



# The Regulator

Oklahoma Board of Architects, Landscape Architects & Registered Interior Designers

220 NE 28th Street, Suite 150, Oklahoma City, OK 73105

*"Our mission is to protect the citizens of Oklahoma by regulating the professions...and promoting quality practice."*

## IMPACTING LIVES: SCHOLARSHIP UPDATE:

The Path to Licensure Scholarship program is off to a huge success as the Board established a permanent scholarship endowment fund at the Oklahoma City Community Foundation. The 2016-2017 awards are already in place.

Board members and staff spent last fall and winter making presentations to students and faculty at each university with one or more accredited program, to promote the scholarship opportunities. These face to face meetings allowed important interaction while introducing them to the criteria that have been set to help those third, fourth and fifth year students who have entered the professional phase of their education and settled on these professions. As we've mentioned before, the Board found about ninety-two percent of this education stage does not have any financial help available for them and, the cost continues to increase.

The Board's Scholarship committee will remain a standing committee designed for continuity as we move forward into the first full year. More importantly, the Board looks forward to the impact these scholarships will have on not only the lives of these young people and their families, but the benefits for the people of the State of Oklahoma.

The Path to Licensure Scholarship program has also been set up to allow all persons interested in helping these professions donate to this endowment for its growth.

More information on this year's scholarship recipients and selection process continued on page 3.

## CONTINUING ED FOR REGISTERED INTERIOR DESIGNERS

Continuing Education for Registered Interior Designers (RIDs) is here! The rule change, signed by the Governor, is effective August 25, 2016. You will be required, like the architects and landscape architects, to maintain 24 hours of HSW continuing education for each renewal period. Because this new requirement is being implemented in the middle of a renewal period, **you will only have to complete 12 HSW hours prior to renewing registrations by June 30, 2017.** Keep in mind that moving forward beginning July 1, 2017 through June 30, 2019 the full 24 hours will be required.

Subject content acceptable for purposes of interior design continuing education shall be limited to:

- (1) Legal: codes, including life-safety codes and standards, laws and regulations governing the practice of interior design; professional ethics, zoning, insurance to protect owners and public
- (2) Environmental: energy efficiency, sustainability, natural resources, hazardous materials, weather proofing, insulation and natural hazards
- (3) Design: interior building design, interior specifications, accessibility, safety and security measures
- (4) Study within planning, interior design, construction contracting and related disciplines
- (5) Legal aspects of contracts, documents, insurance, bonds, project administration, etc.
- (6) Preservation: historic, adaptation, reuse, building types
- (7) Construction Documents and Services
- (8) Materials and Methods: building systems, products, finishes, furnishings, equipment
- (9) Technical: structural, mechanical, electrical, communications, fire protection, controls
- (10) Pre-design: programming, project analysis, survey of existing conditions, including materials and configuration of the interior space of a project
- (11) Occupant Safety: indoor air quality, lighting, acoustics, ergonomics
- (12) Project administration
- (13) Americans with Disabilities Act guidelines

## ARE YOU AN ARCHITECT AND A REGISTERED INTERIOR DESIGNER?

You are required to complete 24 (not 48) hours/HSW of continuing education for your Architect license. These 24 hours will fulfill all requirements for both your Architect and Registered Interior Designer renewal.

# CANDIDATES CORNER...

## Ready to transition to the ARE 5.0?

Mark your calendars for November 1, 2016, the official launch date of the updated exam. Once the exam launches, you'll be able to log in to My NCARB, self-transition your eligibilities to ARE 5.0, and make an appointment to take an ARE 5.0 division. ARE 5.0 will incorporate new testing technologies and feature a format that more closely aligns with modern practice. The six-division exam will include case studies that simulate real-world practice, and will be offered without a fee increase.

The exam content has been reorganized into six divisions, which are designed to reflect the phases of architectural practice—from practice management to construction and evaluation. The new divisions also align with the experience areas of IDP/AXP, making the licensure process smoother and easier to understand for candidates. You can learn more about the new division structure by visiting NCARB's website.

## Preparing Candidates for ARE 5.0

Stay tuned, NCARB plans to release the *ARE 5.0 Guidelines* and a handbook that will help candidates prepare for ARE 5.0 they will also launch an online community focused specifically on preparing for ARE 5.0 divisions.

NCARB will continue to administer ARE 4.0 until June 30, 2018. This 20-month period of dual delivery will enable you to finish the exam in a way that best suits your needs. Not sure what plan is best for you? NCARB's interactive Transition Calculator can help you figure out which testing strategy best fits your current situation—helping you finish the ARE in as few divisions as possible.

- See more at: <http://blog.ncarb.org/2016/June/ARE-launch-date>

## NCIDQ Fall 2016

### Exam is Right Around the Corner

For those of you who have been approved by this board to sit for the exam you'll want to be sure to double check your calendars. For more details & deadlines see: <http://www.ncidqexam.org/exam/dates-deadlines/>

September 24    Fall 2016 PRAC Exam Administered  
October 13-22    Fall 2016 IDFX and IDPX Administered

For those of you who have not been approved and are interested in sitting for the spring 2017 NCIDQ exam, you must apply directly to this Board. Applications are due December 1, 2016.

## BOARD MEMBERS

**Mark Taylor, Chair**  
Registered Interior Designer

**Brad Gaskins, Vice-Chair**  
Architect

**Jim Hasenbeck, Sec-Treas**  
Architect

**Gary Armbruster**  
Architect

**Nathan Baker**  
Architect

**Jim Bruza**  
Architect

**Jeff Click**  
Public Member

**Brian Dougherty**  
Landscape Architect

**David Hornbeek**  
Architect

**Elizabeth Windel**  
Architect

**Randy Weatherly**  
Landscape Architect

## BOARD STAFF

**Jean Williams**  
Executive Director

**Leslie Hanska**  
Executive Assistant

**Ellen White**  
Executive Secretary

## IDP Also Known as AXP

NCARB launched "Architectural Experience Program" – AXP, also known as IDP. Along with the new name the 17 experience areas have been streamlined to 6. Keep in mind that even with these changes, **Oklahoma requires the completion of 5600 hours.** 3,740 hours are required to satisfy IDP/AXP new standard. The remaining 1820 hours are to be earned within IDP/AXP current experience areas.

## L.A.R.E Exam December 5<sup>th</sup> – 17<sup>th</sup>

For those of you who have been approved by this board to sit for the exam, online registration will be open September 6, 2016 through November 28, 2016. For more details visit <https://www.clarb.org/take-the-exam>.

For those of you who have not been approved and are interested in sitting for the exam, your application must be completed and approved by this Board prior to November 28, 2016.

## 2016-17 Recipients

### OSU – Architecture

Mr. Ian Miley (1/2 scholarship – graduates in December 2016) \$1500

Mr. Cameron Patterson \$3000

Mr. Cameron Roesler \$3000

### OU – Architecture

Ms. Rachel Ware \$3000

### OU – Landscape Architecture

Mr. Garrett Slezak \$3000

Ms. Amanda Edwards \$3000

### Oklahoma Christian University – Interior Design

Mr. Devin Shaffer \$3000

#### Eligibility:

- Must be enrolled in a college/university in the state of Oklahoma
- Must be accepted into a professional degree program in Architecture, Landscape Architecture or Interior Design by the time of the award distribution (available to rising third, fourth and fifth year students) and graduate students pursuing their first degree in these programs
- Applicants must be seeking their first professional degree
- Must have a collegiate GPA  $\geq$  2.5
- Financial need is considered
- Preference for students who have graduated from an Oklahoma high school

#### General information:

- Scholarship is a one-time award.
- Applicants may reapply.
- Funds may be used for tuition, fees and book expenses at any accredited institution of higher education for degree or programs in Architecture, Landscape Architecture or Interior Design in the state of Oklahoma.
- Payments are made directly to the school.
- Scholarship awards may be used for Study Abroad, if the Study Abroad program/coursework has been approved within the student's plan of study in their professional degree program.
- Students are not required to live on-campus.



Award: \$3,000



Applications must be submitted by February 15, 2017.



Apply online at [www.occf.org/scholarships](http://www.occf.org/scholarships).



Questions? Contact [scholarships@occf.org](mailto:scholarships@occf.org).

## CONTINUING EDUCATION REMINDERS

Continuing education opportunities are readily available and do not have to be approved by a particular organization, however, each profession, must meet the criteria outlined in Oklahoma Rules 55:10-17: 24 hours, all of which must be HSW.

For those of you who belong to organizations that provide a transcript (ie...AIA, ASLA, IDCEC) you have the ease of using your the transcript as a reporting tool & verification; however it is not always accurate. Some courses are designated as non-HSW when in fact are HSW and vice versa. Once again, keeping copies of your certificates/verification will help you should any questions arise during an audit. You are evaluated against the Rule cited above.

It's important to note that these continuing education requirements are separate from those required of the other organizations/states where you are a member. Be sure to consider total hours required as well as the time frame they are required to be accumulated. If you plan efficiently you will be able to use some of the same courses to meet various organizations' requirements.

Be sure to document and maintain your records when taking courses. You will need them should you be selected for audit.

### MARK YOUR CALENDAR!

FALL CE EVENT  
FRIDAY, OCTOBER 14, 2016  
METRO TECH - OKC

The Fall CE Event will be held in OKC (not Tulsa). The line up of presenters are taking shape. Be watching for details in via email notice in the weeks to come!



### Firms: Notify Us of Your Changes (OK Rules 55:10-13-12)

Entities are required to notify the Board office within thirty (30) days of any or all changes that affect the Certificate of Authority (CA) or Certificate of Title (CT). CA/CT Revision forms can be found on the board's website and must be signed by an Architect or Landscape Architect of Record, Registered Interior Designer of Record, or another partner, director, officer, shareholder, principal or for a limited liability company, a manager or member of the Entity, notarized and accompanied by the fees. Failure to properly and promptly notify the Board of these changes shall be cause for disciplinary action.

[https://www.ok.gov/Architects/Forms\\_Applications/index.html](https://www.ok.gov/Architects/Forms_Applications/index.html)



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405.949.2383
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KEEP YOUR RECORDS UP TO DATE

We are half way through the current renewal period. All licenses, registration & firms expire June 30, 2017. Renewal statements will be sent out to the last known address we have on file for you.

Be sure to update your addresses ASAP! Please use the address change request below. You may scan it to

ellen.white@boardofarch.ok.gov
or
fax 405.949.1690

HAS YOUR ADDRESS CHANGED?

Please return the change notice below to ensure that we have the current address for YOUR INDIVIDUAL LICENSE AND/OR YOUR FIRM'S CERTIFICATE OF AUTHORITY OR CERTIFICATE OF TITLE (if you are the Architect, Landscape Architect or the Registered Interior Designer of Record). We will NOT automatically make changes to both, therefore must have specific written request for each. All correspondence, including RENEWALS will be sent to the last known address. Fax your change to (405) 949-2383 or mail to Oklahoma Board of Architects, PO Box 53430, Oklahoma City, OK 73152.

ADDRESS CHANGE REQUEST:

Name:
License or Registration Number: \*Certificate of Authority/Title
Street Address:
City, State & Zip:
Email:

\*Do you want to change the address for the Certificate of Authority or Certificate of Title? Yes No

SIGN HERE

Signature

Date