

Firm Renewals

If you are the Primary Architect of Record for a firm, you can find the firm renewals under "Firm Application/Renewal" on the left-hand side of the portal. If you haven't already started the renewal, your screen will look like this:

The screenshot shows the user interface of the Oklahoma Board of Architects, Landscape Architects and Registered Interior Designers. The top navigation bar includes the user's name 'Elmer Fudd' and a 'Logout' link. The main header features the board's logo and name. A left-hand sidebar contains a navigation menu with categories: Dashboard, Licenses, License Renewal & Requests, Firm (with 'Firm Application / Renewal' circled in red), Professions of Record, Invoices & Receipts, and Account Settings. The main content area is titled 'Firm Applications' and contains the following text and tables:

This section is for your firm practice. As the designated primary professional of record you will be able to apply for a new Certificate of Authority or Certificate of Title (CA or CT), manage existing CA/CT, including revisions and renewals. Please follow the step-by-step instructions to complete your application. You will be able to save your progress and return to it later.

- Business Corporations
- Professional Corporations
- Limited Liability Companies
- Professional Limited Liability Companies
- Partnerships
- Professional Partnerships
- Sole Proprietorships (excluding those using only name and professional of title)

For assistance, please contact okla@boardofarch.ok.gov or call 405-949-2383.

Your registered firms are listed below

When the renewal period is open, there will be a "Start Renewal" button; please follow the step-by-step instructions. You will be able to save your progress and return to it later.

Firm Name	Certificate Type	Certificate #	Professional Services	Status	Expiry Date	Application Type	
Fudd Architects - Montgomery	Certificate of Authority (Architecture)	ca00016	Architecture	Active	06/30/2021	Renewal	→ Start Renewal

Your application information is listed below, including renewal.

Application Type	Firm Name	Application Status	Submitted Date	
New Certificate - Certificate of Title (Registered Interior Design)	Looney Tunes Interior Designers - CA	Approved	01/14/2021	Review
New Certificate - Certificate of Authority (Architecture)	Fudd Architects - Montgomery	Approved	01/23/2021	Review


To establish a New/Additional CA/CR, begin the process below.

[New Firm Application](#)

Click on "Start Renewal" and make sure that the information on each page is correct.

If you have already started the renewal and need to complete it, your screen will look like this:

Elmer Fudd [Logout](#)



OKLAHOMA
Board of Architects, Landscape Architects
and Registered Interior Designers

Dashboard

- Licenses
 - Personal Information
 - Certificate & Pocket Card
 - Associated Firms
 - Continuing Education
- License Renewal & Requests
 - Renewal
 - Name Change Request
 - Document Request
 - Status Change
- Firm
 - Firm Application / Renewal**
 - Firm Information
 - Professions of Record
 - Document Request
 - Firm Revisions
- Invoices & Receipts
- Account Settings

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New Certificate - Certificate of Authority (Architecture)	Fudd Architects - Montgomery	Approved	01/23/2021	Review
Firm Certificate Renewal - Certificate of Authority (Architecture)	Fudd Architects - Montgomery	New	N/A	→ Continue & Review

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[New Firm Application](#)

Look for the application that says "Firm Certificate Renewal" and click on "Continue & Review."