



Frequently Asked Questions - Oklahoma History Center Winnie Mae Cafe RFP

1. Will the Cafe patrons be required to pay admission to the History Museum to be able to access the Winnie Mae Cafe?

No. If a visitor is just having lunch, they will have access to the Winnie Mae Cafe.

2. Can an interested vendor attend the weekly History Center Event Meeting before submitting a proposal?

In lieu of attending the meeting, the Historical Society has provided an example of events for a two week period which is attached at the end of this document.

3. Would the tenant be able to advertise on the Historical Society's Facebook page?

Yes. The tenant would be able to advertise on the History Center's Facebook page.

4. Would a credit card only policy be acceptable?

All payment options, whether cash or credit will be considered within the proposal.

5. If there is existing equipment that is not needed, could the Historical Society remove it from the Cafe?

Yes, the History Center would be able to remove the equipment upon request.

6. How long did the previous vendor run the cafe?

The previous vendor ran the cafe for approximately two years.

7. What was the average monthly gross income for the previous vendor?

The average monthly gross income reported was approximately \$7,300 to \$7,500.

OKLAHOMA HISTORY CENTER SCHEDULE 3-3 to 3-11

DAY	DATE	EVENT	TYPE	GUEST #	TIME	NOTES
FRI	3/3	EVENTS MEETING	M	12	9A	OMH CONF
		ST. JOHNS EPISCOPAL	S	10/4	10A-2P	INASMUCH - SACK LUNCH
		LITTLE LIGHT CHRISTIAN SCHOOL	EDU	2/1	10A-1P	INASMUCH - LUNCH OFFSITE
		LITTLE FLOWER LEARNING	S	2/1	10A-2P	INASMUCH - SACK LUNCH
		ANNUAL MEETING MAILER		10	10A-5P	BOARDROOM
		ST CHARLES BORROMEIO CATHOLIC SCHOOL (3RD GRD)	S	24/10	10:15A-2P	INASMUCH - SACK LUNCH
		GRANS'S HOMESCHOOL	S	1/1	10:30A-12P	INASMUCH - LUNCH OFFSITE
		FORT COBB - BROXTON	S	30/5	11A-1P	INASMUCH - SACK LUNCH
		MILLWOOD	S	40/4	11A-2:30P	INASMUCH - SACK LUNCH
		HOMESCHOOL CO-OP	S	2/1	11:15A-12:15P	INASMUCH - LUNCH OFFSITE
		GEFT HOMESCHOOL	S	12/5	11:15A-12:30P	INASMUCH - LUNCH OFFSITE
		BESSIE COLEMAN LIVING HISTORIAN	EC	250-300	11:30A	CHESAPEAKE (SCHOOL GROUPS)
		SUMMIT MIDDLE SCHOOL	S	20/2	11:30A-1P	INASMUCH - LUNCH OFFSITE
		SEEWORTH ACADEMY	S	20/3	1P-2P	INASMUCH
		BESSIE COLEMAN LIVING HISTORIAN	EC	50	2P	CHESAPEAKE (MATINEE)
SAT	3/4	IPS ANNUAL MEETING	E	50	8.30A-12P	CHESAPEAKE (NO CATER)
		OETA PROFESSIONAL DEVELOPMENT	E	40	10A-2:30P	CLASSROOMS (NO CATER)
		1ST SATURDAY--WOMEN'S HISTORY	EC	50	1-4P	WEST HALL
SUN	3/5	CLOSED				
MON	3/6	OHS DIVISION HEAD MEETING	M	12	8:15A	ADMIN CONF
		OGS MONTHLY MEETING	M	25	4-8P	4-5:15P BOARDROOM / CHESAPEAKE (NO CATER)
		OCAPL MONTHLY MEETING	E	225/125	5-8:30P	DEVON (NED'S) AUD
		YOUNG PROFESSIONALS STEERING COMMITTEE MEETING	M	15	5:30-7P	BOARDROOM--ENTER THROUGH SECURITY
TUE	3/7	OHC STAFF MEETING	M	20	8:15	CHESAPEAKE
		OLLI SPRING SESSION--GREAT DECISIONS--TRADE & POLITICS (MONA AKIN)	E	30	10A-12P	CLASSROOMS (MCALISTERS DELIVERY--EAT IN CAFÉ)
		PLEASANT HILL ES	S/SH	22/10	11A-1:30P	INASMUCH - LUNCH OFFSITE
		OLLI SPRING SESSION--VOICES FROM WORLD @ WAR (CHRISTINE FARIS)	E	30	1-3P	CLASSROOMS
		OK STIC	M	25	1-4P	BOARDROOM (EVENTS--BEV & COOKIES)
		LEADING AGE AWARDS BANQUET	E	200	6-8:30P	CHESAPEAKE (NED'S) RAY
WED	3/8	OMH VIETNAM EXHIBIT MEETING	M	10-12	9-11A	BOARDROOM
		PANHANDLE OIL AND GAS ANNUAL MEETING	E	50	10:30A-4P	CHESAPEAKE (APP)
		PARK ES	S/LH	40/5	12-2P	INASMUCH - KIM & KATHRYN - SACK LUNCH
		REAGAN ES	S/LH	80/10	12-1:45P	INASMUCH - KIM & KATHRYN - SACK LUNCH
		LITTLE HOUSE HOMESCHOOLERS	EDU	14/6	1-2P	OHS MEMBERSHIP - VOL - LUNCH OFFSITE
FIELD TRIP DAY & NAT'L WESTERN HERITAGE MUSEUM STAFF						
THU	3/9	ARBOR WEEK & TREE CITY USA CELEBRATION	E	125	9A-5P	CHESAPEAKE & GALLERIES--TREE PLANTING (APP)
		OLLI SPRING SESSION--AM EXP (MUSSELMAN)	E	30	10A-12P	CLASSROOMS (MCALISTERS DELIVERY--EAT IN CAFÉ)
		FRONTIER ES	S/LH	128/25	10A-12:30P	INASMUCH - SACK LUNCH
		ATOKA ES	S/LH	55/10	10A-1P	INASMUCH - SACK LUNCH
		HEALDTON PS	EDU	55/10	10A-1P	INASMUCH - SACK LUNCH
		OLLI SPRING SESSION--ARCHITECTURAL HISTORY OF OKC (GUEST EXPERTS)	E	30	1-3P	CLASSROOMS
		OK SENATE PAGES AND INTERNS	S	20	1-2P	INASMUCH
		JUBILEE PARTNERS	S/LH	25/5	1:30-4P	INASMUCH - JAGGER - SACK LUNCH
		OMHF BOD	M	15	6-8P	BOARDROOM
FRI	3/10	EVENTS MEETING	M	12	9A	OMH CONF
		DHS CONNECTIONS	E	50	8:30A-4P	CHESAPEAKE & GALLERIES/CHELSEA INTRO @ 11:30A (APP)
		EDMOND NORTH HS	EDU	50/4	10A-1:30P	INASMUCH - JAGGER & VOL - SACK LUNCH
		OHC RESEARCH--PRESERVING YOUR FAMILY HEIRLOOMS WORKSHOP	E	30	10A-4P	CLASSROOMS
		OSSM	S	3/2	2-4P	INASMUCH - KIM - LUNCH OFFSITE
		YOW / NICHOLSON REHEARSAL DINNER	E	100	5-10P	5-7P--LOWER GALLERIES & DEVON (RWC) RAY
SAT	3/11	SONS OF UNION VETERANS	M	15	10A-12P	ADMIN CONF
		DAUGHTERS OF UNION VETERANS	M	15	10A-1P	BOARDROOM
		OETA PROFESSIONAL DEVELOPMENT	E	40	10A-2:30P	CLASSROOMS (NO CATER)

TYPE CODES: EDU TOUR-EDU, GROUP TOUR-GT, MEETING-M, EVENT-E, CAFÉ-C, APPT-A, DELIVERY-D, SELF TOUR-S, MARKETING TOUR-MT, YOUTH TOUR-YT, EDU CLASS-EC, SCAV HUNT-SH

OKLAHOMA HISTORY CENTER SCHEDULE 3-10 to 3-18

DAY	DATE	EVENT	TYPE	GUEST #	TIME	NOTES
FRI	3/10	EVENTS MEETING	M	12	9A	OMH CONF
		DHS CONNECTIONS	E	50	8:30A-4P	CHESAPEAKE & GALLERIES/CHELSEA INTRO @ 11:30A (APP)
		EDMOND NORTH HS	EDU	50/4	10A-1:30P	INASMUCH - JAGGER & VOL- SACK LUNCH
		OHC RESEARCH--PRESERVING YOUR FAMILY HEIRLOOMS WORKSHOP	E	30	10A-4P	CLASSROOMS
		OSSM	S	3/2	2-4P	INASMUCH - KIM - LUNCH OFFSITE
		YOW / NICHOLSON REHEARSAL DINNER	E	100	5-10P	5-7P--LOWER GALLERIES & DEVON (RWC) RAY
SAT	3/11	SONS OF UNION VETERANS	M	15	10A-12P	ADMIN CONF
		DAUGHTERS OF UNION VETERANS	M	15	10A-1P	BOARDROOM
		OETA PROFESSIONAL DEVELOPMENT	E	40	10A-2:30P	CLASSROOMS (NO CATER)
SUN	3/12	CLOSED				
MON	3/13	OHS DIVISION HEAD MEETING	M	12	8:15A	ADMIN CONF
TUE	3/14	OHC STAFF MEETING	M	20	8:15	CHESAPEAKE
		OLLI SPRING SESSION--AM EXP (MUSSELMAN)	E	30	10A-12P	CLASSROOMS (MCALISTERS DELIVERY--EAT IN CAFÉ)
		OLLI SPRING SESSION--VOICES FROM WORLD @ WAR (CHRISTINE FARIS)	E	30	1-3P	CLASSROOMS
WED	3/15	OHCE GENEALOGY GROUP OF OK COUNTY	M	20	10A-12P	BOARDROOM
		GIRL SCOUTS OF WESTERN OK - GIRLS' DAY OF DISCOVERY	E	400	10A-5P	FIRST FLOOR
		OHS EXECUTIVE COMMITTEE & BURKHART TRUSTEES	M	15	1-5P	BOARDROOM
THU	3/16	UPTOWN 23RD BOD & VENDOR MEETING	M	25	8:30-11A	8:30A BOARDROOM /10A DEVON
		OLLI SPRING SESSION--AM EXP (MUSSELMAN)	E	30	10A-12P	CLASSROOMS (MCALISTERS DELIVERY--EAT IN CAFÉ)
		OLLI SPRING SESSION--ARCHITECTURAL HISTORY OF OKC (GUEST EXPERTS)	EC	30	1-3P	CLASSROOMS
		OK SENATE PAGES AND INTERNS	S	20	1-2P	INASMUCH - LUNCH OFFSITE
FRI	3/17	EVENTS MEETING	M	12	9A	OMH CONF
		US DISTRICT COURT WESTERN DIST OF OK	M	20	12-1P	BOARDROOM
SAT	3/18	LAURA MARTIN W/DAR STATE REGENT	M	15	10A-12P	BOARDROOM
		SEVENTH ANNUAL COWBOY ROUNDUP	E	1000	10A-2P	RED RIVER JOURNEY
		COUNCIL GROVE DAR	M	15	1:30-3P	BOARDROOM
		DIAMOND TOURS	GT	45	1:30-3P	\$5 ADMISSION - VETS FREE - LUNCH OFFSITE
		THOMAS - SANDER WEDDING RECEPTION	E	350	6-12A	DEVON (RWC) AUD