

OFFICE OF JUVENILE AFFAIRS
March
BOARD OF DIRECTORS SPECIAL MEETING
MINUTES

March 30, 2009

BOARD MEMBERS

Present: George Lindley
Edward Smith
Gary A. Taylor
Linda Ware Toure

PRESENT FROM THE OFFICE OF JUVENILE AFFAIRS

Gary Bolin, Dorothy Brown, Gene Christian, Donna Glandon, Wayne Johnson, Linda McLennan, Robert Morey, Len Morris, Elizabeth Stewart, Teresa Wakolee

OTHERS PRESENT

Joanne Verity

CALL TO ORDER

Chairman Gary A. Taylor called the Special Meeting of March 30, 2009 of the Board of Directors of the Office of Juvenile Affairs to order at 11:40 a.m. at the Office of Juvenile Affairs State Office, Director's Conference Room, 3812 N. Santa Fe, Suite 400, Oklahoma City, OK 73118.

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT

Ms. Linda McLennan, Board Secretary, confirmed the Board of Juvenile Affairs is in compliance with the Open Meeting Act.

DISCUSSION OF PROPOSED STIMULUS FUNDING AND EXPENDITURES

Mr. Gene Christian, Executive Director, presented. This discussion is to bring you up to date about the information regarding stimulus funding. The charts below list one with TCM funds and one without TCM funds. Under the laws written now TCM will end in July. If this happens, OJA will lose 2 million dollars in federal revenue.

Right now, stimulus funds are approximately \$953,000 and will be used to make-up cuts we will have to absorb for next year. OJA has been asked to give the legislature information involving a 1% reduction for this year and 5% and 10% reduction in funding for FY-2010. If federal stimulus funding is received there will be mandates for spending and the money will be tracked totally separate from all other accounts. OJA will be making application for additional stimulus money through the Department of commerce for a one-time spending cost for construction.

Projected Stimulus Revenue

Description	Without TCM (6.2%)				With TCM (6.2%)			
	FY-09	FY-10	FY-11	Total	FY-09	FY-10	FY-11	Total
Stimulus Revenues:								
FY-09 Revenue Estimate	445,456			445,456	445,456			445,456
FY-10 Revenue Estimate		348,604		348,604		534,604		534,604
FY-11 Revenue Estimate			159,063	159,063			252,063	252,063
Revenue Excluding Hold Harmless	445,456	348,604	159,063	953,123	445,456	534,604	252,063	1,232,123

Hold Harmless Revenue to be paid as match	Without TCM (1.2%)				With TCM (1.2%)			
	FY-09	FY-10	FY-11	Total	FY-09	FY-10	FY-11	Total
FY-09 Revenue Estimate	86,217			86,217	86,217			86,217
FY-10 Revenue Estimate		131,269		131,269		200,344		200,344
FY-11 Revenue Estimate			68,499	68,499			108,549	108,549
Hold Harmless Revenue	86,217	131,269	68,499	285,985	86,217	200,344	108,549	1,627,233
TOTAL REVENUE	531,673	479,873	227,562	1,239,108	531,673	734,948	360,612	1,617,233

ACTION ITEM

DISCUSSION AND/OR POSSIBLE ACTION TO APPROVE THE UPDATES AND REVISIONS TO RULES TITLE 377, OFFICE OF JUVENILE AFFAIRS.

Mr. Robert Morey, Support Services Program Manager, presented. These rule changes have to be submitted to the legislature by April 1, 2009 to allow time for approval. All rules were published and a hearing was held and will go in effect July 1, 2009. This allows time to change internal procedures.

- I. CHAPTER 3. ADMINISTRATIVE SERVICES
 - 377:3-1-28. General Grievance Procedure
 - 377:3-13-43 Staff Requirements

MOTION BY GEORGE LINDLEY WITH SECOND BY EDWARD SMITH TO APPROVE CHAPTER 3 REVISIONS AS PRESENTED WITH THE ADDITION OF THE FOLLOWING:

377:3-1-28 (e) upon the authorization of the Executive Director. **All denials by the Executive Director shall be presented to the Board.** The Executive Director shall review

MOTION PASSED

Voting Aye: George Lindley
 Linda Ware Toure
 Edward Smith
 Gary A. Taylor

- II. CHAPTER 5. DIVISION OF THE PAROLE BOARD
 - Subchapter 3. Pre-release Planning*

- 377:5-3-1. Pre-Release Planning
- 377:5-3-2. Scheduling of the Targeted Review Date ~~tentative release date~~
- 377:5-3-4. ~~Review of the~~ Targeted Review Date ~~tentative release date~~
- 377:5-5-1. Definitions
- 377:5-5-2. Parole Hearing
- 377:5-5-3. Parole Revocation Hearing
- 377:5-5-4. Administrative Transfer Hearings (community)
- 377:5-5-5. Conduct of Parole Revocation and Administrative Transfer Hearing

MOTION BY GEORGE LINDLEY WITH SECOND BY LINDA WARE TOURE TO APPROVE THE CHAPTER 5 REVISIONS AS PRESENTED WITH THE FOLLOWING ADDITION:

377:5-5-1 "Parole Revocation Hearing" An **evidentiary** hearing by which the parole status of a juvenile

MOTION PASSED

Voting Aye: George Lindley
Linda Ware Toure
Edward Smith
Gary A. Taylor

- III. CHAPTER 35. INSTITUTIONAL SERVICES
- 377:35-1-2. Definitions
 - 377:35-3-7. Contraband
 - 377:35-3-8. Search Procedures
 - 377:35-3-10. Escape policies and procedures

MOTION BY GEORGE LINDLEY WITH SECOND BY LINDA WARE TOURE TO APPROVE THE CHAPTER 35 REVISIONS AS PRESENTED WITH THE FOLLOWING ADMENDMENTS:

- 377:35-3-7 (b) (2) Strike **or**
- 377:35-3-8 (6) (A) (iii) Add language: The Executive Director shall develop an agency policy providing guidelines for institutional searches, which shall be submitted to the OJA Board. Any changes made to the search policy shall be provided to the OJA Board at the next regularly scheduled meeting.
- 377:35-3-10 (a) (5) New language: The Institutional Superintendent shall ensure the facility summary Critical Incident Report is completed and submitted to the Division Director within three (3) working days of the escape.
- 377:35-3-10 (b) **Return of escapees.** When a juvenile who has escaped is apprehended within ~~30~~ **10** days of

MOTION PASSED

Voting Aye: George Lindley
Linda Ware Toure
Edward Smith
Gary A. Taylor

ADJOURN

MOTION BY GEORGE LINDLEY WITH SECOND BY LINDA WARE TOURE TO ADJOURN THE BOARD OF DIRECTORS MEETING.

MOTION PASSED

Voting Aye: George Lindley
Linda Ware Toure
Edward Smith
Gary Taylor

The meeting was adjourned at 12:15 P.M.

Minutes approved in regular session on the 19th day of June.

Gary A. Taylor

Gary A. Taylor, Chairman

PREPARED BY:

Linda McLennan

Linda McLennan, Board Secretary