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*Commissioner*



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*Vice Chairman*

Kim Bailey  
*Executive Director*

STATE OF OKLAHOMA  
**WORKERS' COMPENSATION COMMISSION**  
1915 N. STILES, SUITE 231  
OKLAHOMA CITY, OKLAHOMA 73105  
(405) 522-3222  
[www.wcc.ok.gov](http://www.wcc.ok.gov)

**ALERT REGARDING  
RESET WHEN READY**

**To:** Workers' Compensation Insurance Carriers, Self-Insured Employers, Group Self-Insurance Associations, Third-Party Administrators, Injured Workers, Attorneys, Other Interested Persons

**From:** Kimberly Bailey, Executive Director

**Date:** April 18, 2016

This alert is issued to inform interested parties of the procedure to handle cases currently on a "reset when ready" status in light of the Oklahoma Supreme Court's decision in Maxwell v. Sprint PCS, 2016 OK 41. In order to effectively and expeditiously handle requests for hearing, the Commission will utilize the "Certificate of Readiness" form available on the Commission's website at <http://ok.gov/wcc/Forms>. This form will also be available in the Administrative Law Judge's hearing rooms, at the records counter in Oklahoma City, and at the receptionist's desk in Tulsa.

Prior to requesting a trial setting, there must be communication between the parties to assure both are ready to proceed to hearing. The parties are expected to assure evidence to be submitted is responsive to all issues in controversy and to the Maxwell ruling, if applicable. The Commission expects the case to be fully submitted on the given date of hearing. Any questions regarding a claim's readiness or procedure should be directed to the assigned Administrative Law Judge.

Once the parties have determined if a prehearing conference or trial setting is appropriate, please complete the "Certificate of Readiness" form. Submit it at the records counter located on the 2<sup>nd</sup> floor of the Denver Davison Building or the receptionist's desk in Tulsa.

It is the Commission's desire and intention to expedite trial settings on these requests as soon as administratively possible.