

July 31, 2008

To all Architects, Landscape Architects and Interior Designers:

House Bill 1804 became law on November of 2007. This law requires that all applicants for an original license or license renewal must provide proof of lawful presence in the United States prior to receiving any public benefit – which is further defined as a professional license. Therefore, you are required by law to complete and have notarized the appropriate attached affidavit and provide supporting documentation from list A or B to this office. U.S. Citizens providing a notarized affidavit and appropriate documentation will only be required to fulfill this requirement once. A notary is available for your use free of charge in this office Monday – Friday from 8:30am - 4:30pm.

The original notarized affidavit and photocopy of your documentation must be mailed to our office, within 30 days, to the following address:

Oklahoma Board of Architects
P.O. Box 53430
Oklahoma City, OK 73152

Failure to do so may jeopardize your ability to renew your professional license. If you should have any questions please contact the Board office.

Sincerely,

The Board of Governors of the Licensed Architects,
Landscape Architects and Interior Designers of Oklahoma

LIST A

ACCEPTABLE DOCUMENTS TO ESTABLISH U.S. CITIZENSHIP

A person who is a citizen of the United States as evidenced by one of the following:

1. A photocopy of a birth certificate issued in or by a city, county, state, or other governmental entity within the United States or its outlying possessions.
2. A photocopy of a U.S. Certificate of Birth Abroad (FS-45, DS-135) or a Report of Birth abroad of a U.S. Citizen (FS-240)
3. A photocopy of a birth certificate or passport issued from:
 - A. Puerto Rico, on or after January 13, 1941;
 - B. Guan, on or after April 10, 1898;
 - C. U.S. Virgin Islands, on or after February 25, 1927;
 - D. Northern Mariana Islands, after November 4, 1986;
 - E. American Samoa;
 - F. Swain's Island; or
 - G. District of Columbia.
4. A photocopy of a U.S. passport (expired or unexpired)
5. A photocopy of a Certificate of Naturalization (N-550, N-57, N-578).
6. A photocopy of a Certificate of Citizenship (N-560, N-561, N-645).
7. A photocopy of a U.S. Citizen Identification Card (I-179, I-197).
8. A photocopy of an individual Fee Register Receipt (Form G-711) that shows that the person has filed an application for a New Naturalization or Citizenship Paper (Form N-565).

LIST B

ACCEPTABLE DOCUMENTS TO ESTABLISH ALIEN STATUS

An alien lawfully admitted for permanent residence under the Immigration and Naturalization Act (INA) must submit supporting documentation to establish lawful presence under one of the following categories:

- A photocopy INS Form I-551 (Permanent Resident Card commonly known as a "green card");
- A photocopy INS Form I-551 Temporary Stamp
- A photocopy INS Form I-327 Reentry Permit
- A photocopy INS Form I-94 (Arrival/Departure Document);
- A photocopy INS Form I-688 (Temporary Resident Card);
- A photocopy INS Form I-688A (Employment Authorization Card);
- A photocopy INS Form I-688B (Employment Authorization Card);
- A photocopy INS Form I-766 (Employment Authorization Card);
- A photocopy Machine Readable Immigrant VISA (with Temporary I-551 Language);
- A photocopy Unexpired Foreign Passport

The preceding lists (A and B) contain the most common documents, which can be used to establish U.S. Citizenship or legal alien status.