

**OKLAHOMA MOTOR VEHICLE COMMISSION
SALESPERSON LICENSE TRANSFER**

INSTRUCTIONS: A currently licensed salesperson shall, on change of employment, surrender the Salesperson License to the new employer, in order for the licensed to be transferred.

- Fill out the form and attach the Salesperson License. Do not attach a photocopy.
- No fee is required for transferring salesperson licenses.
- Expired Licenses & Gratis Licenses are not transferable.
- If the salesperson license is lost, then transferring is not an available option.

TRANSFER SALESPERSON LICENSE TO:

DEALERSHIP NAME: _____ **CITY:** _____

Name: _____ Birth Date: _____ SS# _____

Current Address: _____
Street City State Zip

Phone: _____ Date of Hire: _____ Job Title: _____

Have you ever been convicted of a felony? ___Yes ___No If Yes, complete the following: **When?** _____

Convicted of: _____ **State or Federal?** _____ **What State?** _____

If Yes, Attach:

Copy of the OSBI Report for state charges in Oklahoma or a Criminal History Background Report, showing felony convictions and dispositions. Dealer must acknowledge past history by signing Report.
The Commission has the authority to verify, independently, the accuracy of your response.
(DO NOT SUBMIT TRANSFER WITHOUT THIS DOCUMENTATION—IT WILL NOT BE PROCESSED!)

I agree to abide by the Laws and Rules of the State of Oklahoma, Motor Vehicle Commission. I certify under penalty of perjury that the answers and information contained herein are true and correct. I understand that my License may be denied, revoked or suspended for any material misstatement of fact.

Signature _____ **Date** _____
Applicant's Signature

EMPLOYER'S ENDORSEMENT

I have read the foregoing answers by the above Applicant and believe them to be true to the best of my knowledge. **This Applicant, Representing My Dealership,** is recommended as trustworthy and a person who will abide by the provisions of the laws and the rules and regulations governing the sale of new motor vehicles, and is being employed as a salesperson, selling exclusively for the undersigned employer.

Signature _____ **Type or Print Name** _____ **Date Signed** _____
Signature of Dealer or Executive Manager

(ATTACH OLD LICENSE CARD HERE)