

OKLAHOMA BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE
ARCHITECTS AND REGISTERED INTERIOR DESIGNERS

220 N. E. 28th, Board Room
Oklahoma City, OK 73105

June 12, 2019
9:30 a.m.

AGENDA ITEM # 4.A-1

SEP 04 2019

STATE BOARD OF ARCHITECTS

Agenda

Call meeting to order - declare quorum present.

"The Board of Architects, Landscape Architects and Registered Interior Designers are meeting pursuant to notice filed with the Secretary of State. The agenda was posted outside the Board Offices and on the Board's website twenty four hours prior to the meeting setting forth thereon the date, time, place and business for the meeting. *Pursuant to the applicable statutes, rules and code, the Board is reminded to refrain from utilizing their personal tablet, portable computers or phone for any purpose other than reviewing offered materials or agenda matters. It is requested that during enforcement hearings you do not look at or utilize the Internet for any information pertaining to the hearing.*"

1. PUBLIC COMMENTS ON CURRENT AGENDA ONLY. Time limit to five (5) minutes per individual with sign-in required five (5) minutes prior to meeting beginning.

2. CONSENT AGENDA

A. Board action as necessary on consent agenda items.

1. Minutes from the April 17, 2019 meeting.
2. Policy Against Sexual Harassment
3. FY19 NCARB Letter of Credentials.
4. Emeritus for the 2019-2021 renewal period for the individuals as they have met the requirement of OAC55:10-9-7 (resident of Oklahoma, licensed for 10 consecutive years, 65 year of age or older and retired from active practice).

3. ADMINISTRATIVE

A. Welcome:

1. New staff member, Lauren Vaughan, Enforcement & Compliance
2. Governor appointments

B. Board discussion and action as necessary Legislative report from Tammie Kilpatrick and Ryan Kilpatrick.

1. Report from Act and Rules/Legislative Committee Chair, Gaskins.
 - a. Occupational Licensing Commission
 - b. Sunset Review 2020
2. Governor's Leadership Summit

C. Board discussions and actions as necessary regarding personal appearance from Sean Michael Neal concerning his application for testing and licensing as an architect under equivalent standards. OAC 55:5-4.1

D. Board discussion and actions as necessary regarding Sandra Kim Nelson's reciprocal landscape architect application. OS 59 Section 46.31 E

- E. Report from Licensing Manager
 - 1. Licenses issued.
 - 2. Certificates of Authority issued.
 - 3. Candidates eligible to test.
 - 4. Renewals Update
 - a. CEU Audit Committee
- F. Board action as necessary to receive financial documents from March and April 2019.
- G. Report from Finance Committee: Chair, Baker, Secretary-Treasurer
 - 1. Board action as necessary to approve the 2020 Budget Work Program/Operating Budget.
 - a. Board action as necessary to approve the Performance Based Adjustment Plan (PMP).
 - 2. Board action as necessary to approve travel and educational expenses for FY 20 meetings, courses and seminars for staff and board.
 - a. Approve sending Lauren Vaughan, Investigator and Compliance Officer to National Certified Investigator and Inspector Training (NCIT) presented by Council of Licensure, Enforcement & Regulation (CLEAR). September 16-18, 2019 Minneapolis.
 - b. Board action as necessary to appoint each board member and staff as a travel coordinator as required.
- H. Board action as necessary concerning written requests from architects Kyle Lombardo and Jim McWhirter for consideration of continuing education credit for service on the Code Council and OKC Board of Appeals. OS 59 Section 46.7 (21); OAC 55:10-17-1; 55:10-17-7 (e-g)
 - 1. Board action as necessary to revise existing board policy regarding CEU credit for attending Board meetings to align with computation of credits per OAC 55:10-17-4; 55:10-17-5
- I. Board action as necessary concerning OMES Construction and Properties determining which disciplines can provide Urban Design and Land Planning services. OS 59 Section 46.3 (11)
- J. Board action as necessary concerning written request by William E. Shay for approval to use the name Achieve Architecture for his software business in Oklahoma.
- K. Board action as necessary regarding correspondence from Lisa Hefner concerning the State Fire Marshal's requirement of certifying code compliance.
- L. Nominations Committee: Co-Chair, Gaskins & Taylor:
 - 1. Election of Officers for the FY20 (July 1, 2019 through June 30, 2020)
- M. Board discussions and possible actions on the following committee reports:
 - 1. University/Scholarship Committee: Chair, Windel
 - 2. Investigations Committee: Chair, Baker, Secretary-Treasurer
 - 3. Arch/Engineers Joint Committee: Chair, Windel

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N. Proposed executive session to discuss with action as necessary for the review of the Executive Director per board policy. Authority: 25 O.S., Section 307 (B) (1).

1. Vote on whether to convene into executive session.
2. Vote to return to open session.
3. Vote on matters discussed in executive session

O. Board action as necessary to revise existing board policy regarding annual review with Executive Director.

4. CLARB/NCARB/CIDQ/ORGANIZATIONS, ISSUES AND REPORTS

A. Report from NCARB/AIA activities

1. NCARB Strategic Plan
2. NCARB Annual Business Meeting, June 19-22, 2019, Washington, DC

B. Report from CLARB/ASLA activities

1. CLARB Annual Meeting, Sept 26-28, 2019; St. Louis

C. Report from CIDQ/OIDC/ASID activities

NEW BUSINESS

Adjourn

It is noted the Board and guests will break the meeting for lunch in the conference room and may or may not resume the meeting when finished.

OKLAHOMA BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE
ARCHITECTS AND REGISTERED INTERIOR DESIGNERS

220 N. E. 28th

Board Room

Oklahoma City, OK 73105

June 12, 2019

9:30 a.m.

Minutes

The Board of Governors of the Licensed Architects and Landscape Architects and Registered Interior Designers of Oklahoma met on Wednesday, June 12, 2019 with the following members and guests present:

M. Bradley Gaskins, Architect, Chairman
Nathan Baker, Architect, Secretary Treasurer
James Hasenbeck, Vice Chair
Gary Armbruster, Architect
David Blackburn, Public Member
Jim Bruza, Architect
David Hornbeek, Architect
Scott Howard, Landscape Architect
Brian Dougherty, Landscape Architect
J. Mark Taylor, Registered Interior Designer
Elizabeth Windel, Architect
Brad Klepper, Board Counsel
Leslie Hanska, Executive Director
Ellen White, Licensing Manager
Janie Hollars, Communications & Information Manager
Lauren Vaughan, Enforcement & Compliance Officer
Sean Neal, Guest
Lloyd Neal, Guest

1. There were no public comments.

CONSENT AGENDA

2. Mr. Hasenbeck motioned to approve the consent agenda. Motion seconded by Mr. Hornbeek. Voting aye: Messrs. Taylor, Howard, Armbruster, Baker, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty, Hasenbeck and Ms. Windel. Voting nay: None. Motion unanimously approved. See attachment A.

ADMINISTRATIVE/INTERNAL BOARD ISSUES

3. A. The Board welcomed new staff member Ms. Lauren Vaughan as our new Board Investigator and Enforcement Compliance Officer and Mr. M. Bradley Gaskins was reappointed to the Board.
3. B. FKG legislative report was presented and discussed.
3. B. 1-a. Agency was notified by the Occupational Licensing Commission that none of our licenses are up for review this year.
3. B. 1-b. The Board is up for Sunset Review in FY20.

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3. B-2. The Executive Director attended the Governor's Leadership Summit hosted by John Budd the new head of OMES.
3. C. Mr. Baker motioned to approved Sean Michael Neal's Architect Candidate Application with equivalent standards to begin testing. Motion seconded by Mr. Hasenbeck. Voting aye: Messrs. Taylor, Howard, Armbruster, Baker, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty, Hasenbeck and Ms. Windel. Voting nay: None. Motion unanimously approved.
3. D. Mr. Hasenbeck motioned to deny Ms. Sandra Nelson's reciprocal landscape architect application until she has passed her last remaining section of the Landscape Architect Registration Exam. Motion seconded by Mr. Dougherty. Voting aye: Messrs. Taylor, Howard, Armbruster, Baker, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty, Hasenbeck and Ms. Windel. Voting nay: None. Motion unanimously approved.
3. E. Licensing Manager's report was presented. See attachment B.
3. E-4 (a). Ms. White reported that a random 10% of renewals will be audited for continuing education compliance. Audit letters will be sent out in July and a committee will be assigned in August.
3. F. Mr. Taylor motioned to approve the financial documents from March and April 2019. Motioned seconded by Mr. Hasenbeck. Voting aye: Messrs. Taylor, Howard, Armbruster, Baker, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty, Hasenbeck and Ms. Windel. Voting nay: None. Motion unanimously approved. See attachment C.
3. G-1. Mr. Hasenbeck motioned to approve FY20 Budget Work Program/Operating Budget. Motion seconded by Mr. Hornbeek. Voting aye: Messrs. Taylor, Howard, Armbruster, Baker, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty, Hasenbeck and Ms. Windel. Voting nay: None. Motion unanimously approved.
3. G-2. (a) Mr. Hornbeek motioned to approve Ms. Lauren Vaughan's travel to attend the National Certified Investigator and Inspector Training presented by Council of Licensure, Enforcement and Regulation September 16-18. Motion seconded by Mr. Dougherty. Voting aye: Messrs. Taylor, Howard, Armbruster, Baker, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty, Hasenbeck and Ms. Windel. Voting nay: None. Motion unanimously approved.
3. G-2. (b) Mr. Hornbeek motioned to approve each Board member and staff as a travel coordinator. Motion seconded by Mr. Taylor. Voting aye: Messrs. Taylor, Howard, Armbruster, Baker, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty, Hasenbeck and Ms. Windel. Voting nay: None. Motion unanimously approved.
3. H. Board discussed written requests from architects Kyle Lombardo and Jim McWhirter for consideration of continuing education credit for service on the Code Council and OKC Board of Appeals. OS 59 Section 46.7 (21); OAC 55:10-17-1; 55:10-17-7 (e-g) Mr. Hasenbeck motioned to approve a maximum of 12 CEU hours per year. Motion seconded by Mr. Taylor. Voting aye: Messrs. Taylor, Howard, Armbruster, Baker, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty, Hasenbeck and Ms. Windel. Voting nay: None. Motion unanimously approved.

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3. H-1. Mr. Taylor motioned to approve the revised board policy for CEU credit for attending OBA Board Meetings. Motion seconded by Mr. Howard. Voting aye: Messrs. Taylor, Howard, Armbruster, Baker, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty, Hasenbeck and Ms. Windel. Voting nay: None. Motion unanimously approved. See attachment D
3. I. Board discussed OMES Construction and Properties determining which disciplines can provide Urban Design and Land Planning services. OS 59 Section 46.3 (11). The Executive Director will contact Construction and Properties and get clarification for the categories listed on form 254. No action taken.
3. J. Mr. Taylor motioned to contact Mr. Shay to consider potential solutions to differentiate Achieve Architecture as a software company. To expedite the filing with the Secretary of State Mr. Shay may resubmit his request to the Secretary Treasurer or the Board for approval. Motion seconded by Mr. Dougherty. Voting aye: Messrs. Taylor, Howard, Armbruster, Baker, Hornbeek, Blackburn, Bruza, Dougherty, Hasenbeck and Ms. Windel. Voting nay: Gaskins. Motion approved.
3. K. Board discussed correspondence from Lisa Hefner concerning the State Fire Marshal's requirement of certifying code compliance. The Executive Director will contact Ms. Hefner letting her know we are working to resolve this issue; however, there is no solution at this time. No action taken.
3. L-1. Mr. Taylor motioned to elect Mr. Hasenbeck as Chairman for FY 20. Motion seconded by Mr. Hornbeek. Voting aye: Messrs. Taylor, Howard, Armbruster, Baker, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty and Ms. Windel. Voting nay: None. Voting Abstain: Hasenbeck. Motion approved. Mr. Taylor motioned to elect Ms. Windel as Vice Chair. Motion seconded by Mr. Hornbeek. Voting aye: Messrs. Taylor, Howard, Armbruster, Baker, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty and Hasenbeck. Voting nay: None. Voting Abstain: Windel. Motion approved. Mr. Taylor motioned to elect Mr. Gaskins as Secretary Treasurer. Motion seconded by Mr. Hasenbeck. Voting aye: Messrs. Taylor, Howard, Armbruster, Baker, Hornbeek, Blackburn, Bruza, Dougherty, Hasenbeck and Ms. Windel. Voting nay: None. Voting Abstain: Gaskins. Motion approved.
3. M-1. University/Scholarship Committee: Ms. Windel reminded the Board that the universities will be contacted August or September to set dates for fall visits.
3. M-2. Investigations Committee: Mr. Baker reported that 5 warning letters have been issued and 22 cases are pending.
3. M-3. Arch/Engineers Joint Committee: Ms. Windel reported this committee will begin meeting regularly with the Engineer Board starting in the fall.
3. N. The Executive Director presented a review of FY19. Mr. Hasenbeck motioned to enter into executive session. Motion seconded by Mr. Armbruster. Voting aye: Messrs. Taylor, Howard, Armbruster, Baker, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty, Hasenbeck and Ms. Windel. Voting nay: None. Motion unanimously approved. Mr. Taylor motioned to come out of executive session. Motion seconded by Ms. Windel. Voting aye: Messrs. Taylor, Howard, Armbruster, Baker, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty, Hasenbeck and Ms. Windel. Voting nay: None. Motion unanimously approved. No further action was taken.

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3.O. Mr. Taylor motioned to accept the revised existing board policy regarding annual review with the Executive Director to take place prior to June 30th of each fiscal year. Motion seconded by Mr. Dougherty. Voting aye: Messrs. Taylor, Howard, Armbruster, Baker, Hornbeek, Blackburn, Bruza, Gaskins, Dougherty, Hasenbeck and Ms. Windel. Voting nay: None. Motion unanimously approved.

NCARB/CLARB/CIDQ/ORGANIZATIONS, ISSUES AND REPORTS

- 4. A. NCARB – No report.
- 4. B. CLARB – No report.
- 4. C. CIDQ – No report.

NEW BUSINESS

None.

THE BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE ARCHITECTS
AND REGISTERED INTERIOR DESIGNERS OF OKLAHOMA



M. Bradley Gaskins, Chair



Nathan Baker, Secretary-Treasurer



19/21 EMERITUS
Status Request

Attachment A

Agenda Item# 2A-4
June 12, 2019

3:25:42 PM

STATE BOARD OF ARCHITECTS

Status Desc	License Type Desc	License #	First Name	Middle Name	Last Name
19/21 Emeritus	Architect	a1765	Dale	E.	Arnold Sr.
19/21 Emeritus	Architect	a0871	J.	Edward	Bates
19/21 Emeritus	Architect	a3319	Charles	Edgar	Bell
19/21 Emeritus	Architect	a1583	Wilton	Lee	Berry
19/21 Emeritus	Architect	a1767	James	W.	Bond
19/21 Emeritus	Architect	a1119	Alan	Deal	Bowman
19/21 Emeritus	Architect	a1422	Ronald	Dean	Brandon
19/21 Emeritus	Architect	a3681	Roger	D.	Brown
19/21 Emeritus	Architect	a0043	Stephen	E.	Brown
19/21 Emeritus	Architect	a1010	Alan		Brunken
19/21 Emeritus	Architect	a2295	James	Leroy	Butcher
19/21 Emeritus	Architect	a0794	Quinn		Callaway III
19/21 Emeritus	Architect	a1590	Richard	L.	Cavin
19/21 Emeritus	Architect	a1077	Roger	Cole	Coffey
19/21 Emeritus	Architect	a2759	John	Kemuel	Cravens
19/21 Emeritus	Architect	a0986	Larry	G.	Davis
19/21 Emeritus	Registered Interior Designer	id5658	Ronald	M.	DeLuca
19/21 Emeritus	Architect	a2756	Ronald	M.	DeLuca
19/21 Emeritus	Architect	a1498	R.	Grant	Easterling
19/21 Emeritus	Architect	a0637	Donald	Lee	Edwards
19/21 Emeritus	Landscape Architect	la0030	Warren		Edwards
19/21 Emeritus	Architect	a1579	Les	W.	Ellason
19/21 Emeritus	Architect	a1429	Thomas	Britton	Embry
19/21 Emeritus	Architect	a3637	Blake	Randall	Farrar
19/21 Emeritus	Architect	a2248	F.	Scott	Ferguson
19/21 Emeritus	Architect	a0874	Charles	W.	Fields
19/21 Emeritus	Architect	a3173	Randy	Lyn	Floyd
19/21 Emeritus	Architect	a0779	Norman	W.	Foster
19/21 Emeritus	Landscape Architect	la0031	Harry	Eldon	Francis Jr.
19/21 Emeritus	Architect	a0589	Tuttle	J.	Gamble III

Status Desc	License Type Desc	License #	First Name	Middle Name	Last Name
19/21 Emeritus	Architect	a1950	Mike	C.	Garey
19/21 Emeritus	Architect	a1316	Ben		Graves
19/21 Emeritus	Architect	a0422	Jack	M.	Graves
19/21 Emeritus	Architect	a0988	Donald	T.	Gunning
19/21 Emeritus	Architect	a0752	William	Thomas	Haney
19/21 Emeritus	Architect	a0783	Dan	L.	Harris
19/21 Emeritus	Architect	a1079	Kenneth	W.	Hietbrink
19/21 Emeritus	Architect	a1312	Joseph	Patrick	Hylton Jr.
19/21 Emeritus	Architect	a1240	Adel	M. A.	Ibrahim
19/21 Emeritus	Architect	a0498	Betty	Ruth	Jackson
19/21 Emeritus	Architect	a1781	Siddiq	A.	Karim
19/21 Emeritus	Architect	a1408	Robert	H.	Kastens
19/21 Emeritus	Landscape Architect	la0192	Charles	Thomas	Knotts
19/21 Emeritus	Architect	a2326	Philip	A.	Lawrence Jr.
19/21 Emeritus	Architect	a1586	Stanley	Rogers	Lewis
19/21 Emeritus	Architect	a2433	John	Fredrick	Lotti
19/21 Emeritus	Architect	a2641	Jemina	C.	Lotti
19/21 Emeritus	Architect	a1868	Jim	B.	Luther
19/21 Emeritus	Architect	a1986	Chris		Marciszewski
19/21 Emeritus	Architect	a1150	W.	Conrad	Marler
19/21 Emeritus	Architect	a0648	Victor	T.	Mathis
19/21 Emeritus	Architect	a1577	Larry	Lee	Mayes
19/21 Emeritus	Architect	a2343	Paul	Frederick	Moore
19/21 Emeritus	Architect	a1884	Kenyon		Morgan
19/21 Emeritus	Architect	a0870	David	L.	Nienhaus
19/21 Emeritus	Architect	a4058	Ellis	Delanoe	Nunn
19/21 Emeritus	Architect	a2065	Steven	Randolph	Parks
19/21 Emeritus	Architect	a2826	Dean	H.	Perry
19/21 Emeritus	Architect	a1460	Clyde	D.	Pope Jr.
19/21 Emeritus	Architect	a0905	Dale	E.	Ragland
19/21 Emeritus	Architect	a2660	Dale	Harvey	Scott
19/21 Emeritus	Architect	a1480	Rodney	D.	Seawright
19/21 Emeritus	Architect	a1636	John	S.	Sharpe

Status Desc	License Type Desc	License #	First Name	Middle Name	Last Name
19/21 Emeritus	Architect	a1614	Tom		Short II
19/21 Emeritus	Registered Interior Designer	id5481	Peggy		Silver
19/21 Emeritus	Architect	a0989	Richard	A.	Smith
19/21 Emeritus	Architect	a1589	Jack		Straight
19/21 Emeritus	Architect	a4351	James	William	Suthers
19/21 Emeritus	Architect	a1075	Larry		Taylor
19/21 Emeritus	Architect	a1299	Leslie	Jack	Van Every
19/21 Emeritus	Architect	a0649	Gary	R.	VanFossen
19/21 Emeritus	Architect	a1764	Thomas	Hearne	Verdel III
19/21 Emeritus	Landscape Architect	la0232	JoAnne	Elaine	Vervinck
19/21 Emeritus	Architect	a2836	Stephen	Paul	Vogt
19/21 Emeritus	Registered Interior Designer	id5126	Belinda	Maxine	Waldron
19/21 Emeritus	Architect	a0674	Joel	M.	Walker
19/21 Emeritus	Architect	a3676	John	Calvin	Womack
19/21 Emeritus	Architect	a2514	Ernest	C.	Woodward
19/21 Emeritus	Architect	a1607	Herbert	E.	Woodward
19/21 Emeritus	Architect	a2331	Dennis	Carol	Woody
19/21 Emeritus	Landscape Architect	la0064	Michael	Evans	Woody
19/21 Emeritus	Architect	a0831	Robert	A.	Wright
19/21 Emeritus	Architect	a1525	Timothy	D.	Wynn
19/21 Emeritus	Architect	a0610	Bill	T. R.	Ytsma
19/21 Emeritus	Architect	a1768	Joseph	Alan	Zaloudek

Attachment B



Newly Licensed / Registered Individuals since 4/17/2019

Monday, June 10, 2019

4:36:32 PM

FirstName	LastName	Status	State	LicenseDate	LicenseType	MethodText
Matthew	Jarmel	Active	NJ	4/22/2019	Architect	Reciprocal
Katherine	Guyon	Active	CO	4/22/2019	Architect	Reciprocal
Jennifer	Yard	Active	TX	4/29/2019	Architect	Base
Derrick	Mroz	Active	MI	4/29/2019	Architect	Reciprocal
Kevin	Barker	Active	IL	4/29/2019	Architect	Reciprocal
Angela	McFall	Active	OK	4/29/2019	Registered Interior Designer	Base
Ronald	Barr	Active	FL	4/29/2019	Architect	Reciprocal
Steven	Turley	Active	CA	5/1/2019	Architect	Reciprocal
Martin	Franks	Active	TN	5/1/2019	Architect	Reciprocal
Carlos	Tornelli	Active	TX	5/1/2019	Architect	Reciprocal
Lori	Arnold	Active	TX	5/3/2019	Architect	Reciprocal
Michael	Kopecky	Active	TX	5/7/2019	Architect	Reciprocal
Yann	Taylor	Active	CA	5/8/2019	Architect	Reciprocal
Brian	Gould	Active	IL	5/10/2019	Architect	Reciprocal
Cameron	Culver	Active	TX	5/13/2019	Architect	Reciprocal
Erin	Bardon	Active	KS	5/23/2019	Architect	Reciprocal
Zachary	Shirk	Active	AZ	5/24/2019	Architect	Reciprocal
Christopher	Clark	Active	KS	5/24/2019	Architect	Reciprocal
Gabriel	Durand-Hollis	Active	TX	5/30/2019	Architect	Reciprocal
Andrew	Ciarniello	Active	NY	6/7/2019	Architect	Reciprocal
Matthew	McFadden	Active	FL	6/7/2019	Landscape Architect	Reciprocal

AGENDA ITEM # 3E

JUN 12 2019

STATE BOARD OF ARCHITECTS

FirstName	LastName	Status	State	LicenseDate	LicenseType	MethodText
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Total Active Licenses: 21

Registered Interior Designers: 1

Landscape Architects: 1

Architects: 19

AGENDA ITEM #: 3E

June 12, 2019

STATE BOARD OF ARCHITECTS



Newly Approved Firms as of 4/17/2019

Monday, June 10, 2019

4:34:16 PM

FirmName	State	ApprovedDat	FirmType	CAprefix
G.M. Rembowski Architect, Inc.	OH	4/22/2019	Architecture	ca
Rawls Architects, PLLC (dba) Rawls Culver Architects	TX	5/21/2019	Architecture	ca
Project 308 Design, PLLC	VA	5/23/2019	Architecture	ca
IBI Group Engineering Services (USA) Inc.	MI	5/29/2019	Architecture	ca
Studio Outside, LLC	TX	6/5/2019	Landscape Architecture	ca
Native Architecture LLC	OK	6/5/2019	Architecture	ca
H.Arc, PLLC	OK	6/5/2019	Architecture	ca
Field/Paoli Architects, Inc.	CA	6/5/2019	Architecture	ca
Elemental Design/Architecture, LLC	CA	6/5/2019	Architecture	ca
Bartlett Hartley & Mulkey Architects, PA	NC	6/5/2019	Architecture	ca

Total Firm Licenses Issued: 10

Interior Design: 0

Landscape Architecture: 1

Architecture: 9

AGENDA ITEM #: 3E

June 12, 2019

STATE BOARD OF ARCHITECTS



Newly Approved Candidates since 4/17/2019

Monday, June 10, 2019

4:30:35 PM

Application Type	Application Status	StatusDesc	FirstName	LastName	State	Application Dat
		AXP-Hold Equivalent Candidate	Sean	Neal	TX	
Architect	Active Candidate	AXP-Hold Candidate	Ethan	Arch	OK	2/8/2019
Architect	Active Candidate	AXP-Hold Candidate	Audrey	Merz	OK	2/13/2019
Architect	Active Candidate	AXP-Hold Candidate	Ann	Kientz	OK	2/19/2019
Architect	Active Candidate	AXP-Hold Candidate	Christian	McKillip	OK	2/27/2019
Architect	Active Candidate	AXP-Hold Candidate	Farzad	Motaghipisheh	OK	3/12/2019
Landscape Architect	Active Candidate	Training Hold	Emma	Oakes	OK	3/27/2019
Architect	Active Candidate	AXP-Hold Equivalent Candidate	Jessica	Ramirez	TX	4/9/2019
Architect	Active Candidate	AXP-Hold Candidate	Thin	Dinh	OK	4/12/2019
Architect	Active Candidate	AXP-Hold Candidate	BreAnn	Goshe	OK	4/18/2019
Architect	Active Candidate	AXP-Hold Candidate	Benjamin	Ramsey	OK	4/18/2019
Architect	Active Candidate	AXP-Hold Candidate	David	Toms	TX	5/10/2019
Registered Interior Designer	Active Candidate	Training Hold	Jingfen	Guo	OK	5/14/2019
Architect	Active Candidate	AXP-Hold Candidate	Eric	King	OK	5/21/2019

- 14** Total Newly Approved Candidates
- 1** Registered Interior Design Candidates
- 1** Landscape Architect Candidates
- 12** Architect Candidates

AGENDA ITEM #: 3E
June 12, 2019
STATE BOARD OF ARCHITECTS

Attachment C

March

CASH BALANCE SHEET FY19

7/1/2018 Cash Balance \$739,777.20

DATE	INCOME	GRF	TRF-200	EXPENSES	CASH BALANCE
7/1/2018					\$739,777.20
Jul-18	\$6,875.00	\$657.50	\$ 6,217.50	\$62,264.65	\$683,730.05
Aug-18	\$12,710.12	\$1,072.50	\$ 11,637.62	\$48,019.04	\$647,348.63
Sep-18	\$6,525.00	\$640.00	\$5,885.00	\$53,295.34	\$599,938.29
1st. Qtr.	\$ 26,110.12	\$ 2,370.00	\$ 23,740.12	\$ 163,579.03	\$ 599,938.29
DATE	INCOME	GRF	TRF-200	EXPENSES	CASH BALANCE
Oct-18	\$13,225.00	\$1,202.50	\$12,022.50	\$ 45,709.66	\$ 566,251.13
Nov-18	\$7,350.00	\$685.00	\$6,665.00	\$39,413.72	\$ 533,502.41
Dec-18	\$8,150.00	\$790.00	\$7,360.00	\$48,617.27	\$ 492,245.14
2nd Qtr.	\$ 28,725.00	\$ 2,677.50	\$ 26,047.50	\$ 133,740.65	\$ (107,693.15)
TOTAL YTD	\$ 54,835.12	\$ 5,047.50	\$ 49,787.62	\$ 297,319.68	\$ 492,245.14
DATE	INCOME	GRF	TRF-200	EXPENSES	CASH BALANCE
Jan-19	\$11,350.00	\$ 1,100.00	\$10,250.00	\$44,085.66	\$ 458,409.48
Feb-19	\$11,775.00	\$1,120.00	\$10,655.00	\$51,814.54	\$ 417,249.94
Mar-19	\$10,375.00	\$1,017.50	\$9,357.50	\$38,325.38	\$ 388,282.06
3rd Qtr.	\$ 33,500.00	\$ 3,237.50	\$ 30,262.50	\$ 134,225.58	\$ (103,963.08)
TOTAL YTD	\$ 88,335.12	\$ 8,285.00	\$ 80,050.12	\$ 431,545.26	\$ 388,282.06
DATE	INCOME	GRF	TRF-200	EXPENSES	CASH BALANCE
Apr-19					\$ 388,282.06
May-19					\$ 388,282.06
Jun-19					\$ 388,282.06
4th QTR.	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL YTD	\$ 88,335.12	\$ 8,285.00	\$ 80,050.12	\$ 431,545.26	\$ 388,282.06

AGENDA ITEM # 3F

JUN 12 2019

STATE BOARD OF ARCHITECTS



State of Oklahoma
Office of State Finance
Summary of Receipts and Disbursements
From Business Unit 04500 To Business Unit 04500
For the Month of March, 2019

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BUSINESS UNIT 04500
CLASS 200

Accounting Period	Revenue (Credit) Debit 4xxxxx	Expenditures (Credit) Debit 5xxxxx	Change in Liabilities (Incr) Deccr 2xxxxx	Change in Receivables (Incr) Deccr 1xxxxx	Net Payroll Withholdings (Credit) Debit 633xxx	Transfers In (Credit) 631100	Transfers Out Debit 621000, 631200 and 499600	Balance Or Changes In Investment (Credit) Debit 632100	Ending Cash Balance
0-Begin Bal			0.00	0.00				0.00	739,777.20
1-Jul	0.00	62,264.65	0.00	0.00	0.00	0.00	0.00	0.00	677,512.55
2-Aug	(6,217.50)	48,019.04	0.00	0.00	0.00	0.00	0.00	0.00	635,711.01
3-Sep	(11,637.62)	53,295.34	(9.37)	0.00	0.00	0.00	0.00	0.00	594,062.66
4-Oct	(5,885.00)	45,709.66	(719.76)	0.00	0.00	0.00	0.00	0.00	554,957.76
5-Nov	(12,022.50)	39,599.88	542.97	0.00	0.00	0.00	0.00	0.00	526,837.41
6-Dec	(6,665.00)	48,312.90	(598.42)	0.00	0.00	0.00	0.00	0.00	485,787.93
7-Jan	(7,360.00)	44,203.87	784.58	0.00	0.00	0.00	0.00	0.00	448,159.48
8-Feb	(10,250.00)	51,814.54	(3,430.30)	0.00	0.00	0.00	0.00	0.00	410,025.24
9-Mar	(10,655.00)	38,325.38	3,320.91	0.00	0.00	0.00	0.00	0.00	379,033.95
Column Totals:	(70,692.62)	431,545.26	(109.39)	0.00	0.00	0.00	0.00		
Current Ledger Balance:			(109.39)	0.00					
Class/Fund Balances:								0.00	379,033.95
								Current Ledger Balance-Liabilities:	(109.39)
								Current Ledger Balance-Receivables:	0.00
								*Budgeted Cash Balance:	378,924.56

*Should agree with Cash Balance from Allotment Budget and Cash Balance (ABC) report.

Report Name: OCGL0059

Query Title: OCP_GL0059



State of Oklahoma
Office of State Finance
Summary of Receipts and Disbursements
From Business Unit 04500 To Business Unit 04500
For the Month of March, 2019

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BUSINESS UNIT 04500
CLASS 79901

Accounting Period	Revenue (Credit) Debit 4xxxxx	Expenditures (Credit) Debit 5xxxxx	Change in Liabilities (Incr) Decr 2xxxxx	Change in Receivables (Incr) Decr 1xxxxx	Net Payroll Withholdings (Credit) Debit 633xxx	Transfers In (Credit) 631100	Transfers Out Debit 621000, 631200 and 499600	Balance Or Changes In Investment (Credit) Debit 632100	Ending Cash Balance
0-Begin Bal			0.00	0.00				0.00	0.00
1-Jul	(6,875.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,875.00
2-Aug	(5,835.12)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,710.12
3-Sep	6,185.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,525.00
4-Oct	(6,700.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,225.00
5-Nov	5,875.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,350.00
6-Dec	(800.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,150.00
7-Jan	(3,200.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,350.00
8-Feb	(425.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,775.00
9-Mar	1,400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,375.00
10-Apr	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,375.00
11-May	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,375.00
12-Jun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,375.00
Column Totals:	(10,375.00)	0.00	0.00	0.00	0.00	0.00	0.00		

Current Ledger Balance:

Class/Fund Balances:

<u>0.00</u>	<u>10,375.00</u>
Current Ledger Balance-Liabilities:	0.00
Current Ledger Balance-Receivables:	0.00
*Budgeted Cash Balance:	10,375.00

*Should agree with Cash Balance from Allotment Budget and Cash Balance (ABC) report.

Report Name: OCGL0059

Query Title: OCP_GL0059



State of Oklahoma
 Office of State Finance
 Summary of Receipts and Disbursements
 From Business Unit 04500 To Business Unit 04500
 For the Month of March, 2019

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BUSINESS UNIT 04500

CLASS

Accounting Period	Revenue (Credit) Debit 4xxxxx	Expenditures (Credit) Debit 5xxxxx	Change in Liabilities (Incr) Decr 2xxxxx	Change in Receivables (Incr) Decr 1xxxxx	Net Payroll Withholdings (Credit) Debit 633xxx	Transfers In (Credit) 631100	Transfers Out Debit 621000, 631200 and 499600	Balance Or Changes In Investment (Credit) Debit 632100	Ending Cash Balance
Column Totals:	(81,067.62)	431,545.26	(109.39)	0.00	0.00	0.00	0.00		
Prior Year AP BU Balance:			0.00	0.00					
Current AP Business Unit Balance:			(109.39)	0.00					
Business Unit Balances:								0.00	389,408.95

GR - 1017.50
388,391.45
outstanding 109.39
388,282.06
BT



State of Oklahoma
 Office of State Finance
 Allotment Budget and Available Cash
 As Of March 31,2019

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<u>Business Unit</u>	<u>Class</u>	<u>Dept</u>	<u>Bud Ref</u>	<u>Allocations</u>	<u>Pre Encumbered</u>	<u>Encumbered</u>	<u>Current Yr Exp</u>	<u>Prior Yr Exp</u>	<u>Allotment Budget</u>	<u>Available Cash</u>
04500										378,924.56
	200									
	20000	10	17	820,414.00	.00	.00	.00	704,944.50	115,469.50	
	20000	10	18	931,295.98	.00	.00	34,892.12	671,956.51	224,447.35	
	20000	10	19	937,416.40	.00	531,327.32	379,134.13	.00	26,954.95	
	20000	88	17	38,992.00	.00	.00	.00	17,677.30	21,314.70	
	20000	88	18	45,200.00	.00	.00	1,994.69	17,029.12	26,176.19	
	20000	88	19	37,494.00	160.00	16,218.88	15,251.49	.00	5,863.63	
				<u>2,810,812.38</u>	<u>160.00</u>	<u>547,546.20</u>	<u>431,272.43</u>	<u>1,411,607.43</u>	<u>420,226.32</u>	
Business Unit Totals				2,810,812.38	160.00	547,546.20	431,272.43	1,411,607.43	420,226.32	378,924.56



State of Oklahoma
Office of State Finance
Allotment Budget and Available Cash
As Of March 31,2019

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<u>Business</u>	<u>Unit</u>	<u>Class</u>	<u>Dept</u>	<u>Bud Ref</u>	<u>Allocations</u>	<u>Pre Encumbered</u>	<u>Encumbered</u>	<u>Current Yr Exp</u>	<u>Prior Yr Exp</u>	<u>Allotment Budget</u>	<u>Available Cash</u>
Grand Totals					<u>2,810,812.38</u>	<u>160.00</u>	<u>547,546.20</u>	<u>431,272.43</u>	<u>1,411,607.43</u>	<u>420,226.32</u>	<u>378,924.56</u>



State of Oklahoma
 Office of Management and Enterprise Services
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<u>Business Unit</u>	<u>Major Class</u>	<u>Sub Class</u>	<u>Account</u>	<u>Current Month</u>	<u>Fiscal YTD</u>
04500	510000		PERSONAL SERVICES		
		511000			
			511110 Sals-Regular Pay	16,791.67	148,729.18
			511210 Longevity Pay-State Employees	0.00	6,214.35
			511310 Terminal Leave	0.00	20,769.23
			511400 Compensation - Brd-Com Members	339.00	3,023.29
			Sub Class 511000 Total	17,130.67	178,736.05
		512000			
			512110 Insur.Prem-Hlth-Life-State Pln	4,533.37	40,800.33
			512210 Unemployment Compen.-Payroll	132.64	664.89
			512310 Insur.Prem-Workers Comp.	0.00	489.00
			Sub Class 512000 Total	4,666.01	41,954.22
		513000			
			513110 Employer Share-FICA	973.44	10,240.83
			513120 Employer Share-MQFE/FICA	227.66	2,395.03
			513230 Employer Share OPERS	2,770.62	42,021.62
			513280 Employer Match-AdFeeSt.Annuity	81.39	732.51
			Sub Class 513000 Total	4,053.11	55,389.99
		515000			
			515010 Offices Of Lawyers	1,800.00	30,285.00
			515030 Other Legal Services	0.00	480.85
			515060 Acctg,Tax,Books,Payroll Svc	160.00	1,600.00
			515380 Other Computer Related Svc	1,162.96	10,202.04
			515510 Photographic Services	0.00	589.00
			515540 Other Prof, Sc. & Tech.Svc	7,500.00	34,583.31
			515580 Business Support Services	438.00	4,380.00
			515610 Business Service Centers	0.00	1,062.58
			515650 Investigation-Security Svcs	0.00	25.00
			515660 Educational Services	0.00	2,136.00
			515990 Other Svcs-exc.Pub.Admin.	0.00	149.98
			Sub Class 515000 Total	11,060.96	85,493.76



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<u>Business Unit</u>	<u>Major Class</u>	<u>Sub Class</u>	<u>Account</u>	<u>Current Month</u>	<u>Fiscal YTD</u>
04500	510000		PERSONAL SERVICES		
		519000			
			519130 Flexible Benefits-Adminis.	109.39	1,153.70
		Sub Class 519000 Total		109.39	1,153.70
	Major Class 510000 Total			37,020.14	362,727.72
04500	520000		TRAVEL		
		521000			
			521110 In-State Mileage-Motor Vehicle	0.00	336.98
			521210 Out of State Mileage-Priv.Veh.	0.00	41.62
			521220 Out-of-State Transp.Charges	0.00	0.00
			521230 Out-of-State Meals-Subsistence	0.00	607.80
			521240 Out-of-State Local Transp.	0.00	161.79
			521310 Travel Reimb.-Non-State Empls.	0.00	4,494.28
		Sub Class 521000 Total		0.00	5,642.47
		522000			
			522110 OutofSt Pur Trans Cst Agcy Dir	0.00	1,721.32
			522130 OutofSt Pur Food Ldg Agcy Dir	0.00	2,263.46
			522140 OutofSt Misc Charges AgencyDir	0.00	104.91
			522150 Registration - Agency Direct	0.00	4,147.50
		Sub Class 522000 Total		0.00	8,237.19
	Major Class 520000 Total			0.00	13,879.66
04500	530000		ADMINISTRATIVE EXPENSE		
		531000			
			531110 Freight Expenses	0.00	227.29
			531130 Telecommunication Services	106.24	936.06
			531150 Printing & Binding Contrs	0.00	4,602.46
			531230 ERP System Services	71.50	643.50



State of Oklahoma
 Office of Management and Enterprise Services
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 From : July 01,2018 To: March 31, 2019
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<u>Business Unit</u>	<u>Major Class</u>	<u>Sub Class</u>	<u>Account</u>	<u>Current Month</u>	<u>Fiscal YTD</u>
04500	530000	ADMINISTRATIVE EXPENSE			
		531260	Membership in Organizations	0.00	19,145.00
		531310	Prem-Property or Liab.Insur.	0.00	763.30
		Sub Class 531000 Total		177.74	26,317.61
	532000				
		532110	Rent of Office Space	1,127.50	10,147.50
		532130	Rent of Other Building Space	0.00	1,092.00
		532140	Rent-Equipment And Machinery	0.00	575.00
		532160	Rent-Elec Data Processing Eq.	0.00	1,503.54
		Sub Class 532000 Total		1,127.50	13,318.04
	533000				
		533140	Mtce-Rep.-DP Equip-Vendor	0.00	715.05
		Sub Class 533000 Total		0.00	715.05
	534000				
		534270	Architectural-Engineering Sup.	0.00	22.50
		Sub Class 534000 Total		0.00	22.50
	536000				
		536110	Meeting Refreshments	0.00	133.90
		536130	Office Supplies Non-Expendable	0.00	3,401.82
		536140	Office Supplies (Expendable)	0.00	1,356.19
		536170	Food and Catering Service	0.00	6,251.41
		Sub Class 536000 Total		0.00	11,143.32
	Major Class 530000 Total			1,305.24	51,516.52
04500	540000	PROP,FURN,EQUIP & RELATED DEBT			
	541000				
		541120	Data Processing Equipment	0.00	498.99
		541230	Equip-Telecommunications	0.00	1,810.12
		Sub Class 541000 Total		0.00	2,309.11



State of Oklahoma
 Office of Management and Enterprise Services
 6 Digit Object of Expenditure Report
 From : July 01, 2018 To: March 31, 2019
 From Business Unit: 04500 To Business Unit: 04500

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<u>Business Unit</u>	<u>Major Class</u>	<u>Sub Class</u>	<u>Account</u>	<u>Current Month</u>	<u>Fiscal YTD</u>
	Major Class 540000 Total			0.00	2,309.11
04500	550000		GEN ASST, AWDS, PROG-DIRECTED		
		552000			
			552140 Incentive Awards	0.00	1,112.25
		Sub Class 552000 Total		0.00	1,112.25
	Major Class 550000 Total			0.00	1,112.25
Business Unit 04500 Total				38,325.38	431,545.26
Grand Total by Business Unit				38,325.38	431,545.26

April

CASH BALANCE SHEET FY19

7/1/2018 Cash Balance \$739,777.20

DATE	INCOME	GRF	TRF-200	EXPENSES	CASH BALANCE
7/1/2018					\$739,777.20
Jul-18	\$6,875.00	\$657.50	\$ 6,217.50	\$62,264.65	\$683,730.05
Aug-18	\$12,710.12	\$1,072.50	\$ 11,637.62	\$48,019.04	\$647,348.63
Sep-18	\$6,525.00	\$640.00	\$5,885.00	\$53,295.34	\$599,938.29
1st. Qtr.	\$ 26,110.12	\$ 2,370.00	\$ 23,740.12	\$ 163,579.03	\$ 599,938.29
DATE	INCOME	GRF	TRF-200	EXPENSES	CASH BALANCE
Oct-18	\$13,225.00	\$1,202.50	\$12,022.50	\$ 45,709.66	\$ 566,251.13
Nov-18	\$7,350.00	\$685.00	\$6,665.00	\$39,413.72	\$ 533,502.41
Dec-18	\$8,150.00	\$790.00	\$7,360.00	\$48,617.27	\$ 492,245.14
2nd Qtr.	\$ 28,725.00	\$ 2,677.50	\$ 26,047.50	\$ 133,740.65	\$ (107,693.15)
TOTAL YTD	\$ 54,835.12	\$ 5,047.50	\$ 49,787.62	\$ 297,319.68	\$ 492,245.14
DATE	INCOME	GRF	TRF-200	EXPENSES	CASH BALANCE
Jan-19	\$11,350.00	\$ 1,100.00	\$10,250.00	\$44,085.66	\$ 458,409.48
Feb-19	\$11,775.00	\$1,120.00	\$10,655.00	\$51,814.54	\$ 417,249.94
Mar-19	\$10,375.00	\$1,017.50	\$9,357.50	\$38,325.38	\$ 388,282.06
3rd Qtr.	\$ 33,500.00	\$ 3,237.50	\$ 30,262.50	\$ 134,225.58	\$ (103,963.08)
TOTAL YTD	\$ 88,335.12	\$ 8,285.00	\$ 80,050.12	\$ 431,545.26	\$ 388,282.06
DATE	INCOME	GRF	TRF-200	EXPENSES	CASH BALANCE
Apr-19	\$12,350.00	\$945.00	\$11,405.00	\$39,733.13	\$ 359,953.93
May-19					\$ 359,953.93
Jun-19					\$ 359,953.93
4th QTR.	\$ 12,350.00	\$ 945.00	\$ 12,350.00	\$ 39,733.13	\$ (28,328.13)
TOTAL YTD	\$ 100,685.12	\$ 9,230.00	\$ 92,400.12	\$ 471,278.39	\$ 359,953.93

AGENDA ITEM # 3F

JUN 12 2019

STATE BOARD OF ARCHITECTS



State of Oklahoma
Office of State Finance
Summary of Receipts and Disbursements
From Business Unit 04500 To Business Unit 04500
For the Month of April, 2019

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BUSINESS UNIT 04500
CLASS 200

Accounting Period	Revenue (Credit) Debit 4xxxxx	Expenditures (Credit) Debit 5xxxxx	Change in Liabilities (Incr) Decr 2xxxxx	Change in Receivables (Incr) Decr 1xxxxx	Net Payroll Withholdings (Credit) Debit 633xxx	Transfers In (Credit) 631100	Transfers Out Debit 621000, 631200 and 499600	Balance Or Changes In Investment (Credit) Debit 632100	Ending Cash Balance
0-Begin Bal			0.00	0.00				0.00	739,777.20
1-Jul	0.00	62,264.65	0.00	0.00	0.00	0.00	0.00	0.00	677,512.55
2-Aug	(6,217.50)	48,019.04	0.00	0.00	0.00	0.00	0.00	0.00	635,711.01
3-Sep	(11,637.62)	53,295.34	(9.37)	0.00	0.00	0.00	0.00	0.00	594,062.66
4-Oct	(5,885.00)	45,709.66	(719.76)	0.00	0.00	0.00	0.00	0.00	554,957.76
5-Nov	(12,022.50)	39,599.88	542.97	0.00	0.00	0.00	0.00	0.00	526,837.41
6-Dec	(6,665.00)	48,312.90	(598.42)	0.00	0.00	0.00	0.00	0.00	485,787.93
7-Jan	(7,360.00)	44,203.87	784.58	0.00	0.00	0.00	0.00	0.00	448,159.48
8-Feb	(10,250.00)	51,814.54	(3,430.30)	0.00	0.00	0.00	0.00	0.00	410,025.24
9-Mar	(10,655.00)	38,325.38	3,320.91	0.00	0.00	0.00	0.00	0.00	379,033.95
10-Apr	(9,357.50)	39,733.13	109.39	0.00	0.00	0.00	0.00	0.00	348,548.93
Column Totals:	(80,050.12)	471,278.39	(0.00)	0.00	0.00	0.00	0.00		
Current Ledger Balance:			(0.00)	0.00					
Class/Fund Balances:								0.00	348,548.93
								Current Ledger Balance-Liabilities:	(0.00)
								Current Ledger Balance-Receipts:	0.00
								*Budgeted Cash Balance:	348,548.93

*Should agree with Cash Balance from Allotment Budget and Cash Balance (ABC) report.

Report Name: OCGL0059

Query Title: OCP_GL0059

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Office of State Finance
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BUSINESS UNIT 04500
CLASS 79901

Accounting Period	Revenue (Credit) Debit 4xxxxx	Expenditures (Credit) Debit 5xxxxx	Change in Liabilities (Incr) Decr 2xxxxx	Change in Receivables (Incr) Decr 1xxxxx	Net Payroll Withholdings (Credit) Debit 633xxx	Transfers In (Credit) 631100	Transfers Out Debit 621000, 631200 and 499600	Balance Or Changes In Investment (Credit) Debit 632100	Ending Cash Balance
0-Begin Bal			0.00	0.00				0.00	0.00
1-Jul	(6,875.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,875.00
2-Aug	(5,835.12)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,710.12
3-Sep	6,185.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,525.00
4-Oct	(6,700.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,225.00
5-Nov	5,875.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,350.00
6-Dec	(800.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,150.00
7-Jan	(3,200.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,350.00
8-Feb	(425.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,775.00
9-Mar	1,400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,375.00
10-Apr	(1,975.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,350.00
11-May	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,350.00
12-Jun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,350.00
Column Totals:	(12,350.00)	0.00	0.00	0.00	0.00	0.00	0.00		
Current Ledger Balance:			0.00	0.00					

Class/Fund Balances:

	0.00	12,350.00
Current Ledger Balance-Liabilities:	0.00	
Current Ledger Balance-Receipts:	0.00	
*Budgeted Cash Balance:		12,350.00

*Should agree with Cash Balance from Allotment Budget and Cash Balance (ABC) report.

Report Name: OCG0059

Query Title: OCP_GL0059



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Office of State Finance
Summary of Receipts and Disbursements
From Business Unit 04500 To Business Unit 04500
For the Month of April, 2019

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BUSINESS UNIT 04500

CLASS

Accounting Period	Revenue (Credit) Debit 4xxxxx	Expenditures (Credit) Debit 5xxxxx	Change in Liabilities (Incr) Decr 2xxxxx	Change in Receivables (Incr) Decr 1xxxxx	Net Payroll Withholdings (Credit) Debit 633xxx	Transfers In (Credit) 631100	Transfers Out Debit 621000, 631200 and 499600	Balance Or Changes In Investment (Credit) Debit 632100	Ending Cash Balance
Column Totals:	(92,400.12)	471,278.39	(0.00)	0.00	0.00	0.00	0.00		
Prior Year AP BU Balance:			0.00	0.00					
Current AP Business Unit Balance:			(0.00)	0.00					
Business Unit Balances:								<u>0.00</u>	<u>360,898.93</u>

CR - 945.00

359,953.93
bst



State of Oklahoma
 Office of State Finance
 Allotment Budget and Available Cash
 As Of April 30, 2019

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<u>Business Unit</u>	<u>Class</u>	<u>Dept</u>	<u>Bud Ref</u>	<u>Allocations</u>	<u>Pre Encumbered</u>	<u>Encumbered</u>	<u>Current Yr Exp</u>	<u>Prior Yr Exp</u>	<u>Allotment Budget</u>	<u>Available Cash</u>
04500										348,548.93
	200									
	20000	10	17	820,414.00	.00	.00	.00	704,944.50	115,469.50	
	20000	10	18	931,295.98	.00	.00	34,892.12	671,956.51	224,447.35	
	20000	10	19	937,416.40	.00	296,359.79	416,769.44	.00	224,287.17	
	20000	88	17	38,992.00	.00	.00	.00	17,677.30	21,314.70	
	20000	88	18	45,200.00	.00	.00	1,994.69	17,029.12	26,176.19	
	20000	88	19	37,494.00	160.00	14,121.06	17,349.31	.00	5,863.63	
				<u>2,810,812.38</u>	<u>160.00</u>	<u>310,480.85</u>	<u>471,005.56</u>	<u>1,411,607.43</u>	<u>617,558.54</u>	
Business Unit Totals				2,810,812.38	160.00	310,480.85	471,005.56	1,411,607.43	617,558.54	348,548.93



State of Oklahoma
Office of State Finance
Allotment Budget and Available Cash
As Of April 30,2019

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<u>Business</u>	<u>Unit</u>	<u>Class</u>	<u>Dept</u>	<u>Bud Ref</u>	<u>Allocations</u>	<u>Pre Encumbered</u>	<u>Encumbered</u>	<u>Current Yr Exp</u>	<u>Prior Yr Exp</u>	<u>Allotment Budget</u>	<u>Available Cash</u>
Grand Totals					<u>2,810,812.38</u>	<u>160.00</u>	<u>310,480.85</u>	<u>471,005.56</u>	<u>1,411,607.43</u>	<u>617,558.54</u>	<u>348,548.93</u>



State of Oklahoma
 Office of Management and Enterprise Services
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 From Business Unit: 04500 To Business Unit: 04500

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<u>Business Unit</u>	<u>Major Class</u>	<u>Sub Class</u>	<u>Account</u>	<u>Current Month</u>	<u>Fiscal YTD</u>	
04500	510000	PERSONAL SERVICES				
		511000				
			511110	Sals-Regular Pay	16,791.67	165,520.85
			511210	Longevity Pay-State Employees	0.00	6,214.35
			511310	Terminal Leave	0.00	20,769.23
			511400	Compensation - Brd-Com Members	339.00	3,362.29
		Sub Class 511000 Total		17,130.67	195,866.72	
		512000				
			512110	Insur.Prem-Hlth-Life-State Pln	4,533.37	45,333.70
			512210	Unemployment Comp.-Payroll	82.18	747.07
			512310	Insur.Prem-Workers Comp.	0.00	489.00
		Sub Class 512000 Total		4,615.55	46,569.77	
		513000				
			513110	Employer Share-FICA	973.45	11,214.28
			513120	Employer Share-MQFE/FICA	227.66	2,622.69
			513230	Employer Share OPERS	2,770.62	44,792.24
			513280	Employer Match-AdFeeSt.Annuity	81.39	813.90
		Sub Class 513000 Total		4,053.12	59,443.11	
		515000				
			515010	Offices Of Lawyers	1,800.00	32,085.00
			515030	Other Legal Services	0.00	480.85
			515060	Acctg,Tax,Books,Payroll Svc	160.00	1,760.00
			515380	Other Computer Related Svc	1,162.96	11,365.00
			515510	Photographic Services	0.00	589.00
			515540	Other Prof, Sc. & Tech.Svc	3,750.00	38,333.31
			515580	Business Support Services	438.00	4,818.00
			515610	Business Service Centers	179.20	1,241.78
			515650	Investigation-Security Svcs	25.00	50.00
			515660	Educational Services	0.00	2,136.00
			515990	Other Svcs-exc.Pub.Admin.	0.00	149.98
		Sub Class 515000 Total		7,515.16	93,008.92	



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<u>Business Unit</u>	<u>Major Class</u>	<u>Sub Class</u>	<u>Account</u>	<u>Current Month</u>	<u>Fiscal YTD</u>
04500	510000		PERSONAL SERVICES		
		519000			
			519130 Flexible Benefits-Adminis.	0.00	1,153.70
			Sub Class 519000 Total	0.00	1,153.70
			Major Class 510000 Total	33,314.50	396,042.22
04500	520000		TRAVEL		
		521000			
			521110 In-State Mileage-Motor Vehicle	0.00	336.98
			521210 Out of State Mileage-Priv.Veh.	10.20	51.82
			521220 Out-of-State Transp.Charges	0.00	0.00
			521230 Out-of-State Meals-Subsistence	137.25	745.05
			521240 Out-of-State Local Transp.	0.00	161.79
			521310 Travel Reimb.-Non-State Empls.	2,564.98	7,059.26
			Sub Class 521000 Total	2,712.43	8,354.90
		522000			
			522110 OutofSt Pur Trans Cst Agcy Dir	0.00	1,721.32
			522130 OutofSt Pur Food Ldg Agcy Dir	1,231.64	3,495.10
			522140 OutofSt Misc Charges AgencyDir	0.00	104.91
			522150 Registration - Agency Direct	0.00	4,147.50
			Sub Class 522000 Total	1,231.64	9,468.83
			Major Class 520000 Total	3,944.07	17,823.73
04500	530000		ADMINISTRATIVE EXPENSE		
		531000			
			531110 Freight Expenses	0.00	227.29
			531120 Postage	356.00	356.00
			531130 Telecommunication Services	106.10	1,042.16
			531150 Printing & Binding Contrs	0.00	4,602.46



State of Oklahoma
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 6 Digit Object of Expenditure Report
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<u>Business Unit</u>	<u>Major Class</u>	<u>Sub Class</u>	<u>Account</u>	<u>Current Month</u>	<u>Fiscal YTD</u>
04500	530000	ADMINISTRATIVE EXPENSE			
		531230	ERP System Services	71.50	715.00
		531260	Membership in Organizations	0.00	19,145.00
		531310	Prem-Property or Liab.Insur.	0.00	763.30
		Sub Class 531000 Total		<u>533.60</u>	<u>26,851.21</u>
	532000				
		532110	Rent of Office Space	1,127.50	11,275.00
		532130	Rent of Other Building Space	0.00	1,092.00
		532140	Rent-Equipment And Machinery	0.00	575.00
		532160	Rent-Elec Data Processing Eq.	501.18	2,004.72
		Sub Class 532000 Total		<u>1,628.68</u>	<u>14,946.72</u>
	533000				
		533140	Mtce-Rep.-DP Equip-Vendor	231.08	946.13
		Sub Class 533000 Total		<u>231.08</u>	<u>946.13</u>
	534000				
		534270	Architectural-Engineering Sup.	21.00	43.50
		Sub Class 534000 Total		<u>21.00</u>	<u>43.50</u>
	536000				
		536110	Meeting Refreshments	0.00	133.90
		536130	Office Supplies Non-Expendable	0.00	3,401.82
		536140	Office Supplies (Expendable)	60.20	1,416.39
		536170	Food and Catering Service	0.00	6,251.41
		Sub Class 536000 Total		<u>60.20</u>	<u>11,203.52</u>
	Major Class 530000 Total			<u>2,474.56</u>	<u>53,991.08</u>
04500	540000	PROP,FURN,EQUIP & RELATED DEBT			
		541000			
		541120	Data Processing Equipment	0.00	498.99
		541230	Equip-Telecommunications	0.00	1,810.12



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<u>Business Unit</u>	<u>Major Class</u>	<u>Sub Class</u>	<u>Account</u>	<u>Current Month</u>	<u>Fiscal YTD</u>
04500	540000		PROP, FURN, EQUIP & RELATED DEBT		
			Sub Class 541000 Total	0.00	2,309.11
	Major Class 540000 Total			0.00	2,309.11
04500	550000		GEN ASST, AWDS, PROG-DIRECTED		
		552000			
			552140 Incentive Awards	0.00	1,112.25
			Sub Class 552000 Total	0.00	1,112.25
	Major Class 550000 Total			0.00	1,112.25
Business Unit 04500 Total				39,733.13	471,278.39
Grand Total by Business Unit				39,733.13	471,278.39

Attachment D

AGENDA ITEM # 3H-1

JUN 12 2019

STATE BOARD OF ARCHITECTS

Subject: CEU Credit for attending <u>OBA</u> Board Meetings		
Effective Date: 10/6/1999		Page 1 of 1
Revised Date: 11/7/17		

PURPOSE: CEU Credit

POLICY: ~~2 hours of CEU credit can be earned for anyone attending a Board meeting, with a maximum of 4 hours per year/8 hours a renewal period. The entire meeting must be attended, as no partial credit will be given.~~

11/7/17: 1/2 hours of CEU credit can be earned for anyone attending a Board meeting, with a maximum of 12 hours per year.

***6/12/19 proposed revision:** 1 hour of CEU Credit can be earned for each hour attending a board meeting, with a maximum of 12 hours per year. Signed copies of board minutes, which include date and time(s) will serve as proof of attendance. OAC 55:10-17-10 (1)

Signed minutes are available on the board's website.

PROCEDURES/Info:

55:10-17-4. Continuing education requirements

(a) Beginning with applications for renewal of licenses which expire on June 30, every other year, each Architect, Landscape Architect and Registered Interior Designer shall have completed 24 CEU's of acceptable continuing education requirements during the two-year period immediately preceding the biennial renewal date as a condition for renewal. ***One CEU shall represent one Contact Hour.** No credit will be allowed for introductory remarks, meals, breaks, or business/administration matters related to courses of study.

55:10-17-6. Computation of credits

Continuing education credits shall be measured in CEUs and shall be computed as follows:

***(1) successfully completing one Contact Hour** in course work, seminars or making professional or technical presentations at meetings, conventions or conferences shall be the equivalent of one CEU;