

PATHWAYNET ALLOCATION FIELDS

Account Information – Enter information on the card to automatically populate the fields on the transactions.

FIELD NAME	START	LENGTH	DESCRIPTION
Vendor ID	1	1	Value of 1= Standard Card; 2 = Statewide Card and 3= Travel Card
Vendor Loc	2	4	Vendor location is always 0001
PO ID	6	10	Purchase order number
PO Line	16	3	Numeric value required, any unused spaces should be filled with zeroes – ex. PO Line 1 would be 001
PO Schedule	19	3	Numeric value required, any unused spaces should be filled with zeroes – ex. PO Schedule 14 would be 014
PO Distribution Line	22	3	Numeric value required, any unused spaces should be filled with zeroes – ex. PO Distribution 2 would be 002
Class (Fund)	25	5	Any unused values should be filled with blanks – Exp. no value would be 5 blanks – values less than 5 characters would be “123 “.
Department	30	7	Any unused values should be filled with blanks
Operating Unit	37	8	Any unused values should be filled with blanks
Sub Account	45	2	Any unused values should be filled with blanks
CFDA	47	10	Any unused values should be filled with blanks
Program	57	15	Any unused values should be filled with blanks
Business Unit	72	4	First 3 numbers will be agency number followed by “0” – ex. 5800 for DCS - 0900 for OSF
Account	76	6	Account number – should contain six digits
SW Contract	82	1	Purchased from a statewide contract – “Y” or “N” – Default is “N”.