

OKLAHOMA 9-1-1 MANAGEMENT AUTHORITY
REGULAR MEETING
MAY 4, 2017

ORIGINAL

1. CALL TO ORDER

Chairman Darryl Maggard called the meeting to order at 1:30 p.m. Public notice was properly given and a quorum was present.

2. ROLL CALL

Roll Call was taken with the following Authority members in attendance:

Darryl Maggard
Matt Stillwell
Ray Vaughn
Lanette Coppedge
Gene Thaxton
Theresa O'Malley
Jana Harris
Shaun Barnett
Greg Fisher
Darita Huckabee
Robert Page

Chairman Maggard noted that the current meeting is being live streamed via the Oklahoma State Senate website.

3. INTRODUCTION OF BOARD MEMBERS AND GUESTS

Board Members introduced themselves. Guests were also asked to introduce themselves.

4. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MEETING MINUTES FROM THE APRIL 2017 REGULAR MEETING

Minutes were distributed and reviewed. A motion was made by Matt Stillwell to approve the minutes and seconded by Ray Vaughn. Call was taken and the minutes were approved unanimously.

5. DISCUSSION AND PROVIDE DIRECTION TO STATE 9-1-1 COORDINATOR ON GOALS AND OBJECTIVES SET BY BOARD.

Chairman Maggard informed the Board that the Committee Chairs have met to work out preliminary one, three, and five-year goals for the State 9-1-1 Coordinator and the Authority at large. He noted that Lance Terry hosted a meeting of the Committee Chairs earlier that morning, and asked Mr. Terry to give a summation of that meeting.

Mr. Terry reported that in his initial four weeks of holding the State 9-1-1 Coordinator position he has made and received many phone calls, set and held meetings, and generally began to orient himself. He asked the three Committee Chairs to meet in order to set forth one, three, and five-year goals regarding the state of 9-1-1 service in Oklahoma. Two meetings of a few Authority members took place this week, including a conference call on May 2 and an in-person meeting May 4. The attendees will be taking the results from these meetings back to their respective committees in additional meetings. Mr. Terry has also asked the Committee Chairs to return their committee's goals in a presentation at the June regular meeting.

Chairman Maggard then asked the two Committee Chairs who attended the in-person meeting to give an overview of the discussion.

Darita Huckabee gave the following report for the Administrative Committee:

Lance Terry has been proactive in presenting examples of Public Safety Answering Point (PSAP) reporting from other states, namely Kansas. The Authority has been unable so far to receive vendor reports of fees remitted to the Oklahoma Tax Commission (OTC), but options are being pursued to gain that information. The stream of income to PSAPs has not yet stabilized as more vendors come into compliance with the Oklahoma 9-1-1 Management Authority Act. Finally, there is an Administrative Committee meeting set for May 9, the results of which will be presented at the June Regular Meeting.

Terry O'Malley gave the following report for the Technical Committee:

The Technical Committee must work to identify the state of all current PSAP capabilities emphasizing call-taking capability and plans to implement any improvements. This inventory will assist the State in creation of standards and give guidelines on improvements needed, up to and including possible consolidations. The Technical Committee will work to meet within the next two weeks. Tommy Arnold, from Pottawatomie County has been recruited to the Technical Committee.

Matt Stillwell gave the following report for the Operations Committee:

Mr. Stillwell was unable to attend the in-person meeting of May 4 but was on the May 2 conference call. The Conference call listed several ideas and goals the Operations

Committee would like to see included, with the primary focus being training and certifications for 9-1-1 call takers, as well as a review of standards and best practices for PSAPs. With this baseline of standards, areas needing grant funding will be more easily identified. The Technical Committee will hold a conference call within two weeks to solidify these goals.

Chairman Maggard asked for additional Board input.

Terry O'Malley added that the first understanding the Board should seek would be to understand EsiNET and Next Generation 9-1-1 services, particularly how they interact with FirstNet and GIS technologies.

Finally, Chairman Maggard encouraged the Board to be involved in committees, as this lays the groundwork for grants. He noted that Gene Thaxton has worked on previous grant administration programs and so would be grateful if he could continue to do so.

6. COMMITTEE REPORTS

The following discussion occurred in place of committee reports:

Mr. Stilwell noted for all in attendance or viewing that opportunities to serve on a committee were available, and that if someone wanted to work on a committee they would only need to contact Chairman Maggard, who would seat them.

Ray Vaughn asked if a map currently exists detailing the current state of 9-1-1 services by PSAP or by county for the State of Oklahoma.

Chairman Maggard responded that the Oklahoma Department of Emergency Management (OEM) has created such a tool, and the most recent version is available on the website www.ok.gov/911. Keli Cain and Zach Stanford collaborated to bring this to fruition.

Terry O'Malley added that the capability of delivering 9-1-1 services of each PSAP is broken down by county, and stressed the assistance OEM has offered throughout the process. Zach Stanford has created a PSAP layer in ArcGIS with exactly what Mr. Stilwell requested.

Mr. Vaughn noted that this map will inspire confidence that the Board understand the current state of 9-1-1 services in Oklahoma.

Chairman Maggard stated that the goals and objectives of each committee will be formalized and voted on during the June regular meeting.

7. STATE 9-1-1 COORDINATOR REPORT TO BOARD. INFORMATIONAL REPORT ONLY.

Lance Terry addressed the board, beginning by thanking the Committee Chairs for their attendance at the two direction setting meetings in the past week.

He stated that he anticipates the finalization of goals and objectives to receive his directions and plans for the future. Mr. Terry finally requested to join The National Association of State 9-1-1 Administrators (NASNA).

Mr. Stilwell stated that Region 6 NASNA gave a presentation to him last week, and he vouched for how important networking and learning from other 9-1-1 administrators would be for Oklahoma's 9-1-1 Coordinator. He endorsed Mr. Terry's request.

Mr. Terry gave further information that the membership is a stake, not an individual membership so it would remain with whomever the Oklahoma 9-1-1 Coordinator is at the time, not tied directly to him. He also advocated the need for Oklahoma to have a national level voice in 9-1-1.

Mr. Terry then gave a report on his searching out fee collection and disbursement information. Currently, we are unable to find collected funds in a report form from the Oklahoma Tax Commission (OTC). The Board can initiate a legal suit if desired, but Mr. Terry recommended using existing statute first to try to gain compliance by summoning up the annual vendor survey.

Austin Kitch drafted a letter to vendors requesting their subscriber information for wireless, VoIP, and pre-paid as well as how much they have remitted to the OTC.

Mr. Terry has contacted both Texas and Kansas 9-1-1 partners, both of whom have been very helpful. Oklahoma is working with these partners to deconflict Geographic Information System (GIS) boundaries on State borders, as well as sharing technical knowledge. Chairman Maggard is accompanying Mr. Terry to a workshop in two weeks in Texas, and Kansas has a standing offer to Mr. Terry to join their weekly conference calls.

Mr. Terry then noted that Keli Cain and Kelsey Schwartz have been working on the 9-1-1 website, as well as securing social media domains and drafting a brand for 9-1-1.

The website, Mr. Terry concluded, is being updated to include a number of additional and more informational maps, as well as resources for PSAP managers to remain compliant with I-3 and call processing standards.

8. CHAIRMAN'S COMMENTS (INFORMATION ONLY, NO DISCUSSION).

Chairman Maggard offered no comment.

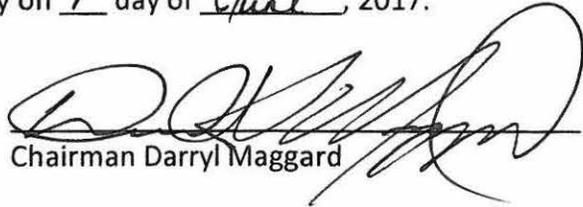
9. ANY NEW BUSINESS NOT REASONABLY FORSEEN AT THE TIME OF POSTING THIS AGENDA.

Darita Huckabee requested that comments from the Public, included in the April regular meeting, be included again going forward.

10. ADJOURNMENT

The meeting adjourned at 2:09 p.m.

The Minutes of the Regular Meeting dated May 4, 2017, for the Oklahoma State 9-1-1 Authority have been reviewed and approved by the Authority on 1 day of June, 2017.


Chairman Darryl Maggard