

OKLAHOMA BOARD OF GOVERNORS OF THE LICENSED ARCHITECTS, LANDSCAPE  
ARCHITECTS AND REGISTERED INTERIOR DESIGNERS

220 N. E. 28<sup>th</sup> Street, Board Room

Oklahoma City, OK 73105

February 19, 2020

9:30 a.m.

**Agenda**

**Call meeting to order - declare quorum present.**

“The Board of Architects, Landscape Architects and Registered Interior Designers are meeting pursuant to notice filed with the Secretary of State. The agenda was posted outside the Board Offices and on the Board’s website twenty four hours prior to the meeting setting forth thereon the date, time, place and business for the meeting. *Pursuant to the applicable statutes, rules and code, the Board is reminded to refrain from utilizing their personal tablet, portable computers or phone for any purpose other than reviewing offered materials or agenda matters. It is requested that during enforcement hearings you do not look at or utilize the Internet for any information pertaining to the hearing.*”

1. WELCOME/PUBLIC COMMENTS ON CURRENT AGENDA ITEMS ONLY. Time limit to five (5) minutes per individual with sign-in required five (5) minutes prior to meeting beginning.
2. WELCOME
  - A. Welcome back returning board member, Nate Baker, Architect.
3. CONSENT AGENDA
  - A. Board action as necessary on consent agenda items.
    1. Minutes from the November 6, 2019 meeting.
    2. Financial documents from October, November, and December 2019, and January 2020.
4. ADMINISTRATIVE
  - A. Board discussion and action to formally adopt proposed changes to the Rules. (Proposed Rules changes can be found at [ok.gov/architects/act\\_&\\_rules/index.html](http://ok.gov/architects/act_&_rules/index.html).)
    1. Open discussion to hear from public members present.
    2. Executive Order from Governor Stitt regarding state agencies’ Rules.
  - B. Update regarding the start of the 2020 Legislative session and bills that have been introduced that could affect the professions.
    1. HB2831—Sunset Law, recreating Oklahoma Board of Architects, Landscape Architects and Registered Interior Designers.
    2. HB3098—Modifies the Board and the profession of registered interior design.
    3. SB1891—Universal Occupational Licensing Recognition Act
  - C. Update regarding progress on the Board’s new online system, Thentia.
  - D. Discussion regarding an education opportunity regarding municipality on-call contracts and the professions.
  - E. Report from Licensing Manager
    1. Licenses issued.
    2. Certificates of Authority issued.

3. Candidates eligible to test.
  4. Pinning Ceremony, January 11, 2020.
  5. Request by Erin Schier for ARE testing accommodations.
- G. Discussion and possible actions on the following committee reports:
1. University/Scholarship Committee: Chair, Windel
  2. Investigations Committee: Chair, Gaskins, Secretary-Treasurer
    - a. Complaints Received.
    - b. Investigations closed.
    - c. Actions taken.
    - d. Discussion and possible action regarding notices of disciplinary action against Jason Gnich, a6526, and David Mollenkopf, a6381.
  3. Arch/Engineers Joint Committee: Chair, Howard
  4. Finance Committee
- H. Report from Enforcement and Compliance Officer about FARB Forum 2020, January 23-26.
- I. Discussion and possible action regarding Executive Director's salary.
1. Proposed executive session if necessary to deliberate the above proceedings.  
Authority: 25 O.S., Section 307 (B)(8).
  2. Vote on whether to convene into executive session.
  3. Vote to return to open session.
  4. Vote on matters discussed in executive session.
- J. Discussion and possible action regarding employee Performance Management Process incentives.

## 5. CLARB/NCARB/CIDQ/ORGANIZATIONS, ISSUES AND REPORTS

- A. Report from NCARB/AIA activities
  1. NCARB MBE Workshop and Regional Summit—March 5-7, 2020, Cambridge, MA
  2. NCARB's 2020 Draft Resolutions
  3. Executive Director's appointment to serve on the NCARB Credentials Committee.
- B. Report from CLARB/ASLA activities
- C. Report from CIDQ/OIDC/ASID activities

## NEW BUSINESS

Adjourn

*It is noted the Board and guests will break the meeting for lunch in the conference room and may or may not resume the meeting when finished.*