

**MINUTES
OFFICE OF JUVENILE AFFAIRS
BOARD OF DIRECTORS**

June 8, 2007

BOARD MEMBERS

Present: Lonelia Simmons
Edward Smith
Gary Taylor
George Lindley
Charlie Jackson

Absent: Jay Keel
Linda Ware Toure

PRESENT FROM THE OFFICE OF JUVENILE AFFAIRS

Gary Bolin, Don Bray, Laura Broyles, Rhonda Burgess, Gene Christian, Kevin Clagg, Jeff Gifford, Donna Glandon, Dennis Gober, Kim Gray, JLYnn Hartman, Marvin Hill, Cynthia Hollier, Alice Johnson, Wayne Johnson, Anna Kelly, Tammy Kelly, Dennis Luman, Linda McLennan, Amber Miller, Len Morris, Rodney Oliver, Kim Sardis, Shantha Varahan

OTHERS PRESENT

Shawn Black, Walt Hedrick, Ellen Harwell, Nancy Morin, Jeff Packham, Kim Poff, Angel Riggs

CALL TO ORDER

Chairman Charlie Jackson called the June, 2007 Meeting of the Board of Directors of the Office of Juvenile Affairs to order at 10:00 a.m. at the Office of Juvenile Affairs State Office, 3812 N. Santa Fe, Suite 400, Oklahoma City, OK 73118

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT

Ms. Linda McLennan, Board Secretary, confirmed the Board of Juvenile Affairs is in compliance with the Open Meeting Act.

INTRODUCTION OF GUESTS

Mr. Gene Christian, Executive Director, asked Ms. Rhonda Burgess, OJA Media Director to come forward. Ms. Burgess is moving to Dayton, Ohio and will be leaving OJA on August 3rd. Ms. Burgess has worked for the State of Oklahoma for 25 years plus. The Board expressed their gratitude for all of her support and work for OJA.

The Director introduced Kim Poff, representing Secretary Howard Hendrick, Nancy Morin from ROCMND, Ellen Harwell from OCCY, and Angela Riggs from the *Tulsa World*.

PUBLIC COMMENTS

There were no comments.

EXECUTIVE DIRECTOR'S REPORT

Mr. Christian presented. The Director's activity report was available in the Member's Board Book. The Director informed the Board Members he would be leaving this afternoon for Colorado and out for the next week as his son is getting married the end of July. .

REPORTS

FINANCE COMMITTEE REPORT

Mr. Jackson presented. The Finance Committee met at 9:00 a.m. this morning with Ms. Shantha Varahan, Financial Services Administrator, and moved directly into her finance report.

FINANCE REPORT

Ms. Shantha Varahan, Financial Services Division Administrator, presented the Finance Report for the Month ended May 31, 2007.

Changes in Appropriations

FY-2007 Appropriations Base	104,219,585
State Employee pay increase (5%) (3 mo.)	437,047
Pay Equity for Facility/Field Offices	1,223,000
Annualize Supplemental Request	<u>1,000,000</u>
Sub-Total	2,660,047
Level E Rate Increase (\$136 to \$142) (\$12 below DHS)	486,180
Increased Detention Beds (Craig Co.)	270,000
Tulsa/Woodward CICs	425,000
Youth Services Funding	<u>2,000,000</u>
Sub-Total	2,695,000
Total FY 2008 Appropriations	\$110,060,812

One Time Funds

Craig County Detention Center	\$3,300,000
Gang Prevention	50,000

FY 08 Projected Budget Work Program

Administrative Services	\$ 7,084,141
Residential Services	51,815,034
Non-Residential Services	38,781,100
CBYS	24,869,750
OJJDP	1,538,549
Block Grant	849,501
Santa Claus	10,000
Total Budget	\$124,948,075

FY-07 Budget Projections as of May 31, 2007

Description	Totals
FY-2007 Budget Work Program	\$123,455,265
Year-to-Date Expenditures	(99,577,027)
Encumbrances	(13,999,829)
Balance as of May 31, 2007	\$9,878,409
Less: Remaining Payroll Costs (Est.)	(4,236,304)
Less: Remaining Travel Budget	(116,208)
Less: OJJDP/JAIBG/Other Adjustments	(4,577,214)
Balance Available	\$948,683

Balance Available represents Revolving Funds

FY-07 Budget to Actual for Payroll as of May 31, 2007

	State Office	Residential Services	JSU	Totals
YTD BWP	6,083,318	24,391,594	14,784,284	45,259,196
YTD Exp	5,667,858	23,068,255	14,536,402	43,272,515
YTD Vary	415,460	1,323,339	247,882	1,986,681

Does not include May supplemental payroll cost. Prior months supplemental cost were \$212,245.
 State Office includes OJJDP, JAIBG, and MIS

Travel Costs Comparison to Budget as of March 31, 2007

- Agency Year-to-Date Budget \$ 581,070
- Year-to-Date Expenditures \$ 487,429
- Year-to-Date Variance \$ 93,641

General Revolving fund Revenue Status - May 31, 2007

General Revolving Fund	Budget to Date	Receipts	Variance	In Transit
SSI and SSA Support	173,855	202,472	28,617	17,792
Income from Rent	9,686	9,119	(567)	764
School Lunch Program	500,451	477,837	(22,614)	46,290
Inter-Agency Reimbursements	8,740	6,607	(2,133)	6,010
Reimbursements – Non-Federal	30,233	32,932	2,699	1,635
Sales of Documents & Merchandise	9,901	10,149	248	1,171
Other Receipts	33,779	36,397	968	4,626
Total Revolving Fund	\$766,645	\$775,512	\$7,218	\$78,288

Restricted/Special Purpose Revolving Funds Revenue Status as of May 31, 2007

Description	Budget To Date	Receipts	Variance	In Transit
Parental Responsibility Fund – Child Support	186,008	191,385	5,377	22,440
OJJDP-Formula Grant/Title V	1,391,337	1,336,617	(54,720)	
Juvenile Accountable Block Grant	1,163,400	1,163,400		
Investment Income	74,996	73,039	(1,957)	
Santa Claus Commission Fund	5,602	6,680	1,078	

Agency Special Funds as of May 31, 2007

- 701 Trust Fund \$ 386,375
- 702 Canteen Fund 14,438
- 703 Donation Fund 2,023
- 706 Dedicated Fund 16

Title XIX and Title IV-E Revenue as of May 31, 2007

Type	Projections for FY-07		Actual FY-07		
	Annual Revenue	YTD Revenue	Receipts	In Transit	Variance
TCM	3,000,000	2,880,000	2,854,008	140,251	114,259
RBMS	5,177,817	4,970,704	5,049,651	5,228	84,174
Admin	175,000	168,000	51,629	135,645	19,274
Total	8,352,817	8,018,704	7,955,288	281,124	217,707
Title IV-E	400,000	369,231	386,421	-	17,191

Emergency Purchases

Date	Location	Description	Repair Cost
4/18/07	LECR	Repair door lock system ITP	\$2,000

Sole Source

Control #	Vendor	Date	Cost	Requestor	Division/Purpose
No Sole Source Contracts since the last Board Meeting					

BUDGET REPORT

Mr. Christian presented.

Budget Worksheet

FY-2007 Appropriations Base **104,219,585**

Added to:

State Employee pay increase (5%) (3 mo.)	437,047
Pay Equity for Facility/Field Offices	1,223,000
Annualize Supplemental Request	<u>1,000,000</u>
Total	2,660,047

Budget Worksheet
FY 2007

FY-2007 Budget Shortfall	<u>\$4,000,000</u>
Amount Reduced by Cash Carryover	3,000,000
Supplemental Appropriations	1,000,000
Shortfall made up by reductions	<u>800,000</u>
	0 Balance

Budget Worksheet
FY 2008

FY-2008 Budget Shortfall	<u>\$4,000,000</u>
Amount Reduced by Cash Carryover	200,000
Supplemental Appropriation Annualized	1,000,000
Shortfall made up by reductions	<u>3,600,000</u>
	0 Balance

LEGISLATIVE REPORT

Ms. JLynn Hartman, Legislative Liaison, presented. Ms. Hartman presented copies of legislative information to the members and briefly discussed.

HB 1051 – Speaker Cargill and Co-President Coffee

States right of student victims to be separated from student offenders at school and during transportation.

- Allows student victims, as well as their siblings, to be separated from student offenders at school and during school transportation.
- States the Office of Juvenile Affairs is to notify the superintendent of the school district of the offense within 30 days of adjudication of the offender.
- Creates the Diabetes Management in Schools Act.

Status: May 17 Passed House 96-1
May 23 Passed Senate 48-0
Signed by governor May 31m 2007

Emergency, Effective July 1, 2007.

HB 1579 - Rep. Peters and Sen. Barrington

Juvenile proceedings, increasing certain time limitations, authorizing assessment fee and allows disclosure of records.

- Extends the deadline for the DA to file a petition alleging a child to be delinquent or in need of supervision from 90 days to up to 6 months.
- District attorneys are allowed to provide a brief summary to the victims of the delinquent acts.
- Allows for the disclosure of confidential juvenile records to certain federal entities.

Status: May 21 Passed House 97-0
May 23 Passed Senate 47-0.
Signed by Governor May 31, 2007
No Emergency, Effective November 1, 2007

HB 1760 – Rep. Blackwell and Sen. Lamb

Relates to child sexual abuse and creates the Oklahoma Statewide Gang Intervention Steering Committee.

- Relates to child sexual abuse and the post-imprisonment for sex offenders.
- Creates the Oklahoma Statewide Gang Intervention Steering Committee, with the purpose to coordinate a response to gang activity and violence, as well as to determine an approach to the prevention of juvenile sex offenses.
- Created until February 1, 2012, with 25 members; chair appointed by the Speaker of the House.

Status: May 24 Passed House 93-0
May 24 Passed Senate 48-0
Signed by governor June 4, 2007
No Emergency, Effective November 1, 2007.

HB 1895 – Rep. Morrisette and Sen. Ballenger

Creates the Oklahoma Youth and Gang Violence Coordinating Council

- Creates the Oklahoma Youth and Gang Violence Coordinating Council, which is to coordinate Oklahoma's response to gang activity and violence by assessing and making recommendations of programs and services provided by the Office of Juvenile Affairs.
- Created until February 1, 2010, with 22 members, chaired by the Lieutenant Governor.

Status: May 24 Passed House 99-0
May 24 Passed Senate 38-7
Signed by Governor June 4, 2007.
Emergency, Effective at signing.

SB 390 – Sen. Barrington and Rep. Peters

Allowing appeal rights to OJA; victim summary; and disclosure of records.

- Allows for OJA to have appeal rights with the Court of Criminal appeals.
- District attorneys are allowed to provide a brief summary to the victims of the delinquent acts.
- Allows for the disclosure of confidential juvenile records to certain federal entities.

Status: May 17 Passed Senate 34-14
May 21 Passed House 97-0
Signed by Governor May 31, 2007
Emergency, Effective at signing

COMMUNITY BASED YOUTH SERVICES DIVISION

Mr. Dennis Gober, Community-Based Youth Services Division Administrator, presented. Mr. Gober introduced the staff of the Division. He also introduced Mr. Shawn Black, Executive Director of OAYS, and Mr. Walt Hedrick, President of the OAYS Board. Both gentlemen addressed the Board Members.

Federal Funding Unit

- Three funding Sources
 - (1) Title II (Formula Grants)
 - We are currently spending (FY 2005) \$820,600
 - We will begin spending (FY 2006) awarded July 1st \$646,000
 - For this application year (FY 2007) awarded \$668,000
 - OJA receives 10% for administration purposes
 - \$111,000 was awarded to Youth Service Agencies
 - 3377 youth received services through these awards
 - (2) Title V
 - We are currently spending (FY 2005) \$171,000
 - We will begin spending (FY 2006) awarded July 1st \$56,210
 - For this application year (FY 2007) awarded \$75,520
 - Only one award during this cycle
 - \$81,000 was awarded to a Youth Service Agency
 - 816 youth served
 - (3) Juvenile Accountability Black Grant (JABG)
 - OJA received 5% of total award for administration
 - OJA administered 75% of the 2005 award - \$681,484
 - OJA may administer 89% of the 2006 award - \$619,200
 - OJA may administer 89% of the 2007 award - \$537,136 (FY 2007) \$597,440
 - \$40,000 was awarded to Youth Service Agencies
 - \$646,947 was returned and utilized by OJA for repairs to institutions, upgrades to IT department and training

The Community-Based Youth Services consists of two units that work with Youth Service Agencies. Those units are Program Oversight and Program Development. There are 42 designated youth services agencies in the state of Oklahoma. The agencies have three major service areas:

- (1) Shelters
 - 28 agencies have shelters
 - 4 agencies have shelter homes
 - 235 of contracted shelter beds
 - 300 bed total
 - 6042 youth were admitted to shelters
 - 63,640 bed days
- (2) First-Time Offender Program
 - 41 Youth Services Agencies (FY 2005)
 - 3867 youth entered program
 - 3058 youth completed program
 - 250 youth re-offended or 8.2%
- (3) Outreach
 - Engaging or interacting with the community to ensure the mission of an agency
 - This can be accomplished through various means: counseling, educational presentations, delinquency early-intervention, or community activities that promote prevention.

- 14,077 youth referred for services
- Cost of \$445 per youth to provide services

The Community-based Youth Services

- 23,963 youth received services
- \$16, 573,820 designated funds
- \$691 is the cost per youth

Specialized Programs

- 35 provide CARS (FY 2005)
 - ▶ 3611 youth received services
 - ▶ \$4,023,674
 - ▶ \$1114 per youth
- 6 provide CIC services (FY 2005)
 - ▶ 6356 youth served
 - ▶ \$1,677,674
 - ▶ \$264 per youth
- 4 provide Detention Centers
 - ▶ 30 beds
 - ▶ \$1,616,766
- 2 provide Group Homes
 - ▶ 24 beds
 - ▶ \$1,687,740

Specialized Services

- 2 provide Gang Intervention Services
 - ▶ 112 youth and families
 - ▶ \$555,912
- Other non OJA funded services
 - ▶ Therapeutic Foster Care
 - ▶ Systems of Care
 - ▶ Child Welfare Group Homes

ACTION ITEMS

DISCUSSION AND/OR POSSIBLE ACTION TO APPROVE THE APRIL 20, 2007 BOARD MEETING MINUTES.

MOTION BY LONELIA SIMMONS WITH SECOND BY EDWARD SMITH TO APPROVE THE BOARD MEETING MINUTES OF APRIL 20, 2007 AS PRESENTED.

MOTION PASSED

Voting Aye: Lonelia Simmons
Edward Smith
Gary Taylor
George Lindley
Charlie Jackson

DISCUSSION AND/OR POSSIBLE ACTION TO APPROVE OKMULGEE COUNTY TITLE V STATE ADVISORY GROUP FEDERAL GRANT.

Ms. Anna Kelly, Federal Grants Supervisor, presented.

Title V

Operations Save Kids Okmulgee Award
 Amount 481,484.00

- Truancy Intervention and Prevention Program
- Prevention Classes Provided Throughout School year
- Serves Students within the Okmulgee County School District
- Grant funds a Full-Time Coordinator and a Full-Time Truancy Officer
- Summer Project provides Life Skills Training to At Risk youth within the Community
- Projected Number of Youth to be Served: 1,000
- Sheriff Deputy and counselor work together to address youth and family issues, which have led to student truancy
- Third and final year of funding

MOTION BY EDWARD SMITH WITH SECOND BY GARY TAYLOR TO APPROVE OKMULGEE COUNTY TITLE V GRANT OF THE STATE ADVISORY GROUP.

MOTION PASSED

Voting Aye: Lonelia Simmons
 Edward Smith
 Gary Taylor
 George Lindley
 Charlie Jackson

DISCUSSION AND OR/POSSIBLE ACTION TO APPROVE RATES AND STANDARDS FOR GROUP EDUCATIONAL SERVICES RATE A AT COMMUNITY-BASED YOUTH SERVICES AGENCIES.

Mr. Kevin Clagg, Financial Services Assistant Division Administrator, presented.

<u>Service Category</u>	<u>Definition</u>	<u>Provider Requirements</u>	<u>Rate</u>
Educational Services – Group Level - A	To initiate work with student, teacher and school as a learning team to meet the statewide performance benchmark indicators of individual student success. Strategies employed will include test disaggregations, curriculum alignment, monitoring, re-teaching and tutorials. The goal for each service provider will be to identify individual student weakness and strengths and focus instruction to improve performance.	Service is to be performed by an individual possessing a Bachelors degree in three curriculum area taught/addressed; or a Bachelors degree in any core curriculum and completed an undergraduate academic major or coursework equivalent to an undergraduate academic major (24 semester hours of subject –specific coursework) in subject taught as documented by the official transcript.	\$15.09 per 15 min/ Group of 3 to 6 Youth (80% of Individual Counseling Rate)

MOTION BY EDWARD SMITH WITH SECOND BY LONELIA SIMMONS TO APPROVE RATES AND SSTANDARDS FOR GROUP EDUCATIONAL SERVICES RATE B AT COMMUNITY-BASED YOUTH SERVICES AGENCIES AS PRESENTED.

MOTION PASSED

Voting Aye: Lonelia Simmons
 Edward Smith
 Gary Taylor
 George Lindley
 Charlie Jackson

DISCUSSION AND OR/POSSIBLE ACTION TO APPROVE RATES AND STANDARDS FOR GROUP EDUCATIONAL SERVICES RATE b AT COMMUNITY-BASED YOUTH SERVICES AGENCIES.

Mr. Kevin Clagg, Financial Services Assistant Division Administrator, presented.

Service Category	Definition	Provider Requirements	Rate
Educational Services – Group Level - B	To initiate work with student, teacher and school as a learning team to meet the statewide performance benchmark indicators of individual student success. Strategies employed will include test disaggregations, curriculum alignment, monitoring, re-teaching and tutorials. The goal for each service provider will be to identify individual student weakness and strengths and focus instruction to improve performance.	Service is to be performed by an individual possessing a Bachelors degree and teacher certification in the curriculum area taught/addressed; or a Bachelors degree and teacher certification in any core curriculum and completed an undergraduate academic major or coursework equivalent to an undergraduate academic major (24 semester hour of subject –specific coursework) in subject taught as documented by the official transcript: or completed a graduate degree in subject taught	\$17.25 per 15 min./ Group of 3 to 6 Youth (90% of Individual Counseling Rate)

MOTION BY LONELIA SIMMONS WITH SECOND BY EDWARD SMITH TO APPROVE RATES AND STANDARDS FOR GROUP EDUCATIONAL SERVICES RATE B AT COMMUNITY-BASED YOUTH SERVICES AGENCIES AS PRESENTED.

MOTION PASSED

Voting Aye: Lonelia Simmons
 Edward Smith
 Gary Taylor
 George Lindley
 Charlie Jackson

DISCUSSION AND/OR POSSIBLE ACTION TO MODITY THE FOLLOWING FIXED RATES DESCRIPTION.

Mr. Kevin Clagg, Financial Services Assistant Division Administrator, presented.

Services	Definition	Provider Qualifications	Rates
SCREENING, ASSESSMENT AND EVALUATION	A face-to-face formal screening and evaluation to establish problem identification and to determine risk level of child or adolescent <u>the client</u> and may result in clinical diagnosis or diagnostic impression. An evaluation shall include an interview with the client and family, if deemed appropriate; may also include: scaling of the severity of	M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC or APN: includes individual under supervision for licensure.	\$17.25 per 15 minutes
		Master's degree in a behavioral science; or Juris Doctorate degree; or	\$13.72 per 15 minutes

	each problem identified for treatment; and/or pertinent collaborative information. The screening and evaluation will determine an appropriate course of assistance, which will be reflected in the treatment plans. Can include up to 2 hours non face-to-face time (of the qualified staff) for report preparation.	Master's degree and one year of professional experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs.	\$11.76 per 15 minutes
		Bachelor's degree in a behavioral science and one year of experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs; or	
		Bachelor's degree and two years experience in juvenile justice social work, education community-based prevention, or diversionary youth service programs.	

<u>Services</u>	<u>Definition</u>	<u>Provider Qualifications</u>	<u>Rates</u>
TREATMENT PLANNING	The process of developing a written individualized treatment plan based on the screening, assessments and evaluations that identify the needs/problems and risk level necessitating treatment. The plan must include the following written elements: juvenile's client's strengths and assets, weaknesses and liabilities, problems, goals, specific and time limited objectives, planning appropriate interventions, identifying treatment modalities responsible staff, discharge plan, criteria and current date. Each treatment service to be provided must be listed. The frequency of each service and the provider of that service must be delineated. Plan must be signed and dated by the juvenile client (if over age 14), the parent/guardian (if CARS must include a statement by the juvenile client is under age 28), (For CARS must include a statement by the juvenile client regarding their involvement understanding and comments on the plan. For school age children, collaboration with the school system regarding the treatment must be included. CARS requires signature of OJA worker, OJA Assistant District Supervisor, Youth Service worker and be approved by awn MHP.)	M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC or APN: includes individual under supervision for licensure.	\$132.07 per plan
		Master's degree in a behavioral science; or Juris Doctorate degree; or Master's degree and one year of professional experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs.	\$105.67 per plan
		Bachelor's degree in a behavioral science and one year of experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs; or Bachelor's degree and two years experience in juvenile justice social work, education community-based prevention, or diversionary youth service programs.	\$90.56 per plan

Services	Definition	Provider Requirements	Rates
TREATMENT PLAN REVIEW	<p>Treatment plan review is a comprehensive review and evaluation of the effectiveness of the treatment plan. This includes a review of the treatment plan with the <u>juvenile client</u> and a modification of the plan, if required. (For CARS an updated risk assessment score from the OJA worker.) This review must include the participation of the responsible counselor and other staff relevant to the treatment, as well as the <u>juvenile client</u>. All compensable treatment plan reviews must include an update to the individualized treatment plan. <u>Juvenile Client's</u> involvement must be documented, if the by the <u>juvenile client</u> is 14 years of age or older. If the <u>juvenile client</u> is under 18 years of age, the parents or guardian must also be involved and sign the review. (CARS requires signature of OJA workers, OJA Assistant District Supervisor Youth Service worker and be approved by an MHP.)</p>	<p>M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC or APN: includes individual under supervision for licensure.</p>	<p>\$86.79 per review</p>
		<p>Master's degree in a behavioral science; or</p> <p>Juris Doctorate degree; or</p> <p>Master's degree and one year of professional experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs.</p> <p>Bachelor's degree in a behavioral science and one year of experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs; or</p> <p>Bachelor's degree and two years experience in juvenile justice social work, education community-based prevention, or diversionary youth service programs.</p>	<p>\$69.44 per review</p>

Services	Definition	Provider Qualifications	Rates
INDIVIDUAL COUNSELING	<p>Individual counseling is a method of addressing and treating the issues, problems and difficulties, which led to the referral. It is provided utilizing face-to-face, one-on-one interaction between a Counselor and a the <u>juvenile client</u>. To promote emotional or psychological change to alleviate the issues, which led to the referral. On going assessment of the <u>juvenile client</u>. Status and response to treatment a well as psycho-educational intervention are appropriate component of this service. Individual counseling must be provided in an appropriate, private, confidential setting which may include the <u>juvenile client's</u> residence or the provider's office. The counseling must be goal-directed utilizing techniques appropriate to the treatment plan and the <u>juvenile client's</u> developmental and cognitive abilities.</p>	<p>M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC or APN: includes individual under supervision for licensure.</p>	<p>\$18.87 per 15 minutes</p>
		<p>Master's degree in a behavioral science; or</p> <p>Juris Doctorate degree; or</p> <p>Master's degree and one year of professional experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs.</p>	<p>\$15.10 per 15 minutes</p>
		<p>Bachelor's degree in a behavioral science and one year of experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs; or</p> <p>Bachelor's degree and two years experience in juvenile justice social work, education community-based prevention, or diversionary youth service programs.</p>	<p>\$12.94 per 15 minutes</p>

Services	Definition	Provider Requirements	Rates
GROUP COUNSELING	<p>Group counseling is a method of treating a group of individuals using the interaction between a counselor and two or more <u>juvenile clients</u> and/or parents or guardians to promote positive emotional or behavioral change. The focus of the group must be directly related to goals and objectives of each participating <u>juvenile client's</u> treatment plan. The <u>juvenile client's</u> behavior, the size of the group, and the focus of the group must be included in each <u>juvenile client's</u> case record. This service does not include social skills development or daily living skills development or daily living skills</p> <p>and must take place in an appropriate, confidential setting, limited to the therapist, and group members. Each group session must be limited to a maximum of eight (8) adults (parents or guardians of referred youth) and six (6) juvenile participants. A group may not consist solely of related individuals.</p>	<p>M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC or APN: includes individual under supervision for licensure.</p>	\$9.44 per 15 minutes
		<p>Master's degree in a behavioral science; or</p> <p>Juris Doctorate degree; or</p> <p>Master's degree and one year of professional experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs.</p>	\$7.55 per 15 minutes
		<p>Bachelor's degree in a behavioral science and one year of experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs; or</p> <p>Bachelor's degree and two years experience in juvenile justice social work, education community-based prevention, or diversionary youth service programs.</p>	\$6.47 per 15 minutes

Services	Definition	Provider Requirements	Rates
FAMILY COUNSELING	<p>Family counseling is a face-to-face interaction between a counselor and a <u>juvenile client's</u> family to facilitate emotional, psychological or behavioral changes and promote successful communication and understanding. Family counseling must be provided for the benefit of an individual as a specifically identified component of an individual treatment plan. It is typically inclusive of the individual client but may be performed if indicated without the client's presence. Family counseling must be provided in a confidential setting</p>	<p>M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC or APN: includes individual under supervision for licensure.</p>	\$19.62 per 15 minutes
		<p>Master's degree in a behavioral science; or</p> <p>Juris Doctorate degree; or</p> <p>Master's degree and one year of professional experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs.</p>	\$15.70 per 15 minutes

	<p>which may include the juvenile client's residence or the provider's office.</p>	<p>Bachelor's degree in a behavioral science and one year of experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs; or</p> <p>Bachelor's degree and two years experience in juvenile justice social work, education community-based prevention, or diversionary youth service programs.</p>	<p>\$13.46 per 15 minutes</p>
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Services	Definition	Provider Requirements	Rates
<p>CASE MANAGEMENT SERVICES</p>	<p>Planned linkage, advocacy and referral assistance provided in partnership with a client to support that client in self-sufficiency and community tenure. Case management actions may take place in the individual's home, in the community, or in the facility. A qualified counselor, in accordance with a treatment plan developed with and approved by the recipient and qualified staff, must provide the services. The plan must demonstrate the youth's client's need for specific services provided. Billable activities include: linkage with a appropriate components of the service system; support to maintain community living skills and contacts with other individuals and organization that influence the recipient's relationship with the community, i.e., family members, law enforcement personnel, landlords, etc. The following specific activities may also be billed: transportation for the client and remaining with a client until a needed supportive service is provided. All case management services must be reported using the identification of the client.</p>	<p>M.D., D.O., Ph.D., LPC, LMFT, LCSW, LBP, LADC or APN: includes individual under supervision for licensure; or</p> <p>Master's degree in a behavioral science; or</p> <p>Juris Doctorate degree; or</p> <p>Master's degree and one year of professional experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs.</p> <p>Bachelor's degree in a behavioral science and one year of experience in juvenile justice, social work, education, community-based prevention, or diversionary youth service programs; or</p> <p>Bachelor's degree and two years experience in juvenile justice social work, education community-based prevention, or diversionary youth service programs.</p>	<p>All Levels \$15.63 per 15 minutes</p>

Services	Definition	Provider Requirements	Rates
PARA-PROFESSIONAL SERVICES	Paraprofessional Services are those services, delineated in the <u>juvenile client's</u> treatment plan, which are necessary for full integration of the youth into the home and community, but do not require a professional level of education and experience. Paraprofessional Services include activities such as: assisting families with Medicaid application; assisting with school and GED enrollment; assisting youth with independent living arrangements; providing assistance with educational problems and deficiencies; acting as a role model for youth while engaging them in community activities; assisting youth in seeking and obtaining employment; providing transportation for required appointments and activities; participating in recreational activities and, accessing other required community support services necessary for full community integration and successful treatment	PARAPROFESSIONAL PROVIDER; A Paraprofessional must meet the following qualifications: (1) Be at least twenty-one (21) years old; (2) Possess, at minimum, a high school diploma or its equivalent; (3) Have successfully completed a background check; and (4) Completed eight (8) hours of orientation before providing services and twelve (12) hours per year of continuing training in topics relevant to working with youth and their families. Services are provided by those meeting the minimum qualifications of a Paraprofessional Provider	\$5.18 per 15 minutes

MOTION BY EDWARD SMITH WITH SECOND BY LONELIA SIMMONS TO MODIFY THE FOLLOWING FIXED RATES DESCRIPTION AS PREENTED:

- SCREENING, ASSESSMENT AND EVALUATION
- TREATMENT PLANNING
- INDIVIDUAL COUNSELING
- GROUP COUNSELING
- FAMILY COUNSELING
- CASE MANAGEMENT SERVICES
- PARA-PROFESSIONAL SERVICES

MOTION PASSED

Voting Aye: Lonelia Simmons
 Edward Smith
 Gary Taylor
 George Lindley
 Charlie Jackson

VOTE TO CONVENE INTO EXECUTIVE SESSION

MOTION BY LONELIA SIMMONS WITH SECOND BY EDWARD SMITH TO CONVENE INTO EXECUTIVE SESSION.

MOTION PASSED

Voting Aye: Lonelia Simmons
 Edward Smith
 Gary Taylor
 George Lindley
 Charlie Jackson

Wayne Davis, Assistant Attorney General, had advice for the Board Members before going into Executive Session. The Executive Session is necessary because of the confidential communications between the Board and its attorneys concerning a pending investigation and litigation. To discuss in open session would seriously impair the ability of the Board to conduct the pending litigation in the public interest.

Charlie Jackson left the meeting at 12 Noon.

VOTE TO RETURN TO OPEN SESSION

MOTION BY EDWARD SMITH WITH SECOND BY LONELIA SIMMONS TO CONVENE INTO OPEN SESSION

MOTION PASSED

Voting Aye: Lonelia Simmons
Edward Smith
Gary Taylor
George Lindley
Charlie Jackson

POSSIBLE ACTION ON ITEMS FROM EXECUTIVE SESSION

There were no items requiring action.

ADJOURN

Adjourned by Vice-Chair at 12:25 p.m.

Minutes approved in regular session on the 20th day of July, 2007

Charlie Jackson

Charlie Jackson, Chairman

PREPARED BY:

Linda McLennan

Linda McLennan
Board Secretary