

OKLAHOMA BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE
ARCHITECTS AND REGISTERED INTERIOR DESIGNERS

220 N. E. 28th, Board Room
Oklahoma City, OK 73105
September 4, 2019
9:30 a.m.

Agenda

Call meeting to order - declare quorum present.

"The Board of Architects, Landscape Architects and Registered Interior Designers are meeting pursuant to notice filed with the Secretary of State. The agenda was posted outside the Board Offices and on the Board's website twenty four hours prior to the meeting setting forth thereon the date, time, place and business for the meeting. *Pursuant to the applicable statutes, rules and code, the Board is reminded to refrain from utilizing their personal tablet, portable computers or phone for any purpose other than reviewing offered materials or agenda matters. It is requested that during enforcement hearings you do not look at or utilize the Internet for any information pertaining to the hearing.*"

1. PUBLIC COMMENTS ON CURRENT AGENDA ONLY. Time limit to five (5) minutes per individual with sign-in required five (5) minutes prior to meeting beginning.
2. WELCOME
 - A. Welcome new board member Betsy Guthrie-Brunsteter, Architect
3. FORMAL HEARINGS, PENDING FINAL ACTIONS AND/OR ENFORCEMENT ISSUES
 - A. Board legal orientation presentation.
 1. Board discussion regarding the appropriate use of titles and derivations in conjunction with the State Architectural and Registered Interior Designers Act.
 - B. Board action as necessary to consider Case #2017-499, in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers vs. PlainJoe Studios Architecture, Inc. - Consent Order.
 1. Proposed executive session if necessary to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B)(8).
 2. Vote on whether to convene into executive session.
 3. Vote to return to open session.
 4. Vote on matters discussed in executive session.
 - C. Board action as necessary for reported violations on the 2019-2021 renewal applications.
4. CONSENT AGENDA
 - A. Board action on following:
 1. Minutes from the June 12, 2019 meeting.
 2. Financial documents from May 2019, June 2019 (FY19) and July 2019 (FY20).
 3. Emeritus for the 2019-2021 renewal period for the individuals as they have met the requirement of OAC55:10-9-7 (resident of Oklahoma, licensed for 10 consecutive years, 65 year of age or older and retired from active practice).
 4. Executive Director's purchase card statement for August 2019 per OMES Central Accounting and Reporting policy and procedure.

5. ADMINISTRATIVE

- A. Discussion and action as necessary regarding legislative report from Tammie Kilpatrick and Ryan Kilpatrick.
- B. Discussion and action regarding changes to the Board's Rules for 2020 legislative session.
- C. Discussion and action regarding Board AXP policy.
- D. Committee appointments by Chairman.
 - 1. Discussions and possible actions on the following committee update/reports:
 - (a) University/Scholarship Committee
 - i. Scholarship Fund Update
 - (b) Investigations Committee
 - (c) Act & Rules/Legislative Committee
 - (d) A/E Joint Task Force
 - (e) Succession Planning Committee
 - (f) Nomination Committee
 - (g) Finance Committee
- E. Board action to approve travel for Lauren Vaughan, Investigator/Enforcement & Compliance Officer to the Federation of Associations of Regulatory Boards (FARB) Comprehensive Regulatory Training/Annual Forum in Colorado Springs, January 23-26, 2020.
- F. Report from Licensing Manager
 - 1. Licenses issued.
 - 2. Certificates of Authority issued.
 - 3. Candidates eligible to test.
 - 4. Renewals Update
 - a. CEU Audit Committee Update
 - 5. Licensing ceremony: January 11, 2020 to be held at the Oklahoma Historical Society.
- G. Update concerning OMES Construction and Properties determining which disciplines can provide Urban Design and Land Planning services.
- H. Discussion and action regarding CLARB resolutions and elections to be voted on at the annual meeting.
- I. Review of new annual report.

6. CLARB/NCARB/CIDQ/ORGANIZATIONS, ISSUES AND REPORTS

- A. Report from NCARB/AIA activities
- B. Report from CLARB/ASLA activities
 - 1. CLARB Annual Meeting, Sept 26-28, 2019; St. Louis
- C. Report from CIDQ/OIDC/ASID activities
 - 1. CIDQ Annual Meeting, Nov. 8-9, 2019, San Antonio

7. NEW BUSINESS

Adjourn

It is noted the Board and guests will break the meeting for lunch in the conference room and may or may not resume the meeting when finished.