

OKLAHOMA BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE
ARCHITECTS AND REGISTERED INTERIOR DESIGNERS

220 N. E. 28th, Board Room
Oklahoma City, OK 73105
October 17, 2018
9:30 a.m.

Agenda

Call meeting to order - declare quorum present.

“The Board of Architects, Landscape Architects and Registered Interior Designers are meeting pursuant to notice filed with the Secretary of State. The agenda was posted outside the Board Offices and on the Board’s website twenty four hours prior to the meeting setting forth thereon the date, time, place and business for the meeting. *Pursuant to the applicable statutes, rules and code, the Board is reminded to refrain from utilizing their personal tablet, portable computers or phone for any purpose other than reviewing offered materials or agenda matters. It is requested that during enforcement hearings you do not look at or utilize the Internet for any information pertaining to the hearing.*”

Welcome newly appointed board member Landscape Architect Scott Howard.

1. PUBLIC COMMENTS ON CURRENT AGENDA ONLY. Time limit to five (5) minutes per individual with sign-in required five (5) minutes prior to meeting beginning.

2. FORMAL HEARINGS, PENDING FINAL ACTIONS AND/OR ENFORCEMENT ISSUES

A. Board legal orientation presentation.

B. Formal hearing and Board action as necessary to consider Case #2017-495, in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers vs Clampett Industries LLC d/b/a EMG, Burk Lee Cornelius, Cliff R. Stout, Jr., and Mark Walker.

1. Proposed executive session if necessary to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B) (8).
2. Vote on whether to convene into executive session.
3. Vote to return to open session.
4. Vote on matters discussed in executive session.

C. Formal hearing and Board action as necessary to consider Case #2018-547, in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers vs. Fergon Architects, LLC.

1. Proposed executive session if necessary to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B) (8).
2. Vote on whether to convene into executive session.
3. Vote to return to open session.
4. Vote on matters discussed in executive session

D. Formal hearing and Board action as necessary to consider Case # 2017-520, in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers vs. Michael D. Smith.

1. Proposed executive session if necessary to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B) (8).
2. Vote on whether to convene into executive session.
3. Vote to return to open session.
4. Vote on matters discussed in executive session.

E. Board discussions and actions as necessary concerning Scott L. Lasky's consent order with the Arkansas State Board of Architects.

3. ADMINISTRATIVE

A. Board discussion and action as necessary Legislative report from Tammie Kilpatrick and Ryan Kilpatrick.

1. Update regarding the Occupational Licensing Commission October 4, 2018 meeting.

B. Board discussion and action as necessary regarding the presentation of the City of Tulsa's Self Certification Program by Yuen Ho, Architect from the City of Tulsa.

C. Board action as necessary to approve minutes from the June 6, 2018 meeting.

D. Board action as necessary to receive financial documents from June, July and August 2018.

E. Board action as necessary to approve the Leslie Hanska, Executive Director use of state p-card for authorized state expenses setting \$5000 limit on single item purchase and \$10,000 monthly cycle limit. Submission of Executive Director's purchase card statement for review and approval is to be presented as an agenda line item at the next meeting following the incurred expenses per OMES Central Accounting and Reporting policy and procedure.

F. Board discussion and action as necessary to fund online services with Oklahoma Interactive (OI) through user fees.

G. Report from Licensing Manager.

1. Licenses issued.

2. Certificates of Authority issued.

3. Candidates eligible to test.

4. Inaugural licensing ceremony to be held 2pm on January 19, 2019 at the Oklahoma Historical Society.

H. Board discussions and actions as necessary concerning application of Josue Daniel Perez-Santis from Guatemala for a reciprocal architect license.

I. Board action as necessary to determine education credit, under alternative standards, for testing and licensing as an architect for David Nathaniel Amstutz with an Interior Architecture and Product Design Undergraduate and Master's degree from Kansas State University. (OAC 55:10-5-4.1)

J. Board discussions and actions as necessary concerning reciprocal architect application of John Marshall Springman and his exam deficiencies as stated in his NCARB record.

K. Board discussion and action as necessary regarding approval request of the use of the name Wagner Architectural Millwork LLC by Dylan Wagner for his architectural millwork business and in order to file with Oklahoma Secretary of State. Mr. Wagner builds cabinets based on an architects plans and specifications. (O.S. 59, Section 46.8a (A))

L. Committee appointments by Chairman.

1. Board discussions and possible actions on the following committee reports:

(a) University/Scholarship Committee; Beth Windel, Chair

(b) Investigations Committee; Nate Baker, Secretary-Treasurer

i. Meeting with State Fire Marshal

ii. Board discussion and action as necessary regarding recommendation from Committee to hire staff Investigator/Compliance Officer.

iii. Enforcement Report

(c) Act/Rules Committee; Randy Weatherly, Chair

M. Board discussion and action as necessary regarding the use of digital seals and signatures; BIM model vs paper or PDF; including best practices and security as it relates to seals.

N. Proposed executive session to discuss with possible action the review of Licensing Manger and possible raise. Authority: 25 O.S., Section 307 (B) (1).

1. Vote on whether to convene into executive session.

2. Vote to return to open session.

3. Vote on matters discussed in executive session

O. Review of Executive Order 2016-01.

1. State email addresses

2. Board discussion and action as necessary regarding purchasing tablets for Board members.

4. CLARB/NCARB/CIDQ/ORGANIZATIONS, ISSUES AND REPORTS

A. Report from NCARB/AIA activities

1. Draft of NCARB centennial celebration "State History Book"

2. NCARB visit to Oklahoma – next board meeting, November 7, 2018

B. Report from CLARB/ASLA activities

1. CLARB Annual Meeting Toronto

C. Report from CIDQ/OIDC/ASID activities

1. CIDQ Annual Conference, November 9 & 10, 2018 in Nashville

NEW BUSINESS

Adjourn

It is noted the Board and guests will break the meeting for lunch in the conference room and may or may not resume the meeting when finished.