



**OFFICE OF JUVENILE AFFAIRS**

*January*

**BOARD OF DIRECTORS  
MEETING MINUTES**

*January 22, 2010*

**BOARD MEMBERS**

Present: Deanna Hartley-Kelso  
George W. Lindley  
T. Hastings Siegfried  
Linda Ware Toure  
Edward L. Smith  
Gary A. Taylor

Absent: Donnie Nero

**PRESENT FROM THE OFFICE OF JUVENILE AFFAIRS**

Gary Bolin, Don Bray, Dorothy Brown, Gene Christian, Paula Christiansen, Kevin Clagg, Jeff Gifford, Donna Glandon, Tracie Goad, Dennis Gober, Elana Grissom, Stephen Grissom, Paula Haney, Jlynn Hartman, Wayne Johnson, Jim Kirkendall, Linda McLennan, Leslie Locke, Len Morris, Cathy Olberding, Dave Olberding, Linda Rothe, Kim Sardis, Denise Stewart, Elizabeth Stewart, Shantha Varahan, and Bob Williams

**OTHERS PRESENT**

Scott Barger, Georgia Berry, Joe Birley, Julie Bisbee, Stella Church, Tracy Haney, Barbara Hoberock, Gary Jones, Anthony Kibble, Maria King, Christie Ledbetter, JoRay McCoy, Brian Newton, Kathy Talkington, Cindy Severn, Shelbie Spencer, Janden Richardson and Scott Williams

**CALL TO ORDER**

Chairman Gary A. Taylor called the January 2010 Board Meeting of the OJA Board of Directors to order at 10:03 a.m. at the Office of Juvenile Affairs Employee Development Center, 3815 N. Santa Fe, Suite 170, Oklahoma City, OK 73118.

**STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT**

Ms. Linda McLennan, Board Secretary, confirmed that the Board of Juvenile Affairs is in compliance with the Open Meeting Act.

**INTRODUCTION OF GUESTS**

Mr. Christian introduced those who were guests at the meeting: Scott Barger, OPEA; Myron Mayberry and Gary Jones, representing ETI; Anthony Kibble and Maria King from OCCY; Kathy Talkington from CWU Oklahoma State Worker's Union; Stella Church, representing Cabinet Secretary Howard Hendrick; Barbara Hoberock of the *Tulsa World*; Julie Bisbee of the *Daily Oklahoman*; Cindy Severn, Georgia Berry and Christie Ledbetter from Community Works, and Brian Newton from OJDA/EOYS.

Additional guests will be recognized as they are introduced for their presentations.

### **PRESENTATION FROM THE JUVENILE SERVICES DIVISION REGARDING THE PROGRAM 'RUN THE STREETS'**

Ms. Kim Sardis, Juvenile Services Director, introduced those present involved with the program, "Run the Streets."

Attending the meeting were: Ms. Linda Routh, District Supervisor; Tracie Goad, Assistant District Supervisor; Bob Williams, Juvenile Justice Specialist III; Leslie Locke, Juvenile Justice Specialist II, and two young ladies who are in our juvenile program.

The mission of *Run the Streets* is to challenge at-risk youths to experience the benefits of goal-setting, character development, adult mentoring and improved health by providing them with a life-changing experience: The training for and completion of a half-marathon. *Run the Streets* was originally designed as an alternative to traditional probation for delinquent youth in Washington County. Youth who were poor candidates for traditional probation were given the opportunity to succeed in a non-traditional probation environment. The program subsequently opened to all youth between the ages of 13 to 18.

Along with adult mentoring, peer-to-peer mentoring occurs in the program as well. Youth improve their health while spending hour upon hour involved in a casual, non-threatening mentoring process with successful adults from the community. Mentors include: teachers, business owners, attorneys, medical professionals, social workers and other caring adults.

*Run the Streets* developed as a result of a unique partnership between the Richard Kane YMCA (Bartlesville), Washington County Health Department and the Office of Juvenile Affairs. In 2009, \$28,000 in grant funding was obtained through a United Way Venture Grant and the Washington County Anti-Drug Network.

Season one kicked off on August 29, 2009, with 26 youths and 20 mentors registered. 18 youths and 16 mentors completed 12 weeks of training (approximately 170 miles and 36 hours total) and ended with Route 66 Marathon Relay on November 22, 2009, in Tulsa.

Season two began on January 9, 2010, with more than 40 youths and 25 mentors registered to begin the program. One youth returned voluntarily to participate in season two. Season two ended with the Jenks Aquarium Half-Marathon in May 2010.

The two young ladies spoke to the Board Members and explained how much they had enjoyed the program.

### **PRESENTATION FROM THE DEPARTMENT OF CENTRAL SERVICES REGARDING THE PROCEDURE AUDIT REPORT**

Mrs. JoRay McCoy, Chief Auditor, Department of Central Services made the presentation. Ms. McCoy stated, "based on our audit, DCS has determined the Oklahoma Office of Juvenile Affairs has *significantly* complied with the objectives audited." DCS's audit objectives were to:

- determine if the Agency has implemented internal controls and if the Agency's controls are operating effectively in relation to the procurement program;
- determine if the Agency's procurement program is in compliance with the Agency's approved internal purchasing procedures, the Central Purchasing Rules, and the Oklahoma Central Purchasing Act and;

- determine if the Agency's purchase card program is in compliance with the Oklahoma State Purchasing Card Procedures.

### **AUDIT RECOMMENDATION**

Ms. McCoy announced that, "based on the audit performed, DCS recommends the Agency's purchasing limit be raised from \$10,000, to the maximum amount allowed by the Central Purchasing Act in the amount of \$50,000.00."

A copy of the Audit Overview and Detailed Findings were presented to the Board Members.

MOTION BY GARY TAYLOR WITH SECOND BY EDWARD SMITH TO ACCEPT THE AUDITOR'S REPORT.

MOTION PASSED

Voting Aye: Deanna Hartley-Kelso  
George Lindley  
Hastings Siegfried  
Linda Ware Toure  
Edward Smith  
Gary A. Taylor

### **PRESENTATION OF THE FAITH-BASED SON-UP MENTORING PROGRAM**

Chaplain Jim Kirkendall made the presentation. This is a Faith-Based Mentoring Program for the boys in OJA custody.

How can the faith-based community help in the reintegration of 15 to 17-year-old juvenile males who have completed the residential portion of their treatment plan?

- Situation: 7 counties – highest % of: "at risk" juveniles.
- 5 cities have been selected that have drop out rates higher than the state average.

Target Cities:

Ardmore  
Lawton  
Oklahoma City  
Tulsa  
Shawnee

- 2-Phase Team Mentoring Program
  - Phase 1: Institution  
1-2 hours weekly
  - Phase 2: Community  
2-4 hours weekly
- 4-5 men from Oklahoma's strong faith-based community, per 1 "at risk" juvenile.
- 2-year commitment on the team.
- Leader of team will be T4T, trained to work with 2<sup>nd</sup> team start-up, and continuance of the program.
- Mentor Recruitment
  - No compensation for services
  - Chaplain will be Mentor Coordinator
  - JSU Worker will be the Case Manager
- Mentor Eligibility
  - Fill out application/criminal and sex offender background

- Reference checks
- Interest inventory
- Face-to-face interview with JSU worker/Chaplain
- Training
  
- Activities to include:
  - School work
  - Community activities
  - Social activities
  - Job related activities

Up to fifty juveniles will be in the 'SON UP' Mentoring Program each year.

- Juvenile becomes eligible upon reaching "leadership" level
- Tools to be used:
  - Family living arrangements
  - Peer groups and friends
  - Mental, behavioral and physical health
  - Substance abuse
  - Education and schooling
  - Vocational training and employment
  - Leisure, recreation and vocational interests

Program is time intensive, with the need to develop a relationship and then continue that relationship once the juvenile is released from the institution.

- STAR, CARS & Systems of Care
  - Participate in pro-social youth groups
  - Local chapters from the Oklahoma Federation of Families
  - Youth group sponsored by ODMHSAS

## **PUBLIC COMMENTS**

MYRON MAYBERRY, Effective Transmissions presented Mr. Mayberry stated that he is here to ask the Board for reconsideration of the deletion of the entire Gang Intervention Program. Mr. Mayberry acknowledged received of a letter from Director Christian stating that the funding for the Gang Intervention Program would be relinquished at the end of January 2010. Mr. Mayberry stated that what that means to a program like ETI is, a little over 600 young people were identified, and most at risk were losing that type of program due to the funding crisis. Mr. Mayberry said he understands the budget crisis and no one is held harmless; the young people focused on the most are juveniles at risk for gang involvement--a very targeted group of young people.

Mr. Mayberry went on to say that we are here to stop and intervene in the involvement of youths in gangs--it is an issue of public safety. Mr. Mayberry petitioned for reconsideration of total elimination. He said it is not the effort that is being questioned; it is a matter of a funding crisis. Mr. Mayberry asked that the Board keep a portion of that funding and not completely eliminate. Mr. Mayberry stressed that he would like the Board to reconsider funding for ETI. Mr. Mayberry concluded by saying that canceling does not allow ETI to go before the Legislature to rectify the situation and asked for some funding. Mr. Mayberry stressed that ETI is willing to take further cuts, just not a total elimination.

Chairman Taylor: What will be the impact on your Agency?

Mr. Mayberry: As an Agency, 60% to 64% of our funding. I have laid off 3 individuals and cut salaries across the Board at 20%.

Chairman Taylor: Will the capacity of your Agency to do gang work be totally eliminated?

Mr. Mayberry: We will do very limited programming. We will still have the ability to do certain things, but it will hurt us tremendously.

Chairman Taylor: How about the impact of not helping this targeted group of kids? .

Mr. Mayberry: I believe it will increase the number of kids coming into the OJA system for secure placements. It is also an issue of public safety. It will affect OJA's bottom line of the money needed for secure placement.

### **EXECUTIVE DIRECTOR'S REPORT**

Mr. Christian presented. A schedule of the Director's Activities since the last Board Meeting is in the Books for each Board Member. The Director said he has made the decision to cut certain programs due to the shortfall of budget funding. Mr. Christian believes it is time for the Board to step in to help make the decisions on which programs need to be cut or funding amounts decreased. Mr. Christian went on to say, our problems are now such that we need to define our most critical programs—where do we put our few dollars--those not identified as most critical, will probably go away.

The Director discussed current budget cuts and changes at the L.E. Rader Center.

#### **BUDGET REVIEW**

##### **Current Year Budget**

Projected Revenue Shortfall	\$729 million
Current Budget Cuts would reduce to	\$425 million
Rainy Day Fund	\$600 million
Reimbursement of transfers	(\$233 million)
Make 1017 Fund Whole	<u>(\$ 82 million)</u>
Total Available to address shortfall	\$285 million

Current Budget Cuts would reduce to	\$425 million
Total Available to address shortfall	<u>\$285 million</u>
<b>Additional Cuts needed this year</b>	<b>\$140 million</b>

Mr. Christian stated the following: OJA lacks \$450,000 to make up the 5% and 10% already in place. The (2) gang programs funding for the remainder of the year is \$425,000. If the gang programs are funded, the amount of \$875,00 has to come from other programs and providers immediately. OJA has cut the sanctions program except in Canadian County. It has been reduced by one-half because it is federally funded, Sac and Fox was completely cut. Thunderbird Academy has been closed, institutions are funded at 10% less. Level E and Detention Center providers are operating at 10% less, and all providers have been but by 10%. Administration has been cut by 10%. If the gang programs are funded, the only thing left is staff. Staff could take additional furlough days a month and we are at two days now. That would force OJA into a RIF situation of staff. The next year and the next two weeks decisions have to be made. Where is it going to fall? Intervention or prevention? Instead of waiting for a Retreat in the fall, the Board needs to meet as soon as possible to discuss what is the most critical.

Judge Lindley: Dr. Toure and I feel that the sooner we make these decisions, the better. Your recommendation is that we have a Retreat? When do you anticipate that we could best have the Retreat?

Director: The first or second week of February. We should have the budget numbers for the remainder of the year from the Legislature as soon as they convene.

Mr. Hastings Siegfried: Does that give you the time to gather the information necessary for the Board Members to make those decisions?

George Lindley: Regardless of 2011, it sounds as though a decision is required for the remainder of this year's budget.

Director: Up until now, the Board has allowed me to make those decisions. I would like to share this responsibility.

Linda Ware Toure: OJA has given ETI a funding deadline. I know the work Mr. Mayberry does. I am thinking how this will impact his Agency. The Board will not be meeting until after his deadline. How do we go back and retroactively look at those agencies that we need to assist, or need to rebudget funds to? This would need to be in discussion at our Retreat. We will revisit those agencies. I know that intervention is the key to assist our kids and their families to succeed. I realize that you spend more at the end rather than trying to intervene. OJA will have to pay more in the long run. How does the Board go back and review what has been done to make the differences? We are all feeling the budget outcome. I want everything to be in the mix when we have our Retreat. I want, whatever we do, to be in the best interest of our kids.

Chairman Taylor: I have the same concern regarding personnel. It seems some decisions that have been made are almost irrevocable, such as furloughs and staffing. Some decisions were made prior to this Board Meeting. If we say that intervention is the priority, then we have already lost our ability to restore the gang programs.

Director: I realize that the decisions have been made by me and I will stand by those. It is not my intent to tie the Board's hands. The Board has the ability to ask me to decide the cuts to ETI. But understand that something has to be cut immediately. If that is the issue, the Board has the ability decide if there is a program that needs to be salvaged. I have no issue with that. I have no objections to that. The results of the program are not the issue.

Chairman Taylor: I question where the decision process is. I have had concerns for some time as to whether the Board is being presented with a quality assessment of what OJA needs to do in the future to improve the quality of our services to Oklahoma and it's youth. Now I see money as dismantling much of what this Agency does and stands for. The broader question is where do the priorities and treatment of these kids lay? If this program works, why is it being cut in place of another program that does not work? Where do staff and those directly responsible for treatment have their say in what is being cut? I know the Director makes the ultimate decision regarding cuts. I want to know that the decisions are in line with our treatment of kids. Why are we cutting something that works? Surely there is something that doesn't work as well. This is not what I have heard. Does the gang program have to be totally cut, rather than partially? I want to hear that the decisions have been made according to programs rather than monies. Did staff recommend gangs, or do numbers just look good due to dollars. Another principal other than can we cut money?

Director: This very issue has been debated with legislators. We are to that point. We can have the intervention or I can take someone already in the system. We can no later keep that person. Honestly, I have put my thoughts in public safety and keeping those already in OJA custody. There is a good argument here with the hope that later when the budget is better, we will be able to catch up. We know that other intervention is protected under the line item appropriations. I request the Board's direction.

### **Facility Construction**

The project includes all three facilities.

We are continuing the lighting/energy efficiency program at COJC and SWOJC.

At the Rader Center we are continuing the modifications for the ITP Unit and ceasing the remaining cottage modifications. The renovations at one cottage are almost finished, and they shall be completed.

### **Rader Staffing and Population**

•Since the cottages can not be modified to meet the structural demands of the DOJ Consent Decree standards, those cottages are being closed.

•Youth assigned to those cottages are being relocated to vacancies in the other facilities, if suitable to their treatment needs.

**Rader Population**

Current Population 96  
Proposed Population 60 (as of 7-1-10)

**OJA – Five Years Later - - - - -**

1. Leaner Agency
  - Define Mission Critical Activities
  - Fund Results and not capacity
2. Same or BETTER results in less time
3. Continuum of Care
  - From Arrest to release
4. Two (2) New Facilities
5. One (1) new Secure Facility
6. One (1) new Educational Academy

**REPORTS**

**FINANCE COMMITTEE**

The Finance Committee met this morning prior to the regular Board Meeting. Judge Lindley turned the financial report over to Ms. Shantha Varahan.

**FINANCIAL REPORT**

Ms. Shantha Varahan presented the Finance Report. Due to the timing of the Board Meeting this month, this report reflects financial activity for the month ending December 31, 2009.

**DISCLAIMER**

The following report as presented does not reflect the additional 5% budget cut announced for December 2009 of \$457,041. The Office of State Finance (OSF) will advise us on the timetable for the budget revision after the January allocation. Please note there is an additional cut of \$457,041 for January 2010.

Based on final instructions from OSF, we will be making budget reductions as needed.

FY-10 Budget Projections - As of December 31, 2009

Description	Totals
FY-2010 Budget Work Program as of 12/31/09	\$123,005,113
Year-to-Date Expenditures	(52,692,024)
Encumbrances	(41,790,166)
Balance as of December 31, 2009	28,522,923
Less: Budget Required for Carryover	(703,014)
Less: Remaining Payroll Costs (Estimated)	(26,346,442)
Less: Remaining Travel Budget	(293,283)

Less: Restricted Funds	(1,130,754)
Less: Pending Adjustments to Encumbrances	(56,003)
<b>Balance Available</b>	<b>(6,573)</b>

Note: Remaining payroll costs include amounts budgeted before voluntary buy outs that were effective 12/31/09. Payroll budget will be adjusted in the next period to reflect savings that were greater than originally submitted.

FY-10 Budget to Actual for Payroll as of December 31, 2009

	State Office	Residential Services	JSU	Totals
YTD BWP	3,108,481	13,628,701	8,763,901	25,501,083
YTD Exp	2,990,932	13,486,344	8,703,530	25,180,806
YTD Vary	117,549	142,357	60,371	320,277
% Var	3.78%	1.04%	0.69%	1.26%

State Office includes OJJDP, JABG, IT, Field Office, Carl Albert Interns and High Risk Transportation.

**OVERTIME COMPARISONS**

<b>RADER</b>			
<b>YTD Overtime Comparison</b>			
	<b><u>2008</u></b>	<b><u>2009</u></b>	
July	106,213	62,952	(43,261)
August	113,104	25,073	(88,031)
September	71,400	31,002	(40,398)
October	121,552	59,825	(61,727)
November	105,296	72,249	(33,047)
December	127,460	79,221	(48,239)
		<b>Total</b>	<b>(314,703)</b>
<b>COJC</b>			
	<b><u>2008</u></b>	<b><u>2009</u></b>	
July	41,709	50,653	8,944
August	58,867	50,533	(8,334)
September	42,139	36,504	(5,635)
October	52,537	40,920	(11,617)
November	66,832	32,583	(34,249)
December	39,531	40,279	748
		<b>Total</b>	<b>(50,143)</b>
<b>MANITOU</b>			
	<b><u>2008</u></b>	<b><u>2009</u></b>	
July	47,847	36,151	(11,696)
August	46,489	34,503	(11,986)
September	56,628	35,412	(21,216)
October	62,196	37,580	(24,610)
November	46,542	30,545	(15,997)
December	40,729	27,234	(13,495)

		<b>Total</b>	<b>(99,000)</b>
<b>YTD TOTAL REDUCTION</b>			<b>(463,846)</b>

General Revolving Fund Status – as of December 31, 2009

General Revolving Fund	Budget to Date	Receipts	In Transit	Variance
SSI and SSA	117,000	211,440	0	94,440
Income from Rent	3,600	6,981	400	3,781
School Lunch Program	252,000	253,618	37,965	39,583
Inter-Agency Reimbursements	3,900	2,525	1,329	(46)
Reimbursements – Non-Federal	182,000	43,580	0	25,580
Sales of Documents & Merchandise	7,500	7,433	834	767
Other Receipts	27,000	32,376	15,471	20,847
Parental Responsibility-Child Support	160,000	123,187	17,043	(19,770)
<b>Total Revolving Funds</b>	<b>\$589,000</b>	<b>\$681,140</b>	<b>\$73,042</b>	<b>\$165,182</b>

Title XIX and Title IV-E Revenue as of December 31, 2009

Type	Projected Annual Revenue	Projected YTD Revenue	Actual Revenue	In Transit	Variance
TCM	3,000,000	1,620,000	1,466,416	104,290	(49,294)
RBMS	5,341,000	2,884,140	2,428,312	440,668	(15,160)
Admin	200,000	108,000	58,186	103,629	53,815
Total IV-E	245,000	127,212	78,109	21,746	(27,357)
<b>Total</b>	<b>\$8,786,000</b>	<b>\$4,739,352</b>	<b>\$4,031,023</b>	<b>\$670,333</b>	<b>(\$37,996)</b>

**Agency Special Funds**

**701 Trust Fund** – Established to account for any funds a juvenile received or expended while in OJA custody. Deposits typically arise from Social Security benefits, deposits by private sources, interest, and spending allowances provided by OJA. A separate accounting with his or her jolts number being assigned.

Ending October  
457,014

November  
(18,887)

December  
(5,944)

Ending Cash  
432,183

**Agency Special Funds**

**702 Canteen Funds** – Established to account for all funds received or expended at the canteens located at each of the three OJA institutions. Profits from the canteen are used for the benefit of the juvenile.

<u>Ending October</u>	<u>November</u>	<u>December</u>	<u>Ending Cash</u>
17,113	1,417	297	18,827

**Agency Special Funds**

**703 Donation Fund** – Established to account for all donated funds received or expended. These funds are used for the benefit of the juvenile.

<u>Ending October</u>	<u>November</u>	<u>December</u>	<u>Ending Cash</u>
833	(124)	0	709

**Agency Special Funds**

**704 Victim Restitution Fund** – Fund established to give OJA the ability to hold and disburse monies earned by OJA clients for the purpose of repaying ordered restitution to victims.

<u>Ending October</u>	<u>November</u>	<u>December</u>	<u>Ending Cash</u>
3,342	21,354	(7,091)	17,605

Sole Source

Vendor	Date	Cost	Requestor	Division/Purpose
No Sole Source Contracts since last Board Meeting				

Emergency Purchases

Date	Location	Description	Repair Cost
No Emergency Purchases since last Board Meeting			

**LEGISLATIVE REPORT**

Ms. Jlynn Hartman, Legislative Liaison, reported.

**2010 – Second Session of the Oklahoma 52<sup>nd</sup> Legislature**

Deadlines		
√	12/11/2009	Bill Request Deadline
√	1/14/2010	Bill Introduction Deadline
	2/01/2010	Session Begins 12:00 p.m.
	2/18/2010	SBs Reported from Senate Committees Deadline
	2/25/2010	HBs Reported from House Committees Deadline
	3/11/2010	Third Reading in House of Origin Deadline

	4/01/2010	HBs Reported from Senate Committees Deadline
	4/08/2010	SBs Reported from House Committees Deadline
	4/22/2010	Third Reading in Opposite House of Origin Deadline
	5/28/2010	Sine Die Adjournment, no later than 5:00 p.m.

**2010 OJA Legislation**

<b>Senate Bills:</b>			
<u>SB1771 Int</u>	Children and juveniles; modifying language related to escapes; repealing certain intent language. Emergency.	Anderson (S)	-Req
<u>SB1830 Int</u>	Children and juveniles; modifying provisions related to the Office of Juvenile Affairs. Emergency.	Crain (S)	-Req
<u>SB1928 Int</u>	Crimes and punishments; modifying provisions related to escapes by juveniles and youthful offenders. Effective date. Emergency – July 1, 2010	Newberry (S)	-Req
<u>SB1936 Int</u>	Children; permitting certain sale of OJA real estate. Effective. Emergency – July 1, 2010	Corn (S)	-Req

<b>House Bills:</b>		
<u>HB2729 Int</u>	Juvenile Justice; authorizing use of chemical agents and electroshock weapons under certain circumstances. Effective date. – November 1, 2010	Rousselot (S)

**STATUS OF PREA FEDERAL REPORT**

Mr. Christian presented. The Prison Rape Elimination Act of 2003 (PREA) requires the Bureau of Justice Statistics to carry out a comprehensive statistical review and analysis of the incidents and effects of prison rape for each calendar year. This report fulfills the requirement of the Act to provide a list of juvenile correctional facilities according to the prevalence of sexual victimization. The survey was taken between June 2008 and April 2009. A group of juveniles participated in the computer survey and their identifies were kept confidential.

The report information pertaining the Oklahoma is:

Juvenile facility with a high rate of sexual victimization, by type of consent and contact:

L.E. Rader Center in Sand Springs, OK was in the top 12 juvenile centers in the United States with a 23.1 %.

The complete report was sent to the Board Members last week by e-mail and there is also a copy in their Board Book binders today.

**ACTION ITEMS**

**ACTION TO ELECT A NEW CHAIRMAN FOR THE BOARD OF DIRECTORS FOR CALENDAR YEAR 2010.**

MOTION BY GEORGE LINDLEY WITH SECOND BY LINDA WARE TOURE TO ELECT EDWARD L. SMITH AS CHAIRPERSON FOR THE OJA BOARD OF DIRECTORS FOR CALENDAR YEAR 2010.

MOTION PASSED

Voting Aye: Deanna Hartley-Kelso  
 George Lindley  
 Hastings Siegfried  
 Linda Ware Toure  
 Gary A. Taylor

Abstain: Edward L. Smith

Chairman Edward Smith took over the conduction of the meeting. Chairman Smith recognized Gary Taylor and thanked him for his past year of service to the Board. Mr. Taylor's leadership was superb.

**ACTION TO ELECT A NEW VICE-CHAIRMAN FOR THE BOARD OF DIRECTORS FOR CALENDAR YEAR 2010.**

MOTION BY VICE-CHAIRPERSON FOR THE OJA BOARD OF DIRECTORS FOR CALENDAR YEAR 2010.

MOTION PASSED

Voting Aye: Deanna Hartley-Kelso  
George Lindley  
Linda Ware Toure  
Edward L. Smith  
Gary A. Taylor

Abstain: Hastings Siegfried

**ACTION TO APPROVE THE DECEMBER 4, 2009 BOARD MEETING MINUTES AS PRESENTED.**

MOTION BY EDWARD SMITH WITH SECOND BY LINDA WARE TOURE TO APPROVE THE BOARD MEETING MINUTES AS AMENDED FOR DECEMBER 4, 2009.

MOTION PASSED

Voting Aye: Deanna Hartley-Kelso  
George Lindley  
Hastings Siegfried  
Linda Ware Toure  
Edward L. Smith  
Gary A. Taylor

Dorothy Brown, Assistant Attorney General, gave advice to the Board Members before voting to convene into Executive Session.

Item XII. (B) is to be discussed in Executive Session due to the confidential nature of communications between the Board and its attorneys concerning pending investigation and litigation. To discuss such in open session would seriously impair the ability of the Board to handle the pending litigation in the public's best interest.

**VOTE TO CONVENE INTO EXECUTIVE SESSION**

MOTION BY GEORGE LINDLEY WITH SECOND BY HASTINGS SIEGFRIED TO CONVENE INTO EXECUTIVE SESSION.

MOTION PASSED

Voting Aye: Deanna Hartley-Kelso  
George Lindley  
Hastings Siegfried  
Linda Ware Toure  
Edward Smith  
Gary A. Taylor

**VOTE TO RETURN TO OPEN SESSION**

MOTION BY GEORGE LINDLEY WITH SECOND BY HASTINGS SIEGFRIED TO RETURN TO OPEN SESSION.

MOTION PASSED

Voting Aye: Deanna Hartley-Kelso  
George Lindley  
Hastings Siegfried  
Linda Ware Toure  
Edward L. Smith  
Gary A. Taylor

**POSSIBLE VOTE ON ITEMS FROM EXECUTIVE SESSION.**

There were no items requiring a vote.

**NEW BUSINESS**

MOTION WAS MADE BY GARY TAYLOR WITH SECOND BY LINDA WARE TOURE TO POSTPONE THE CUTTING AND TO RESTORE THE GANG PROGRAMS FUNDING UNTIL THE END OF FEBRUARY AND AFTER THE BOARD RETREAT.

MOTION PASSED

Voting Aye: Deanna Hartley-Kelso  
George Lindley  
Hastings Siegfried  
Linda Ware Toure  
Edward Smith  
Gary A. Taylor

**ADJOURN**

MOTION BY GEORGE LINDLEY WITH SECOND BY HASTINGS SIEGFRIED TO ADJOURN THE BOARD OF DIRECTORS MEETING.

MOTION PASSED

Voting Aye: Deanna Hartley-Kelso  
George Lindley  
Hastings Siegfried  
Linda Ware Toure  
Edward Smith  
Gary A. Taylor

The meeting was adjourned at 1:35 p.m.

Minutes approved in regular session on the 26th day of March 2010.

*Edward L. Smith*

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Edward Smith, Chairman

PREPARED BY:

*Linda M. McLennan*

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Linda McLennan  
Board Secretary