



State of Oklahoma
Department of Central Services
Human Resources

Employee of the Quarter
Nominations

CY: 2008

Quarter: 3

ADMIN Nominee	Williams Last Name	Kimberlee First Name
Justification:	Ms. Kimberlee is one of the most fun people I have ever worked with. Kimberlee is also a leader and a benchmark of highest standards of respectful and kind human relationships. She is impresses us with her reserch skills and pinpoint arguments. Not always fully appreciated, she manages to solve the most difficult legal challenges of the agency with an unprecedented piece of mind and class. Her eloquence and witty attitude helps us embrace complex legal interpretations and find common ground in the most stressful situations. The unique combination of knowledge, smart humor and humble personality makes Kimberlee a want-to-work with partner. If anybody is seeking a silver bullet, Kimberlee has collection of them.	

CAP Nominee	Melton Last Name	Cindy First Name
Justification:	When our section was in the process of filling a position during the last couple of months, Cindy took on that position's duties with no hesitation. She performed her work load, as well as the other position's workload and still maintained her standard of high quality of work. In addition, Cindy took care of the Division's purchasing needs and bill paying. She coordinated the delivery, installation, and training of the Division's two new Xerox copiers, which included the involvement of IT personnel at everyone's workstation. Cindy volunteered and completed the cleanup and re-organized the Division's office supply room. And last, but not least, Cindy trained, tested, and received her certification for Certified Procurement Officer during the quarter. Cindy always goes above and beyond what is expected of her and she contributes so much to our operation. She is an exceptional co-worker and I'm proud to work with her.	

CP Nominee	Bradley Last Name	Lisa First Name
Justification:	Lisa was asked to assist in the operations of Oklahoma Emergency Management during the time of Hurricane Gustav as it played out its life striking the Louisiana coast and sending several thousand refugees to other parts of the United States for a period of time. Lisa worked over 65 hours with Emergency Management assisting them including a holiday, weekend, and evenings, while maintaining her current work assignments in Central Purchasing. Lisa is an example of good "customer service" utilizing her talents to assist another state agency at a time when the need is there to assist others.	

CPT Nominee	Crawford Last Name	Anita First Name
Justification:	Anita always has a smile on her face and displays all of the qualities that make a great employee, teammate and most of all friend. She goes above and beyond for our customers and fellow employees. She always has a positive attitude and willingness to help. The 3 words to best describe Anita are POSITIVE, HARDWORKING & DEPENDABLE.	

FM Nominee	Allen Last Name	Yancy First Name
Justification:	Yancy has been a catalyst for change within the division. He developed and implemented several internal accounts payable processes that will save Fleet money through reduced input errors and improve timeliness of A/P transactions provided by Fleet to the DCS Finance Division. These newly developed processes will also serve as a basis for sound, data-driven decisions supporting the division's ongoing Lease Rate Analysis Project and facilitate the formulation of Fleet's "Guidance to Agency Finance Officers - FY2010 Budget." Yancy is dependable and also a great team player. His recent personal achievements include CPO certification.	

OFM Nominee	McClure Last Name	Gerald First Name
Justification:	Mr. McClure has been with the DCS for six years and in that time has excelled in every endeavor. In the 21 months that I have been working with him he has been a model leader, an excellent listener, a friend, and sometimes even a father figure. For the last year Mr. McClure has also been part of the oversight "team" on both the new Banking Commission building and the new Ag Lab construction projects, this while continuing to do his own job. He takes his charge to monitor the spending of tax payer dollars very seriously and it great to see that there are people like him working with my tax dollars. He is loyal to the job as well as to the task at hand. He is the definition of "by the book" and the model that the state should use to hire its future employees. Jerry is a guy who brings others up to his level, people who work around him are better for the experience. I feel that Mr. McClure is very deserving of being recognized for his constent efforts in the work place.	

PR Nominee	Russell Last Name	Michael First Name
Justification:	Michael Russell is an employee who does some of everything and does it with a wonderful attitude. Here at State Surplus Michael is involved with overseeing a crew of 6 inmates in the loading and unloading of many trucks of surplus items per day. He is very proactive in solving problems, working with customers and other agency personnel. We get many compliments about Michael from people who have had any kind of work experience with him. He is always thoughtful and considerate of others in the office, noticing their work and saying encouraging things to them. He has an uplifting personality and helps to keep the office atmosphere light hearted even in difficult and extremely busy times. He listens well and follows through well with all that has been assigned to him. When he sees ways to improve the way business is conducted, he offers suggestions in a good manner but is also quick to follow through with whatever decision is made. Michael is just a great person and great employee, a very positive example for others.	

RM Nominee	Vester Last Name	Cathye First Name
Justification:	Cathye has taken a leading role in two major projects for Risk Management over the past 3 months. First she coordinated our efforts to find new copy machines by researching machines that would fit our needs, attending demonstrations of machines on our list, coordinating contracts, scheduling delivery, scheduling training, and setting up the machines once delivered. She also jumped in to assist Jack Roberts in planning and coordinating the redesign of Risk Management's office space, again, planning, and coordinating with outside entities. Cathye has a positive attitude and simply focuses on what needs to be done. In the short time she has been in Risk Management, she has taken over the administration of the Fire District Program and provided Theresa and Ed with excellent support related to division purchasing. All of us in Risk Management are pleased to have Cathye as part of our staff.	