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**State of Oklahoma**

**The Office of Management and Enterprise Services**

**Real Estate and Leasing Services**

# REQUEST FOR PROPOSALS

**September 22, 2017**

**The State of Oklahoma, on behalf of the Oklahoma Department of Corrections Jeffery M. McCoy Probation/Parole Office wishes to lease approximately 3,000 net usable square feet of office space in Oklahoma City [within a 3-5 mile radius of the intersection of Broadway Extension and Memorial Road].**

**If you have suitable property in your listing inventory, you are invited to submit a preliminary proposal, in writing, by the close of business Friday, Oct. 13, 2017. Please include the amount of square footage available and the proposed lease rate. (Note: State policy requires that transactions be with the listing broker, property owner, or building manager.)**

**Please direct your response to:**

 **Oklahoma Department of Corrections-Jeffery M. McCoy Probation/Parole**

 **James Reed**

 **1131 W. Sheridan Ave.**

**Oklahoma City, OK 73106**

 **405-778-7100**

**All proposals will be considered regardless of the rental rate. However, preference will be given to those proposals, which are at or below the Office of Management and Enterprise Services’ rental ceiling. The State will negotiate with one or more respondents on a possible lease.**

**If you have any questions regarding this solicitation, please contact:**

**James Reed at 405-778-7100.**