

OKLAHOMA BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS,  
LANDSCAPE ARCHITECTS AND REGISTERED INTERIOR DESIGNERS

220 N. E. 28<sup>th</sup>, Board Room

Oklahoma City, OK 74105

September 2, 2015

9:30 a.m.

**Minutes**

AGENDA ITEM # 2a-1

NOV 04 2015

STATE BOARD OF ARCHITECTS

The Board of Governors of the Licensed Architects and Landscape Architects and Registered Interior Designers of Oklahoma met on Wednesday, September 2, 2015 with the following members and guests present:

David Hornbeek, Architect, Chairman  
Mark Taylor, Registered Interior Designer, Vice-Chairman  
Jim Hasenbeck, Secretary-Treasurer  
Gary Armbruster, Architect  
Nate Baker, Architect  
Jim Bruza, Architect  
Brian Dougherty, Landscape Architect  
Brad Gaskins, Architect  
Randy Weatherly, Landscape Architect  
Elisabeth Windel, Architect  
Brad Klepper, Counsel  
Jean Williams, Executive Director  
Leslie Hanska, Executive Assistant  
Tammie Kilpatrick, Consultant  
Ryan Kilpatrick, Consultant  
Jeff Roberts, Guest

Absent: Jeff Click

PUBLIC COMMENT

1. a. Jeff Roberts discussed his company EnviroClean Group, LLC's interest in filing for certificate of authority to practice landscape architecture as a division only, not the whole entity. The Chairman instructed Mr. Roberts to move forward with the application process to determine if application meets the requirements of the Act and Rules. See item 3m below.

CONSENT AGENDA

2. a. Mr. Bruza moved to approve items 1, 4 & 5. (Attachment A) Motion seconded by Mr. Dougherty. Voting aye: Messrs. Taylor, Gaskins, Bruza, Dougherty, Armbruster, Baker, Weatherly, Hasenbeck, Hornbeek & Ms. Windel. Voting nay: None. Motion unanimously approved. Mr. Hasenbeck moved to approve items 2, 3 & 6. (Attachment B) Motion seconded by Mr. Weatherly. Voting aye: Messrs. Taylor, Gaskins, Bruza, Dougherty, Armbruster, Baker, Weatherly, Hasenbeck, Hornbeek & Ms. Windel. Voting nay: None. Motion unanimously approved.

ADMINISTRATIVE/INTERNAL BOARD ISSUES

3. a. Mr. Dougherty moved to approve the waiver request to exempt Thomas Montgomery, Landscape Architect from CEU requirements. Motion seconded by Mr. Weatherly. Voting aye: Messers. Taylor, Gaskins, Bruza, Dougherty, Armbruster, Baker, Weatherly, Hasenbeck, Hornbeek & Ms. Windel. Voting nay: None. Motion unanimously approved.

3. b. Legislative report presented by Ryan Kilpatrick.

3. c. Mr. Hasenbeck moved to approve the request from Jim Atkinson for emeritus status. Mr. Atkinson retired while living in Texas; however Oklahoma is his original state of licensure. Motion seconded by Mr. Bruza. Voting aye: Messers. Taylor, Gaskins, Bruza, Dougherty, Armbruster, Baker, Weatherly, Hasenbeck, Hornbeek & Ms. Windel. Voting nay: None. Motion unanimously approved. The Board continued discussion regarding Emeritus status and reviewed 55:10-9-7 of the Rules. Mr. Hasenbeck moved to withdraw his original motion. Motion seconded by Mr. Bruza. Voting aye: Messers. Taylor, Gaskins, Bruza, Dougherty, Armbruster, Baker, Weatherly, Hasenbeck, Hornbeek & Ms. Windel. Voting nay: None. Motion unanimously approved. Mr. Baker moved to deny the request by Jim Atkinson, retired, while Oklahoma is his original state of licensure. Motion seconded by Mr. Hasenbeck. Voting aye: Messers. Taylor, Gaskins, Bruza, Dougherty, Armbruster, Baker, Weatherly, Hasenbeck, Hornbeek & Ms. Windel. Voting nay: None. Motion unanimously approved.

3. d. Mr. Weatherly moved to deny the request from John Leaver III for emeritus status, retired while living in Japan, while Oklahoma is his original state of licensure. Motion seconded by Mr. Hasenbeck. Voting aye: Messers. Taylor, Gaskins, Bruza, Dougherty, Armbruster, Baker, Weatherly, Hasenbeck, Hornbeek & Ms. Windel. Voting nay: None. Motion unanimously approved.

3. e. No action.

3. f. Mr. Taylor moved to authorize the Executive Director to sign the agreement, making changes as noted from the Scholarship Committee's recommendations; also authorizing the Executive Director to make the initial transfer of \$850,000.00 in revenues to the Board's scholarship fund to be established at Oklahoma City Community Foundation per this year's budget. Motion seconded by Mr. Weatherly. Voting aye: Messers. Taylor, Gaskins, Bruza, Dougherty, Armbruster, Baker, Weatherly, Hasenbeck, Hornbeek & Ms. Windel. Voting nay: None. Motion unanimously approved. The Chairman appointed Elizabeth Windel to the Scholarship Committee replacing James Loftis.

3. g. Mr. Taylor moved to accept the amended Operating Budget (Budget Work Program) 2015-2016 submitted. Motion seconded by Mr. Weatherly. The Director reminded that the amendment to the budget covered extra funding for prosecuting attorney and investigations. Voting aye: Messers. Taylor, Gaskins, Bruza, Dougherty, Armbruster, Baker, Weatherly, Hasenbeck, Hornbeek & Ms. Windel. Voting nay: None. Motion unanimously approved.

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3. h. Mr. Baker moved to approve William Ryan's request for medical exemption from the CEU requirements for the 2015-2017 licensing period, as precedent has been set. Motion seconded by Mr. Dougherty. Voting aye: Messers. Taylor, Gaskins, Bruza, Dougherty, Armbruster, Baker, Weatherly, Hasenbeck, Hornbeek & Ms. Windel. Voting nay: None. Motion unanimously approved.

3. i. The Chairman appointed the same Scholarship Committee members, including Elizabeth Windel, and will remain a standing committee with no time limit on terms.

Mr. Hasenbeck left meeting.

3. j. Counsel, Brad Klepper reported that he has spoken with the AG's office. The AG's focus is on addressing anti-trust violations and discussed what will need to be submitted from this Board and time frame of approval back from the AG's office can be expected. Their goal is to respond as quickly as possible. The Board will then follow the AG's recommendation. It was noted that the Director has authority within the Act and Rules to authorize day to day work. No action.

3. k. "Project Architect" is required to be licensed to practice architecture in the State of Oklahoma. Notification needs to be added to newsletter and/or email before enforcing. (46.8a) No action.

3. l. No action.

3. m. No action taken regarding request of EnviroClean Group, LLC for certificate of authority to practice landscape architecture as a division only, not the whole entity.

3. n - o. Mr. Weatherly moved to approve \$10,000.00 purchase card limit for Executive Director and staff. Motions seconded by Mr. Bruza. Voting aye: Messers. Taylor, Gaskins, Bruza, Dougherty, Armbruster, Baker, Weatherly, Hornbeek & Ms. Windel. Voting nay: None. Motion unanimously approved.

3. p. Tabled.

3. q - 1. Executive Director has the authority to override. No action.

3. q - 2. Mr. Baker moved to approve contingent upon verification that the 3 LU's are actually HSW. Motion seconded by Mr. Dougherty. Voting aye: Messers. Taylor, Gaskins, Bruza, Dougherty, Armbruster, Baker, Weatherly, Hornbeek & Ms. Windel. Voting nay: None. Motion unanimously approved.

3. q. The Board was presented with the list of individuals who passed the 2015/2017 continuing education audit. (Attachment C)

3. q. - 3. Mr. Weatherly approved sending the following persons to the Investigations Committee for failure to comply with the Continuing Education audit to date:

- A. James Clare Woodside
- B. Timothy Zajac
- C. Floyd Schexnayder
- D. David Bryant

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- E. Randall McDaniel
- F. Stephen Rhoades
- G. Duane R. Meyers
- H. William C. Ganshirt
- I. David Boeck
- J. Dzung Rudzinski
- K. James Potts
- L. Glenda Watkins

Motion seconded by Mr. Dougherty. Voting aye: Messers. Taylor, Gaskins, Bruza, Dougherty, Armbruster, Baker, Weatherly, Hornbeek & Ms. Windel. Voting nay: None. Motion unanimously approved.

3. r. The Chairman and Mr. Gaskins will work together on a response to NCARB following Board discussion regarding making an advisory vote to NCARB on their proposed Broadly Experiences Intern Proposal (alternative path to licensure). The Board agrees that experience is an integral part of ensuring the health, safety and welfare of the people of Oklahoma. No action.

3. s. No action.

3. t. Mr. Bruza moved revoke policy from 2/12/2003 on CEU documentation audit for every 10<sup>th</sup> reinstatement. Motion seconded by Mr. Taylor. Voting aye: Messers. Taylor, Gaskins, Bruza, Dougherty, Armbruster, Baker, Weatherly, & Ms. Windel. Voting nay: Hornbeek. Motion approved.

3. u. Mr. Weatherly moved to revise policy stated 4/12/2001 to audit all reinstatements by Board and staff and require verification. Motion seconded by Mr. Bruza. Voting aye: Messers. Taylor, Gaskins, Bruza, Dougherty, Armbruster, Baker, Weatherly, Hornbeek & Ms. Windel. Voting nay: None. Motion unanimously approved.

3. v. Mr. Bruza moved to establish requirement of documentation of unused carryover CEU hours when reporting. Motion seconded by Mr. Weatherly. Voting aye: Messers. Taylor, Gaskins, Bruza, Dougherty, Armbruster, Baker, Weatherly, Hornbeek & Ms. Windel. Voting nay: None. Motion unanimously approved.

3. w. Mr. Hasenbeck moved to establish certification statement for CEU's claimed under OAC 55:10-17-6. Motions seconded by Mr. Weatherly. Voting aye: Messers. Taylor, Gaskins, Bruza, Dougherty, Armbruster, Baker, Weatherly, Hornbeek & Ms. Windel. Voting nay: None. Motion unanimously approved.

3. x - y. Mr. Baker moved to approve providing CEU lists. Motion seconded by Mr. Dougherty. Voting aye: Messers. Taylor, Gaskins, Bruza, Dougherty, Armbruster, Baker, Weatherly, Hornbeek & Ms. Windel. Voting nay: None. Motion unanimously approved.

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3. z. The Chairman instructed the Director to add NCARB's visiting team to the November 4, 2015 Board meeting to discuss examinations and possible other NCARB issues.

NCARB/CLARB/CIDQ/ORGANIZATIONS, ISSUES AND REPORTS

4. a. NCARB/AIA – No report.

4. b. CLARB/ASLA – CLARB annual meeting will be held in September 17-19<sup>th</sup> in New Orleans; Randy Weatherly will be installed as president. There is also an ASLA licensure summit, September 11-13 in Albuquerque, New Mexico.

4. c. CIDQ/OIDC/ASID – Mark Taylor is scheduled to speak at the IIDA Summit in Austin, TX. His plans are to discuss the roll of the Board and show the video. He also reported that IIDA met with OIDC. OIDC is willing to help rollout/facilitate information regarding future continuing education requirements for Registered Interior Designers.

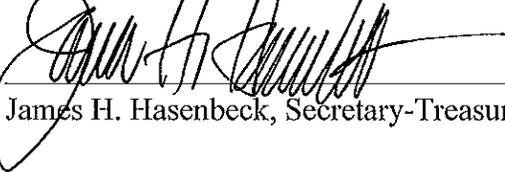
NEW BUSINESS

None

THE BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE ARCHITECTS AND REGISTERED INTERIOR DESIGNERS OF OKLAHOMA



David Hornbeck, Chair



James H. Hasenbeck, Secretary-Treasurer