



**STATE OF OKLAHOMA
OFFICE OF PERSONNEL MANAGEMENT**

"Working for Oklahoma"

OPM 10-20

DATE: June 22, 2010

TO: All Appointing Authorities

FROM: Oscar B. Jackson, Jr., IPMA-CP, Administrator and
Cabinet Secretary of Human Resources and Administration

A handwritten signature in black ink, appearing to read "Oscar B. Jackson, Jr.", positioned to the right of the "FROM:" field.

**SUBJECT: OPM Employee Assistance Program
FY 2009 Annual Report**

I am pleased to share with you and your respective staff members the Office of Personnel Management FY 2009 Employee Assistance Program Annual Report, which may be accessed on the OPM web site at www.opm.ok.gov under the *Reports and Publications* link.

This report highlights the various services offered by the Employee Assistance Program (EAP), including counseling, referral services, education and training, and critical incident debriefing. We believe that EAP plays a crucial role in helping agencies and employees resolve conflicts, reduce stress, and cope with other issues in the workplace or in their personal lives.

Please contact me or Robert Stevens, Coordinator OPM Employee Assistance Program, at (405) 947-7576 or robert.stevens@opm.ok.gov if there are questions or if additional information is desired.

"We serve the people of Oklahoma by delivering reliable and innovative human resource services to our partner agencies to achieve their missions."