



**John S. Richard**  
Director

**Brad Henry**  
Governor

STATE OF OKLAHOMA  
DEPARTMENT OF CENTRAL SERVICES

June 12, 2006

RE: OneNet Contract Information

The Department of Central Services (DCS), Central Purchasing Division, has issued Statewide Contracts which were bid and awarded by the Oklahoma State Regents for Higher Education for services and products required for the connectivity and usage of the OneNet Telecommunications Network. These contracts are available to all State Agencies. Copies of the Contracts issued by the Regents for Higher Education can be found on their web site at <http://www.onenet.net/ops/contract.html>. A list of OneNet contracts which includes the BPO/Contract ID number and contract description can be found on DCS, Central Purchasing Division's web site at [http://www.ok.gov/DCS/Central\\_Purchasing/StateWide\\_Contracts/One-Net\\_Contracts.html](http://www.ok.gov/DCS/Central_Purchasing/StateWide_Contracts/One-Net_Contracts.html).

If your agency will be using these contracts the following ordering procedures have been established with the State Regents for Higher Education, Office of State Finance (OSF), and DCS:

1. The requisition must be made to the vendor, with the appropriate BPO/Contract ID number and item numbers.
2. All original documents, including the OSF Agency Requisition Review Hardware or Software questionnaire, must be submitted to the OSF, Information Services Division (ISD) for approval. This will include verification to the respective agency's long range Telecommunication Plan.
3. If the purchase is not included in the long-range plan, submit or attach an amendment to the request.
4. OSF/ISD will review, reject or approve. Regardless of rejection or approval, all documents will be returned to the agency's purchasing division for processing.
5. If approved by OSF/ISD, agency will issue the OneNet release. They do not have to come to DCS/Central Purchasing Division to be processed.
6. Products will be delivered to the requesting agency and payments will be made by the agency directly to the vendor.

All technical questions shall be directed to ONE NET customer support, 405-225-9407.

For all other questions contact Laura Lovell at [laura\\_lovell@dcs.state.ok.us](mailto:laura_lovell@dcs.state.ok.us) or 405-521-3046.

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