

OKLAHOMA BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE
ARCHITECTS AND REGISTERED INTERIOR DESIGNERS

Virtual Meeting via Zoom

(This virtual meeting is being held consistent with the amendments to the Open Meeting Act, 25 O.S.2011, § 301 et seq, signed into law by Governor Stitt on Wednesday, March 18, 2020. See SB661, 2020 O.S.L. 3, § 3.)

June 3, 2020

9:30 a.m.

<https://us02web.zoom.us/j/87823258453?pwd=T2hYTmJOaGxrTWtlWEhnRUFiQWg4UTo9>

Meeting ID: 878 2325 8453

Password: 081170

One tap mobile

+16699009128,,87823258453#,,1#,081170# US (San Jose)

+12532158782,,87823258453#,,1#,081170# US (Tacoma)

Agenda

Call meeting to order - declare quorum present.

“The Board of Architects, Landscape Architects and Registered Interior Designers are meeting pursuant to notice filed with the Secretary of State. The agenda was posted outside the Board Offices and on the Board’s website twenty four hours prior to the meeting setting forth thereon the date, time, place and business for the meeting. *Pursuant to the applicable statutes, rules and code, the Board is reminded to refrain from utilizing their personal tablet, portable computers or phone for any purpose other than reviewing offered materials or agenda matters. It is requested that during enforcement hearings you do not look at or utilize the Internet for any information pertaining to the hearing.*”

1. WELCOME/PUBLIC COMMENTS ON CURRENT AGENDA ITEMS ONLY. Time limit to five (5) minutes per individual with sign-in required five (5) minutes prior to meeting beginning.

2. CONSENT AGENDA

A. Board action as necessary on consent agenda items.

1. Minutes from the February 19, 2020 meeting.
2. Financial documents from January, February, March, and April 2020.
3. Executive Director’s purchase card statement per OMES Central Accounting and Reporting policy and procedure.
4. Policy against Sexual Harassment
5. Appointing each board member and staff as a travel coordinator as required.

3. FORMAL HEARINGS, PENDING FINAL ACTIONS, AND/OR ENFORCEMENT ISSUES

A. Board action as necessary to consider Case #2016-451, in the matter of the Board of Governors of the Licensed Architects, Landscape Architects and Registered Interior Designers vs. Alan McMillan and PMA Design Group - Consent Order.

1. Proposed executive session if necessary to deliberate the above proceedings. Authority: 25 O.S., Section 307 (B)(8).
2. Vote on whether to convene into executive session.
3. Vote to return to open session.

4. Vote on matters discussed in executive session.

4. ADMINISTRATIVE

- A. Board action as necessary to approve the 2021 Budget Work Program/Operating Budget. (Finance Committee)
 - 1. Board action as necessary to approve travel and educational expenses for FY21 meetings, courses and seminars for staff and board.
- B. Nominations Committee—Chair, Daugherty
 - 1. Election of Board Officers for FY21 (July 1, 2020-June 30, 2021).
- C. Report from Licensing Manager
 - 1. Licenses issued.
 - 2. Certificates of Authority issued.
 - 3. Candidates eligible to test.
 - 4. Board discussions and action as necessary regarding personal appearance from Donald Michael Daniels concerning his application for testing and licensing as an architect after letting his initial license lapse for seven years. OAC 55:5-4.1
- D. Discussion and possible action as necessary regarding the State Fire Marshal's request for a definition of the "design process" from the Board.
- E. Update regarding the 2020 Legislative session and the bills that were introduced that could affect the professions—HB3098, HB2831, and SB1891.
- F. Discussion and possible actions on the following committee reports:
 - 1. University/Scholarship Committee: Chair, Windel
 - 2. Investigations Committee: Chair, Gaskins, Secretary-Treasurer
 - a. Complaints Received.
 - b. Investigations closed.
 - c. Actions taken.
 - d. Discussion and possible action regarding Consent Orders and admission of guilt.
 - e. Discussion and possible action regarding the addition of Board members to the Investigations Committee.
 - 3. Arch/Engineers Joint Committee: Chair, Howard
- G. Discussion and possible action as necessary regarding the future of the Board's Continuing Education events.
 - 1. Discussion regarding the Board publicizing Continuing Education courses for private companies or professional organizations.

5. CLARB/NCARB/CIDQ/ORGANIZATIONS, ISSUES AND REPORTS

- A. Report from NCARB/AIA activities
 - 1. NCARB MBE Workshop and Regional Summit—March 5-7, 2020, Boston
 - 2. Board action as necessary regarding NCARB Annual Virtual Business Meeting June 19, 2020 voting delegates credentials.
- B. Report from CLARB/ASLA activities

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C. Report from CIDQ/OIDC/ASID activities

NEW BUSINESS

Adjourn

It is noted the Board and guests may break the meeting for lunch individually and may or may not resume the meeting when finished.