

**AGENDA**  
**STATE BOARD OF AGRICULTURE**  
**DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY**

Wednesday, November 19, 2008  
10:00 a.m.

Board Room  
Agriculture Building  
Oklahoma City, Oklahoma

1. Introduction of Guests
2. Consideration and Proposed Action on Minutes of Regular Board Meeting of October 22, 2008
3. Consideration and Proposed Action on Division Reports
  - A. Administrative Services – Mitch Broiles  
Summary of present financial condition of the agency and monthly activities in the following areas: Finance, Human Resources, Fleet Management, Data Processing and Agriculture Law Enforcement Investigators.
  - B. Laboratory Services – Mike Talkington, DVM  
Summary of analytical activities, customer contacts, and other pertinent information related to laboratory operations.
  - C. Forestry Services – John Burwell  
Summary of activities and accomplishments in resource protection and rural fire defense, forest management and regeneration, water quality, urban forestry, forestry education and law enforcement. Includes statistics on wildfires and law enforcement activity and narrative of forestry program highlights for the month.
  - D. Consumer Protection Services – Sancho Dickinson  
Addresses stop sale orders on insect and disease infested fruit and floral crops, phytosanitary certificates issued, insect survey summaries, pesticide registration updates, pesticide inspections and compliance meeting reports, seed program and seed laboratory updates, weights and measures reports on program equipment needs, scanner inspections, grain warehouses and meetings attended by division personnel.
  - E. Animal Industry Services – Becky Brewer-Walker, DVM  
Addresses information and activities of staff related to control and eradication of animal diseases affecting livestock and livestock market audits. It also addresses emergency response preparation and education for response to any outbreak of foreign, emerging and/or eradicated disease.
  - F. Wildlife Services – Kevin Grant  
Summary of activities and accomplishments in wildlife damage management to protect state resources such as agriculture, property, natural resources, and public health and safety from wildlife damage and wildlife threats.
  - G. Agricultural Statistics – Wilbert Hundl, Jr.  
Addresses the current crop conditions and livestock inventory numbers. Also included is a report on the number of information requests received, reports released during the previous month, reports to be released during the current month, and the meetings attended by Division personnel during the previous month.

H. Market Development Services – Rick Maloney

Addresses staff activities and accomplishments of the various sections of the Division: Domestic and International Marketing, Environmental and Sustainable Agriculture including Rural Economic Development, Agriculture in the Classroom, Diversified Agriculture Grants, and Market News.

I. Agricultural Environmental Management Services – Dan Parrish

Addresses water quality related activities, complaint and inspection summaries, LMFO/CAFO activities and poultry activities.

J. Office of General Counsel – Larry Harden

Summarizes activities of the division, including rules, collections, legal research, meetings, support for programs, contracts, employment issues, open records requests, farming and ranching incorporations, and informal and formal enforcement actions before the Board, district court, and federal court.

K. Public Information – Duane Harrel

The Public Information Division participated in and publicized several important activities related to agriculture by providing information and photographic services to farm and ranch groups, dignitaries, and the public.

L. Food Safety Services – Stan Stromberg

Addresses the inspection of meat, poultry, egg, and milk processing facilities to determine compliance with regulatory standards.

4. Consideration and Proposed Action on Claims

5. Consideration and Proposed Action on Purchases/Contracts

Maintenance Agreement on Uninterrupted Power Supplies in Server Room

Increase in charges for outsourced document scanning

Upgrade 14 drives in Network Storage Appliance from 72GB to 300GB\*\*

Upgrade Tape Library System (NEO 4000) from LTO2 drives to LTO4 drives\*\*

REO 4500c with 6TB storage system\*\*

Purchase from Oklahoma Correctional Industries Temporary Walls and Modular Furniture for Office of General Counsel

Three (3) network switches for new Laboratory

One (1) Geographical Information system work station

Print Animal Industry Health Certificates for FY-09 - Oklahoma Business Forms, Inc.

Extend contract for Dr. John Doyle to perform animal health inspections, surveillance, sampling, testing

Additional Miscellaneous Tools for the Forestry Inventory Analysis Program

Contract for Professional Services for FireWise Coordinator - Funded by the US Forest Service through National Fire Plan Grants

Contract for Professional Services for Lead Instructor for Prescribed Burn Plan Writing Course.  
Funded by the US Forest Service through National Fire Plan Grants

Purchase autosampler for Kjeldahl instrument

Purchase forklift for Bureau of Standards

Purchase plastic t-shirt bags, with OK Grown logo, to be distributed throughout the state at  
Farmers' Markets

Contract with the International Pro Rodeo Association to conduct the 2009 International Finals  
Rodeo

**\*\*Cost to be reimbursed**

6. Consideration and Proposed Action on Travel

Terry Peach – Oklahoma-Israel Exchange (OKIE) Trade Mission

Andrew Craig – EPA Exchange Node Meeting

Kent Fauss – Field Audits and Compliance

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Becky Brewer-Walker – USDA FMD Site Review

Leslie Cole – Stop Movement Exercise

Jeanetta Cooper – Western Nursery & Landscape Association Annual Meeting and Trade Show

Larry Rudebusch – Association of American Warehouse Control Officials Meeting  
and National Grain and Feed Association Meeting

Kurt Atkinson – Southern Group of State Foresters Forest Management Chiefs Meeting

Billy Reeves – Transport truck from equipment bed manufacturer

Jeremy Hill – Transport truck from equipment bed manufacturer

Chris Few – Transport truck from equipment bed manufacturer

Doug Kester – Transport truck from equipment bed manufacturer

George Geissler – Ouachita Society of American Foresters Meeting

Kurt Atkinson – Ouachita Society of American Foresters Meeting

Christina Stallings Roberson – Ouachita Society of American Foresters Meeting

John Burwell – National Association of State Foresters Committee Meetings

Richard Gonzales – North Carolina Installation of Robotic Mass Comparator

Jeremy Nading – NIST Intermediate Mass Training

Haidar Haidary – SUSTA Trade Mission

Rick Maloney – Oklahoma-Israel Exchange (OKIE) Trade Mission

Barbara Charlet – Oklahoma-Israel Exchange (OKIE) Trade Mission

**\*No Cost to State**

**\*\*Cost to be reimbursed**

7. Consideration and Proposed Action on Cases Resolved by Stipulation

**Administrative Services**

Gary Gene Hill, Finley, Oklahoma

Mark Scott, Hugo, Oklahoma

**Consumer Protection Services**

Blockbuster Video, 11671 S. Western, Moore, Oklahoma

Daryl Carter, 2608 N. 10<sup>th</sup> St., Broken Arrow, Oklahoma

Lawn Ranger, 5840 S. 107<sup>th</sup> E. Ave., Tulsa, Oklahoma

Pep Boys, 7600 S. Walker, Oklahoma City, Oklahoma

8. Consideration and Proposed Action on Consent Order  
**Agricultural Environmental Management Services**  
Alan King, Second Chance Farm, Calvin, Oklahoma

**Consumer Protection Services**  
Bell Termite Co., Oklahoma City, Oklahoma  
Mike's Pest Control, Ardmore, Oklahoma

9. Consideration and Proposed Action on Proposed Final Administrative Order  
**Agricultural Environmental Management Services**  
Eddie Martin, Wister, Oklahoma

**Consumer Protection Services**  
Ryan Leiser, d/b/a Agriscape Service, Oklahoma City, Oklahoma  
Sooner Lawn Care, Broken Arrow, Oklahoma

10. Consideration and Proposed Action on Proposed 2009 Board of Agriculture Meeting Dates

11. Consideration and Proposed Action on Next Meeting – 10:00 a.m. Wednesday, December 17, 2008

12. Adjournment