

ORIGINAL

OKLAHOMA 9-1-1 MANAGEMENT AUTHORITY
REGULAR MEETING
APRIL 11, 2017

1. CALL TO ORDER

Chairman Darryl Maggard called the meeting to order at 1:30 p.m. Public notice was properly given and a quorum was present.

2. ROLL CALL

Roll Call was taken with the following Authority members in attendance:

Darryl Maggard
Matt Stillwell
Ray Vaughn
Lanette Coppedge
Gene Thaxton
Theresa O'Malley
Jana Harris
Major T. Berry
Shaun Barnett
Greg Fisher
Darita Huckabee
Bo Reese

Chairman Maggard noted that the current meeting is being live streamed via the Oklahoma State Senate website.

3. INTRODUCTION OF BOARD MEMBERS AND GUESTS

Board Members introduced themselves. Guests were also asked to introduce themselves.

4. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MEETING MINUTES FROM THE MARCH 2017 REGULAR MEETING

Minutes were distributed and reviewed. A motion was made by Matt Stillwell to approve the minutes and seconded by Theresa O'Malley. Call was taken and the minutes were approved unanimously with four abstentions. Ray Vaughn, Lanette Coppedge, Jana Harris, and Bo Reese abstained.

5. COMMITTEE REPORTS

a. Administrative Committee

Chairman Maggard reported that he had conferred with Committee Chair Theresa (Terry) O'Malley, who requested that Darita Huckabee be made Chair of the Administrative Committee. Ms. Huckabee then proceeded to give the following report:

The first round of 9-1-1 fees collected have been disbursed to Public Safety Answering Point (PSAPs). Some vendors have remitted their fees to the Oklahoma Tax Commission (OTC), while others are straggling. Currently, five PSAPs are landline only and so should not receive funds under the Oklahoma 9-1-1 Authority Act. Ms. Huckabee noted the OTC has been good to work with, and they identified three previously unknown vendors. She also stated that the most updated vendor list is in the Authority handouts for this meeting.

Matt Stillwell asked a question inquiring if any of the 5 landline only PSAPs had received any funds. Ms. Huckabee answered that they should not have received any funds, but it's currently unknown if they have through a municipal or county agreement.

Finally, Ms. Huckabee noted that the 5 landline only PSAPs included Pryor, Pauls Valley, and Kiowa County.

b. Technical Committee

Chairman Maggard noted the Technical Committee has no report but made known a request for some type of kickoff meeting soon.

c. Operations Committee

Matt Stillwell reported that the Operations Committee has been focused on setting a direction, and will solidify that after conferring with Lance Terry, the State 9-1-1 Coordinator. He stated one possibility to accomplish this would be a subcommittee meeting.

6. DISCUSSION AND POSSIBLE ACTION TO FIND THAT AN EMERGENCY EXISTS REQUIRING EMERGENCY ADMINISTRATIVE RULES AND TO ADOPT OAC 145:15 [NEW]]. PUBLIC COMMENT MAY BE PROVIDED ON THIS AGENDA ITEM. EACH SPEAKER SHALL BE LIMITED TO 5 MINUTES.

Tiffany Wythe of the Oklahoma Attorney General (OAG) office gave the following report:

Ms. Wythe presented a set of emergency rules to fill the gaps left by the Oklahoma 9-1-1 Authority Act. These rules were drafted instead of permanent rules because permanent rules follow a specific process which would not allow them to go into effect for close to another year. The rules being voted on today represent the bare minimum to govern the Authority for now.

Major Berry asked a question, whether authority would be levied for the State 9-1-1 Coordinator to conduct hearings for PSAPs which failed to meet established standards.

Ms. Wythe replied that the hearing would likely be heard by the Authority at large instead of the State 9-1-1 Coordinator. It was noted that this may take more of the Authority's time, but the option will exist in the future to authorize the State 9-1-1 Coordinator to hear such cases.

INJECT: John Johnson entered the meeting at 1:43p.m.

Gene Thaxton asked if the Authority was capable of exercising penalties against vendors or PSAPs for failing to comply with the Oklahoma 9-1-1 Management Authority Act. Ms. Wythe replied that she would need to check the statute for a definitive answer.

Lance Terry stated that he has spoken to the Oklahoma Tax Commission and that penalties would be outside the scope of this Authority unless the Authority was the conductor of an audit and found irregularities.

Chairman Maggard opened the floor to public comments, but none were made.

A motion was made to accept the emergency rules by Gene Thaxton and seconded by Lanette Coppedge. The motion passed unanimously, with John Johnson abstaining.

7. DISCUSSION AND POSSIBLE ACTION ON REPORTING REQUIREMENTS FOR WIRELESS AND VOICE OVER INTERNET PROTOCOL (VOIP) CARRIERS TO BE INCLUDED IN THEIR MONTHLY REMITTANCE OF FEES TO THE OKLAHOMA TAX COMMISSION. PUBLIC COMMENT MAY BE PROVIDED ON THIS AGENDA ITEM. EACH SPEAKER WILL BE LIMITED TO 5 MINUTES.

Shaun Barnett stated that tracking of collections was doable; he had personally settled balances with vendors before the passage of the Oklahoma 9-1-1 Management Authority Act. He asked how this tracking would be done now with changes made in the Act.

Ms. Huckabee responded that OTC will need to develop a report for review. There are likely two issues with this solution: firstly, generation of the report will take time and effort. Secondly, identifying the class of carrier remitting funds could present a challenge.

Chairman Maggard recognized Lance Terry to speak. Mr. Terry stated that the major focus of his position is currently on the financial situation, and he has reached out to OTC for answers regarding reporting. Currently OTC is of the opinion that the report can't be legally obtained due to market competition concerns, but Mr. Terry's office disagrees. Mr. Terry also stated that the requested report could be quarterly on what carriers have submitted remittance in order to track compliance.

Chairman Maggard noted that the Oklahoma 9-1-1 Management Authority Act did change collection and disbursement procedures for carriers and encouraged all to remember that and give due understanding. He also directed the State 9-1-1 Coordinator to OTC to obtain a report of what carriers have remitted funds.

Ms. Huckabee noted that the Oklahoma 9-1-1 Management Authority can require an annual census of all carriers' total users and remittance.

Theresa O'Malley inquired as to whether historical collection data would be useful.

Mr. Terry replied that it could be used to establish trends of collections and disbursements and so would be useful.

Chairman Maggard opened the floor to questions from the public.

Marty Kimball, Cherokee County 9-1-1, stated that the local PSAP perspective varies greatly, normally along population lines. He stated that his observation was that smaller PSAPs were happier than larger with the disbursements defined by the Oklahoma 9-1-1 Management Authority Act.

Lt. Regeneia Van Arsdale, Ponca City Police Department, reported that her city's finance manager thought their disbursement was lower than expected, and asked if any reporting has come in on landline phone collections.

Chairman Maggard replied that landlines were not affected by the Oklahoma 9-1-1 Management Authority Act, but referred Lt. Van Arsdale to Lance Terry for any further questions. The Chairman also stated that in Muscogee, a local cable company didn't provide remittance, as an example of landline vendors not remitting funds.

Ms. Huckabee reiterated that some locations are receiving more than they had previously, and others less than before.

Justin Carnagey, Oklahoma Economic Development Authority, also reiterated the observed variance in received disbursements from OTC.

Lance Terry offered the following numbers for total collections: as of March 13, 2017, a total of \$161,472.62 had been collected by the OTC. On April 10, 2017, that number jumped to \$169,479.60. He also offered that this collection figure was under many estimates and postulated that the reason could be straggling vendors or failures to submit what is owed. He finally noted that a one-month trend is not highly reliable.

8. STATE 9-1-1 COORDINATOR REPORT TO BOARD. INFORMATIONAL REPORT ONLY.

Lance Terry addressed the board, beginning by giving his contact email address as:

Lance.Terry@oem.ok.gov

Mr. Terry noted that the Oklahoma Department of Emergency Management (OEM) has been very helpful and have demonstrated an outpouring of support. He attended staff meeting with the OEM staff Monday and held several after-meeting conversations with staff who offered assistance if needed.

Mr. Terry has also worked with Ms. Wythe regarding questions of revenue reporting.

He noted that there is an upcoming Homeland Security Broadband Summit with APCO which includes the topic of Next Generation 9-1-1. Additional plans going forward include a trip to Kansas who has deployed their Emergency Services IP Network (EsiNet). An additional objective includes a focus on minimum standards, credentialing, and retention of 9-1-1 call takers.

Chairman Maggard stated for the record that Mr. Terry can be reached through the main OEM switchboard at 405-521-2481.

Ms. O'Malley inquired if Mr. Terry would like the preliminary draft of an Annual Report as required by the Oklahoma 9-1-1 Management Authority Act.

Mr. Terry replied that he would appreciate that draft, and noted he would be seeking a meeting with the committee chairs and possibly subcommittees at a later date.

Ms. O'Malley reported that the new Mayor of Tulsa is requiring quarterly reports from city departments, which for 9-1-1 has revealed a challenge with retention and staffing in Tulsa PSAPs. Tulsa is effectively operating at 75% capacity, and must hire 20-30 persons in the next two years to be in compliance with the National Emergency Number Association (NENA) standards, as dictated by the Oklahoma 9-1-1 Management Authority Act.

9. CHAIRMAN'S COMMENTS (INFORMATION ONLY, NO DISCUSSION).

Chairman Maggard acknowledged the Oklahoma Emergency Number Association for attending GIS Day at the Capitol and working to educate both the legislature and the general public regarding the services 9-1-1 provides.

He also noted it is Public Safety Public communicator week and gave thanks to all dispatchers. Finally, he noted it is 9-1-1 Education Month all April long, and if any local jurisdictions are holding events, to send those to Mr. Terry to publish.

10. ADJOURNMENT

The meeting adjourned at 2:29 p.m.

The Minutes of the Regular Meeting dated April 11, 2017, for the Oklahoma State 9-1-1 Authority have been reviewed and approved by the Authority on 4 day of MAY, 2017.


Chairman Darryl Maggard