

OFFICE OF JUVENILE AFFAIRS
September
BOARD OF DIRECTORS RETREAT
MINUTES

September 4, 2008

BOARD MEMBERS

Present: Charlie Jackson
Jay Keel
Lonelia Simmons
Edward Smith
Gary A. Taylor
Linda Ware Toure (arrived at 9:45 a.m.)
George Lindley (arrived at 10:00 a.m.)

PRESENT FROM THE OFFICE OF JUVENILE AFFAIRS

Gary P. Bolin, Dorothy Brown, Gene Christian, Paula Christiansen, Jeff Gifford, Donna Glandon, Dennis Gober, JLynn Hartman, Wayne Johnson, Linda McLennan, Len Morris, Kim Sardis, Elizabeth Stewart, Shantha Varahan

OTHERS PRESENT

Erin Boeckman, Stella Church, Jeff Packham, Joanne Verity

CALL TO ORDER

Vice-Chairman Gary A. Taylor called the September, 2008 Retreat of the Board of Directors of the Office of Juvenile Affairs to order at 9:40 a.m. at the Oklahoma History Center, 3rd floor Board Room, 2401 North Laird Avenue, Oklahoma City, OK 73105.

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT

Ms. Linda McLennan, Board Secretary, confirmed the Board of Juvenile Affairs is in compliance with the Open Meeting Act.

DISCUSSION AND/OR POSSIBLE ACTION TO APPROVE THE CITY OF OKLAHOMA CITY TITLE V GRANT

This grant is not ready to be presented to the OJA Board of Directors therefore; the item was tabled until further notice.

LONG RANGE PLANNING REPORT REGARDING THE L.E. RADER FACILITY AND THE DOJ SETTLEMENT AGREEMENT.

Ms. Bobbie Huskey, president of Huskey & Associates, Inc. from Chicago, IL has been hired as a consultant to help OJA put the DOJ settlement requirements into place at the L.E. Rader facility. Ms. Huskey presented the Initial Findings from Lloyd E. Rader Juvenile Center Plan of Action.

PHASE I GOALS

- Develop Quality Plan of Action for Lloyd E. Rader Juvenile Center

- Accomplishments To Date
 - Conducted Analysis in July and Staff Focus Groups in August
 - Established the Vision: "Maintain the Momentum Toward the Pursuit of Quality of Care"
 - Defined Quality: "Exceeds Constitutionally Mandated Levels of Care"

INITIAL FINDINGS

L.E. Rader making significant strides

- Reduced overall assaults in the facility by 84 percent
- Transfer of sex offenders to single occupancy rooms reduced risk of harm
- Renovations are reducing the potential for suicide
- Transfer severely mentally ill/disabled to other facilities reduced risk of harm and more appropriate services
- Initiated planning for an in-patient substance abuse facility with private contractors

Living Conditions and Housing

- Multi-occupancy sleeping rooms not consistent with contemporary juvenile design standards
 - Violent youth mingle with vulnerable youth
- Multi-occupancy showers are unsafe
- Housing units exceed safe operating capacity
 - Should be no larger than 16 youth in a unit
- Outdated physical plant
 - Failed or received poor scores on inspections
 - Generators failed
 - Water and toilet facilities failed (August 20)
 - Little natural light
 - Harsh physical environment
- Results in living conditions that escalate trauma and not conducive for rehabilitation

Staffing at Rader

- Staffing ratios are below contemporary standards
 - Currently: 1 YGS to 10 youth
 - Should be: 1 YGS to 6-8 youth
- YGS and JJS qualifications are lower than in some states
 - Currently: High School Degree
 - Should be: Bachelors Degree
- Some staff does not meet minimum physical fitness standards
- Turnover exceeds the national average of 14% for all jobs
- Clinicians do not work in the evenings which is the most volatile shift

Recording and Handling of Incidents

- Current definitions of assaults should count only when incident involves physical harm
- Youth's passive resistance should be handled to reduce escalation and assault
- Trauma-Informed De-escalation Training will reduce assaults
 - Assault rate is 54.1 per 100 youth
 - Assaults on staff and use of physical restraints higher than national rates

L.E. Rader Number of Assaults by Type FY06-FY08

- Between FY06 and FY08, the number of juvenile on juvenile assaults decreased 91.7%.
- Number of juvenile on staff assaults decreased 53.2%
- Number of staff on juvenile assaults ranged from 1 to 2.
- Overall, between FY06 and FY08, the total number of assaults at Rader decreased 84.0%.

L.R. Rader Assault Rate (per 100 youth) FY06-FY-08

- Between FY06 and FY08, the assault rate at Rader decreased 82.7.

Academic Educational Services

- At Admission
 - Youths' reading grade level is 3-4 grades behind (6.4 grade vs. 10-11 grade)
 - Youths' math grade levels are 4-5 grades behind (5.9 grade vs. 10-11 grade)
 - 32.5% of youth has learning disorder
- Educational assessments must occur prior to entering class (Delay of up to 60 days)
 - Educational staff should prepare written Individual Learning Plans on all youth (Psych Interns write educational goal)
 - Reduction in credits for graduation and number of school days may reduce number of Rader youth graduating
- Performance indicators should be developed to measure effectiveness

Vocational Educational Services

- Vocational education program should be marketable
 - Welding, Consumerism, Woodworking and Business Application offered now at Rader
- Top jobs in Demand in Oklahoma in 2014
 - Food preparation, Office Clerks, Customer Service Representative, Commercial Cleaning, Truck drivers and Nursing Aids
 - Require vocational education credentials
- Vocational education prepares youth for post-secondary education and for the bulk of Oklahoma's future jobs.

Screening, Assessments and Reassessments

- Suicide screening using MAYSI provides critical information to minimize suicides
- Secondary assessments for trauma, mental illness, substance abuse disorders and criminal thinking should be fully developed
 - Minimum of 28% youth at Rader experienced severe trauma (likely underreported): Abram et al found 3 out of 4 juvenile offenders have experienced severe trauma in their life
 - 38% has a psychiatric diagnosis and 67% have substance abuse disorder
 - More than one-half estimated to exhibit criminal thinking patterns
- Diagnostic and Evaluation Unit for incoming youth would reduce the risk of harm and help match youth to services
- Reassessment should occur midway and at the end of treatment to measure progress and to provide youth feedback.

More than a quarter of the boys that come to Rader have experienced severe truma.

L.E. Rader Juvenile Center Prevalence of Exposure to Traumatic Events by Youth N=64

Traumatic Event	Percent
Natural Disaster	37.5%
Fire/explosion	53.1%
Auto accident	64.1%
Accident home, school, or playing	59.4%
Exposure toxic substances	35.9%
Physical assault	90.6%
Assault with a weapon	81.3%
Sexual assault	25.0%
Living in area with fighting	71.9%

Not having enough, food, water, shelter	29.7%
Being around dying, hungry, homeless people	34.4%
Captivity	31.3%
Life threatening illness	35.9%
Violent death or dead bodies	68.6%
Death of someone close	90.6%
Hurting someone else on purpose	82.8%

Children with histories of trauma see the world as a dangerous place where they need to lash out against others just to survive. They experience confrontation as a threat to their survival.

Harsh child discipline techniques do not work with traumatized youth and they make them worse.

Oklahoma has the highest rate of mental illness in the U.S. according to studies for FY 2001.

Juveniles Have Multiple Disorders

Diagnosed Mental Health Disorder

Teplin et al. 2006 (73.8% of females and 66.3% males)

Clinical Trauma

Abram et al. 2004 (3 out of every 4 youth in juvenile justice system have been exposed to severe victimization & higher PTSD among females)

Widom, C.S. 2004 found these youth are at greater risk of becoming abusers later in life

Trauma impairs youth's brain and personality development, ability to control their impulses and sustain relationships

Youth who are placed in traumatic environments respond with indifference, defiance, aggression, depression, and anxiety

Mental Health Services

- Trauma should be assessed and its impact on other disorders
- Trauma-focused group, individual and family therapy is recognized as a critical need at Rader to minimize trauma
- Goal for youth with psychiatric and substance abuse disorders to receive at a minimum of 5 hours of therapy a week
- Performance indicators on the level of functioning should be developed to measure effectiveness

Two-thirds of the youth at Rader have substance abuse disorders that will continue to get worse if not treated.

Youth Leaving Correctional Facilities

- Nearly 100,000 Juveniles Released from Correctional Facilities Per Year
- 81% expressed anger and rage
- 71% expressed multiple emotional problems (anxiety, depression, suicidal feelings)
- 1 in 11 youth were parents
- Most will return to a single parent home
- Most will not return to their community school

Recidivism

2006 National Report

- 55% Youth Released Will Be Rearrested
- 33% Youth Released Will Be Reconvicted

- In contrast,
 - Youth who receive intensive aftercare services for 6 months show a 12% reduction in

recidivism of any felony offense 12 months after discharge
 (Washington State Functional Aftercare System)

Evidence-Based Practices

High Effect on Recidivism	Moderate Effect on Recidivism	Low Effect on Recidivism
Motivational Interviewing	Brief Strategic Family Therapy	Traditional Psychotherapy (Insight-Oriented Talk Therapy)
Trauma-Focused Therapy / Skills Training	Functional Family Therapy	Recreation "Only" Program
Aggression Replacement Training	Life Skills Development	Restitution/Community Service
Parenting Skills Training	Remedial Education/Tutoring	
Mentoring		
Drug Therapy / Relapse Prevention		

Rader Plan of Action

Define Quality of Care in 7 Dimensions:

- Safety of Youth and Staff
- Protection of Harm
- Screening, Assessment and Reassessment
- Case Planning
- Service Delivery (Education, Mental Health, Substance Abuse, Pro-social Skills, Mentoring, Family Involvement, Physical Fitness, Spirituality, Reentry)
- Measuring Effectiveness
- Resources required to Provide Quality of Care

Phase II Goals

- Expand Quality Analysis Statewide
- Conduct a System-wide Analysis of Trends Driving OJA's Population and Best Use of Juvenile Centers
- Examine the Risk and Needs of the Youth In All Juvenile Centers
- Document Gaps in Services
- Forecast Future Bedspace and Program Slots Needed
- Funding Analysis
- Develop Statewide Plan for Managing Future Populations and Recommendations for Implementing a Statewide Quality Assurance Plan

15-Minute Break

DISCUSSION, REVIEW AND/OR POSSIBLE VOTE REGARDING THE REVISION OF THE 'MISSION STATEMENT' FOR THE OFFICE OF JUVENILE AFFAIRS.

Mr. Jeff Gifford presented. The current Mission Statement for the Office of Juvenile Affairs is:

The Office of Juvenile Affairs is a state agency entrusted by the people of Oklahoma to provide professional prevention, education, and treatment services as well as secure facilities for juveniles in order to promote public safety and reduce juvenile delinquency.

The current Vision Statement for the Office of Juvenile Affairs is:

The Office of Juvenile Affairs, by protecting the public, projecting an excellent public image, providing dynamic innovative services, ensuring aggressive analysis and accountability and fostering the growth of highly motivated and satisfied employees will be recognized as a national leader in the field of juvenile justice.

Mission Questions:

- ▶ **Who** are we?
- ▶ **Who** do we serve?
- ▶ **What** do we offer?
- ▶ **How** do we serve?

Proposal 1

The Office of Juvenile Affairs is the premier agency commissioned by the people of Oklahoma to provide:

- A. Protection for the public and accountability for the offenders
- B. Habilitative programs designed to promote the development of youth into responsible citizens.
- C. Opportunities to change the lives of youth and their families.

Proposal 2

The Office of Juvenile Affairs provides protection for the public to ensure the rights of victims through cost effective use of public resources. OJA focuses on providing a second chance for youth with supervision, mentoring and counseling through community based services and integration into mainstream society to prevent deeper penetration into the juvenile justice system.

Proposal 3

The mission of the office of Juvenile Affairs:

- ◇ to serve youth and their families in the Oklahoma juvenile justice system,
- ◇ to protect public safety,
- ◇ to collaborate with the courts, communities and partners, and
- ◇ to provide effective prevention, treatment, education and reintegration services.

These proposals were discussed at length with the executive staff and board members. It is the feeling of the entire Board of Directors that the mission statement would be much shorter. One that members and staff should be able to quote at a moments notice. The vision could add the other statements.

Mr. Christian said the staff would work together to put additional proposals together for the Members to review and discuss for the next meeting on October 17, 2008. The board Members did not feel the Mission Statement was finalized for a vote; therefore the item was tabled until a later meeting.

A lunch break was announced and guests attending the meal were introduced. An informal discussion was exchanged between guests, staff and board members.

DISCUSSION AND/OR POSSIBLE VOTE ON THE 2009 LEGISLATIVE GOALS

The upcoming 2009 legislative ideas and proposals were presented by Ms. JLynn Hartman and Mr. Christian.

There will be Proposed Legislation for the Youthful Offender clean-up language during the 2009 Legislation Session.

§ 10-7306-2.9.

- B. Remove the language (the youthful offender is paroled),
- b. whether the youthful offender shall be incarcerated in an institution operated by placed in the custody of the Department of Corrections,

Proposed 2009 Legislation for licensed architect or engineer for OJA.

§ 61-204 -B.

5. The Oklahoma Tourism and Recreation Department; and
6. The Department of Human Services; and
7. The Office of Juvenile Affairs

§ 61-207.2.

10. The Oklahoma municipal Power Authority; and
11. The Department of Public Safety gun range; and
12. Office of Juvenile Affairs

Proposed 2009 Legislation for OJA to be a member of the Domestic Violence Fatality Review Board.

§ 22-1602.

- A. The Domestic Violence Fatality Review Board shall be composed of ~~eighteen (18)~~ nineteen (19) members, or their designees, as follows:
 1. Eight Nine of the members shall be:
 - g. the Director of the Oklahoma State Bureau of Investigation, and
 - h. the Commissioner of the Department of Mental Health and Substance Abuse Services, and
 - i. The Executive Director of the Office of Juvenile Affairs; and

Proposed 2009 Legislation for Juvenile Justice Public Works Act.

Section 1.

This act may be cited as the Juvenile Justice Public Works Act. The purpose of Act is to provide labor for community service projects, for the purpose of developing lands pursuant to a public works projects, provide improvements and beautification to public lands and buildings and to aid offenders in transition between institutionalization and returning to the community thus reducing recidivism.

Section 2.

In this act, unless the context otherwise requires:

1. "Director" shall mean the Director of the Office of Juvenile Affairs.
2. "Public works project" means a project that has been determined by the Director of the Office of juvenile Affairs to be of necessity for the public well being conducive to rehabilitation and the reduction of recidivism among participating juveniles or youthful offenders.
3. "Juveniles or Youthful Offender" shall mean any person who is under the custody and control of the Office of Juvenile Affairs. No Juvenile or youthful offender shall be assigned to any public works project if the offender:
 - a. is deemed by the Director to be a threat to public safety, or
 - b. has escaped or attempted to escape from an institution or other placement within the year.

Section 3.

The Office of Juvenile Affairs shall promulgate and adopt rules to implement this act. The rules shall provide guidelines that establish the criteria for how said offenders shall be selected and assigned to juvenile justice works projects and what duties shall be performed by the participants in the program

Section 4.

This act is not intended to restore, in whole or in part the civil rights of any juvenile or youth offender used hereunder and said act shall not be so construed. No juvenile or youthful offender participating in the program shall be considered as an employee of the State or the Office of Juvenile Affairs; nor shall any such participant come within any of the provisions of the Labor code or be entitled to any benefits there under whether on behalf of himself or that of any other person.

The Agenda was deviated and the Board decided to Convene into Executive Session.

VOTE TO CONVENE INTO EXECUTIVE SESSION

MOTION BY GEORGE LINDLEY WITH SECOND BY LINDA WARE TOURE TO CONVENE INTO EXECUTIVE SESSION.

MOTION PASSED

Voting Aye:

Charlie Jackson
Jay Keel
Lonnie Simmons
Edward Smith
Linda Ware Toure
Gary A. Taylor
George Lindley

Edward Smith left the meeting at 2:45 p.m.

VOTE TO RETURN TO OPEN SESSION

MOTION BY LONELIA SIMMONS WITH SECOND BY CHARLIE JACKSON TO RETURN TO OPEN SESSION.

MOTION PASSED

Voting Aye:

Charlie Jackson
Jay Keel
Lonnie Simmons
Edward Smith
Linda Ware Toure
Gary A. Taylor
George Lindley

POSSIBLE VOTE ON ITEMS FROM EXECUTIVE SESSION.

There were no items to be voted on from Executive Session.

DISCUSSION AND/OR POSSIBLE VOTE ON THE OFFICE OF JUVENILE AFFAIRS BUDGET FOR FISCAL YEAR 2010.

Ms. Shantha Varahan and Mr. Christian presented the information.

Summary of FY 09 Legislative Action

Clinton and Muskogee Shelter	125,000
Annualize Supplemental Request	2,000,000
Additional Funding	<u>68,446</u>

FY 09 New Money **2,193,446**

FY 2008 Base Appropriation 110,060,812

FY 2009 Base Appropriation **\$112,254,2588**

FY-2009 Supplemental Request

Workers Compensation	236,000
Loss of Federal funding (TMC) Ending April 1, 2009	750,000
Unfunded State Match RBMS	862,000
Unfunded State Match TCM	215,000
Less TCM Match Savings	(247,000)
Operational Increases	571,000
Clinton Shelter	<u>250,000</u>
Sub-Total Base Adjustment	\$2,637,000
Less Estimated Carry-over	(1,077,000)
Projected FY 09 Net Deficit/Supplemental Need	\$1,560,000

FY 2010 Budget Request

Employee Compensation and Retention
 \$3,226,000

Bring Classified Employees to mid-point capped at \$2,000	\$1,966,000
Shift Differential	\$ 98,000
Benefit Increase / Retirement Increase	\$1,162,000

Operational / Program Resources Increases
 \$2,944,430

Replacement of vehicles	200,000
Records Storage Rental	67,000
Independent Audit	40,000
Staff Secure Shelter	325,000
Thunderbird	213,430
Level E Rate Increase (226 beds @ \$154)	999,000
Specialized Reintegration Group home (18 beds @ \$165)	\$1,100,000

Loss of Federal Funds
 \$1,497,000

Loss of Targeted Management (TCM)	236,000
Loss of Federal funding (TMC) Ending April 1, 2009	750,000

Note that \$503,000 is included in the supplemental request and is therefore, not included here.

Youth Services
 \$5,115,000

Emergency shelter Services	\$2,515,000
Community Base Youth Services	\$2,500,000
Community Intervention Centers (CIC)	\$100,000

One-Time Capital Items
 \$34,600,000

Youthful Offender Facility	\$32,000,000
Construction of two 12 bed Detention Centers or Secure Shelters	\$ 2,600,000

FY 2010 Budget Request

FY 2010 Appropriation Level	\$161,196,688
Dollar Change from FY 2009 Original Appropriation	\$ 48,942,430
Percent Change from Ft 2009 Original Appropriation	44.5%
Dollar Change from FY 2009 Final Appropriation	\$ 47,382,430
Percent Change from FY 2009 Final Appropriation	41.6%

MOTION BY GEORGE LINDLEY WITH SECOND BY LONELIA SIMMONS TO APPROVE THE OFFICE OF JUVENILE AFFAIRS BUDGET PROPOSAL FOR FY 2010 AS PRESENTED.

MOTION PASSED

Voting Aye:

- Charlie Jackson
- Jay Keel
- Lonnie Simmons
- Edward Smith
- Linda Ware Toure
- Gary A. Taylor
- George Lindley

PUBLIC INFORMATION PRESENTATION

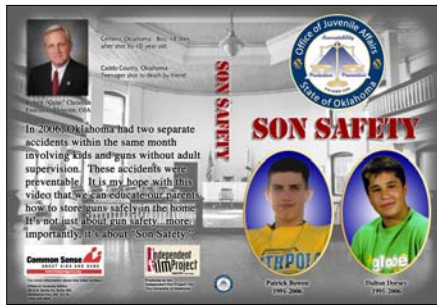
Ms. Paula Christiansen presented.

MEDIA DEPARTMENT

In December 2007, the Son Safety project was created to highlight the awareness of gun safety and storage in the home. From that, new project ideas have emerged to showcase OJA.

- Son Safety project
- Creating new relations with media
- Concentrating on the “positives” of OJA
- Bringing back the agency newsletter
- Touch up website and update appearance
- Training video for institutions
- New OJA brochure
- Discussions and planning for new projects

SON SAFETY PROJECT



DVD



:30 PSA Campaign
 With Oklahoma City Police Department
 & Oklahoma County Sheriff



Brochures and Magnets

The Child You Save May Be Your Own

Parents Who Own a Gun:

- ✓ Unload it and lock it up.
- ✓ Lock and store ammunition separately.
- ✓ Hide keys where children can't find them.

All Parents:

- ✓ Ask if guns are safely stored at places your children visit or play.
- ✓ Talk with your children about guns.
- ✓ Teach young children not to touch guns, and to tell an adult if they find one.

Office of Juvenile Affairs
 State of Oklahoma
 (405) 530-2800
 www.ok.gov/oja

Common Sense
 ABOUT KIDS AND GUNS
 www.kidsandguns.org 877/855-KIDS

Media Relations

KOCO TV Channel 5
Fox 25
News Channel 8
Oklahoma Gazette

The Oklahoman
News 9
Tulsa World
NewsChannel 4

The Agency newsletter has been re-introduced to update staff of changes taking place and communicates different events with OJA. Website updates have been made to enhance and navigate through the website better. Information is more easily accessible. New photos of the institutions have been taken to be used on the website and for new training videos.

As a part of the agreement with the Department of Justice, OJA has started to work on a training video to be use at the institutions.

NEW BUSINESS

There was no new business to be heard.

ADJOURN

MOTION BY GEORGE LINDLEY WITH SECOND BY LONELIA SIMMONS TO ADJOURN THE MEETING.

MOTION PASSED

Voting Aye: Charlie Jackson
Jay Keel
Lonnie Simmons
Linda Ware Toure
Gary Taylor
George Lindley

The meeting was adjourned at 3:35 p.m.

Minutes approved in regular session on the *17th* day of *October, 2008*.

George W. Lindley
Judge George W. Lindley, Chairman

PREPARED BY:

Linda McLennan
Linda McLennan
Board Secretary