

# **STATE OF OKLAHOMA**

## **STATE USE COMMITTEE MEETING MINUTES**

Oklahoma Pharmacy Board  
Board Room  
2920 N. Lincoln Blvd.  
Oklahoma City, OK 73105

August 2, 2017

### **Call to Order**

Mr. Tate called to order the regular meeting of the State Use Committee at 1:00 p.m.  
The meeting agenda was posted on Wednesday, July 19, 2017.

### **Roll call for Quorum**

Daron Hoggatt conducted the roll call.

Members Present: Robin Arter, Regina Chace, Jim Kettler, William Smith,  
Jerry Tate, Marshall Ottinger, Stephanie Brown

ABSENT: None

Quorum declared with 7 members present.

Introductions: All attendees

## **I. Approval of Minutes**

### **Corrections:**

On page 2 of 3 under **Corrections...** Kiamichi Opportunities-Beans: Mr. Smith was not absent he abstained.

Motion to approve the amended minutes of the August 2, 2017, State Use Committee meeting made by Mr. Kettler and seconded by Mr. Ottinger.

YEAS: Ms. Arter, Ms. Chace, Mr. Kettler, Ms. Brown, Mr. Smith, Mr. Tate, Mr. Ottinger

NAYS: None

ABSTAIN: None

ABSENT: None

Motion passed

## **II. Financial Information**

As of July 1, 2017 the operating budget account balance is \$344,365.99. This balance does not reflect the 4<sup>th</sup> Quarter Levies that are still coming in.

### **III. Appointment of Committee Vice Chair**

Motion to nominate Jim Kettler made by Jerry Tate, seconded by Will Smith.

YEAS: Ms. Arter, Ms. Chace, Ms. Brown, Mr. Smith, Mr. Tate, Mr. Ottinger

NAYS: None

ABSTAIN: Mr. Kettler

ABSENT: None

Motion passed

### **IV. Fair Market**

No Fair Markets

### **V. Fair Market Value Updated Request**

Discussion about the request from the State Purchasing Director, Ferris Barger, on re-evaluating every Fair Market Value. The discussion led to many thoughts and concerns over the amount of products and services to be evaluated. The Committee decided that this needed to be addressed in a Focus Group setting. Those that volunteered for the committee were Jim Kettler, Stephanie Brown, and Will Smith. Mr. Hoggatt will schedule meetings with the Fair Market Focus Committee.

### **VI. Fair Market Value Discussion**

Fair Market Focus Committee - Mr. Smith, Ms. Brown, Mr. Kettler, this is to discuss and modify the current Fair Market Value Policy.

### **VII. SUPRA Membership**

Mr. Tate asked Mr. Hoggatt if the SUPRA Membership has been paid. Mr. Hoggatt stated at this time the SUPRA Membership request has been denied. Mr. Tuck requested the item to be tabled until he can have time to research the policy. SUPRA tabled until next State Use Committee Meeting.

### **VIII. Vendor Compliance**

As of August 2, 2017 the following vendors were out of compliance.

- **1% Levy & Payment**
  1. Ki Bois
  2. Reliant Living Center of Oklahoma, Inc
  
- **Quarterly Usage Report**
  1. Life Circles
  2. Mpower
  3. Reliant Living Centers of Oklahoma, Inc
  4. Searchlight Center
  5. Sunshine Industries
  6. Think Ability First
  
- **Oklahoma State Tax ID Number**
  1. Help Works, Inc
  
- **Workers Comp Insurance**
  1. Apex
  2. Community Enterprises

3. Dale Rogers Training Center
4. Panhandle Sheltered Area Workshop
5. Rogers County Training Center
6. Sage Brush

Motion to send out "Notice to Cure" to vendors who are out of compliance. Ms. Chace requested the committee receive a list of vendors who are out of compliance before the State Use Committee Meeting. The motion was made by Ms. Chase, seconded by Ms. Brown.

YEAS: Ms. Arter, Ms. Chace, Mr. Kettler, Ms. Brown, Mr. Ottinger, Mr. Smith, Mr. Tate

NAYS: None

ABSTAIN: None

ABSENT: None

Motion passed

#### **IX. Liaison Update**

Ms. Means attended Department of Labor Meeting in Enid, Oklahoma. Ms. Means was unable to attend the 2<sup>nd</sup> meeting. If you were unable to attend the meeting please contact Ms. Means.

The morning session focused on changes to WOWA. The afternoon session focused on detailed information regarding time studies.

Ms. Means has visited 40 counties and 256 towns and cities. Will try to have the entire state covered by the end of November 2017.

#### **X. New Business**

No New Business

#### **XI. Public Comments**

David Oliver- Goodwill Tulsa thanked the committee members and vendors for allowing him to serve on the board.

#### **XII. Adjourn**

Motion to adjourn made by Ms. Brown and seconded by Mr. Kettler.

Meeting Adjourned at 2:53 p.m.