

# OSBI TECH SERVER



A newsletter service provided by Information Technology at OSBI

Oklahoma State Bureau of Investigation (800) 522-8017

February, 2006 Volume 3, Issue 2

## Of Special Interest

OKLeX—Phase 1—Computer and peripherals rollout

SIBRS—Recent Upgrade



## Contents

Contract Awarded	1
PC & Equipment Delivery	1
Information Needed	2
Three Critical Issues	3
SIBRS Upgrade	4



## OKLeX—Contract Awarded

The contract for PCs and equipment has been awarded to the vendor, CDWG. The final contract price for Phase 1 of OKLeX was for 1.2 million dollars to provide 240 PC systems with MS Office, Digital Cameras, printers and various other peripheral components.

The OSBI is acting as an agent for the Oklahoma Office of Homeland Security in coordinating the delivery, installation, and basic PC training.

Law enforcement agencies that completed a Technology Needs Assessment Survey (approximately 18 months ago) are eligible to participate. They will also be eligible to send up to 2 people for basic PC training. Training will include the following in one 8 hour session:

- Basic Word Usage
- Basic Excel Usage
- Basic XP Navigation
- Basic Internet Navigation

Trainees will be allowed time for lunch and breaks. Meal costs, travel costs or other incidentals will be the responsibility of the trainee or local law enforcement agency.

Each PC system is delivered with a 4 year warranty. Each system will be labeled with the telephone number of a support provider in the event of a hardware failure.

## OKLeX—PC and Equipment Delivery

The OSBI is working with the vendor to coordinate the delivery, installation and training for each PC. The current plan is to begin delivery of these systems in April. Delivery and installation of the

equipment will end in September or October.

The State of Oklahoma has been divided into 8 geographic regions. Delivery of equipment and training classes will be completed for one region before moving to the next

region. This will continue until all regions have been installed and trained. As soon as a delivery and training schedule is completed, it will be sent to each participating agency via email.

## OKLeX—Information Needed

*“The email address of the primary contact person will be the main method for communication of schedules and plans.”*



1) Someone from the OSBI will be contacting each of the participating law enforcement agencies to confirm the address, primary contact person, telephone number and email address originally provided in the Technology Needs Assessment Survey.

**The email address of the primary contact person will be the main method for communication of schedules and plans.**

2) Once the information has been verified, your agency will receive a MOU (Memorandum of Understanding) in the mail. This will need to be approved and

signed by the Chief or Sheriff of your agency and the signature page faxed or mailed back to the OSBI. This document will set the guidelines for use of this equipment. It forbids abuse of the equipment and transfers ownership of the equipment to your agency. This equipment will be audited by the Oklahoma Office of Homeland Security after delivery.

3) The Sheriff or Chief will be asked to designate up to 2 people to attend the basic PC training at a location close to your agency. There will be 10 training sites across the state. Only persons signed up for

a training session will be permitted to attend.

4) In the mailing you will also receive a site survey document to be completed. This document states the desk size requirements for the system. It also includes a confirmation sheet stating your agency has a clear desktop, power and connections for any network or dialup cables needed for the installation.

5) It is your responsibility to notify the OSBI if your contact information changes or if the person(s) designated for training changes. Contact Gary Morgan at (405) 879-2977 or by email at [garym@osbi.state.ok.us](mailto:garym@osbi.state.ok.us)

**Note:** Each region will have a deadline to complete their paperwork. The OSBI will make every effort to notify your agency if we have not received your paperwork in time however once the deadline is past your agency will be moved to the end of the installation schedule in September or October of 2006.

The vendor must manage their costs and as a result must insure the site is ready to be installed. Should an agency not have a desk area, with power ready for the PC when the installer arrives the equipment will be returned. The agency will be moved to the end of the installation schedule.

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## OKLeX—Three Critical Issues

### ONE

You must have an Internet Service Provider (ISP) to fully utilize the information OKLeX will provide in Phases 2 and 3. This may be dialup access, DSL or cable. OKLeX does not provide Internet access. Should your agency have funding issues to pay for this service you may apply for a grant from National Center for Rural Law Enforcement (NCRLE) at the link listed below.

<http://www.ncrle.net/InternetProject/Index.htm>

### TWO

You are responsible for this equipment. The Oklahoma Office of Homeland Security will show up on your doorstep some day to audit your equipment. Please make sure it is at your location and available to be audited.

### THREE

It is important to make all the deadlines of signing the documents to insure your agency is prepared for the installation of the equipment. Otherwise the vendor will have no choice but to return the equipment and move your agency to the end of the installation schedule in September or October.

We look forward to providing an important tool for law enforcement in Oklahoma. This is the 1<sup>st</sup> phase of a 3 phased project. You will need this equipment to give you a common interface to communicate with state agencies and other law enforcement agencies for the coming phases. Thank you for your help! We are looking forward to the coming phases.

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## SIBRS—Recent SIBRS (State Incident Based Reporting System) Upgrade

We want to thank all of our SIBRS customers for their patience during our recent upgrade. The SIBRS servers were updated with a more robust configuration, resources and software during the day it was unavailable. Since the new application has been live, users have reported increase in response times and logging to the application.

We look forward to providing an application that can help you with crime reporting, identify crime trends, and information sharing initiatives in the State of Oklahoma. Please continue to look at the changes as they progress in SIBRS. We appreciate your support.

**Thanks to all local, state and federal agencies involved in providing solutions for law enforcement in Oklahoma!**

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**We're on the Web!**  
*See us at:*  
[www.osbi.state.ok.us](http://www.osbi.state.ok.us)

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