIN: None

ABSENT: Ms. Arter, Ms. Chace;

Motion passed

Meeting adjourned at 2:35 p.m.