

Oklahoma Employment Security Commission



Richard McPherson, Executive Director

Mary Fallin, Governor

Representing Employers

Douglas R. Major, Ed. D., Commissioner
Gayle Harris, Commissioner

Representing the Public

Rev. W. B. Parker, Chairman

Representing Employees

Rev. Mike Wester, Commissioner
Susan Stoll, Commissioner

RAPID RESPONSE LAYOFF / CLOSURE INFORMATION

COMPANY NAME: _____

COMPLETE ADDRESS: _____

CONTACT NAME: _____

CONTACT PHONE: _____

CONTACT E-MAIL: _____

DATE OF LAYOFF: _____

OCCUPATIONS: _____

HOW NOTIFIED: _____

INDUSTRY: _____

NUMBER EMPLOYED: _____

NUMBER AFFECTED: _____

REASON FOR LAYOFF: _____

WARN NOTICE DATE: _____

LABOR UNION INVOLVEMENT: _____

OUTPLACEMENT AGENCY: _____

TRADE ADJUSTMENT ASSISTANCE: _____

PLANNING MEETING **DATE:** _____ **TIME:** _____

WORKSHOP SCHEDULE **DATE:** _____ **TIME(S):** _____

DATE SENT TO STATE OFFICE: _____

WORKFORCE INVESTMENT AREA: _____

Equal Opportunity Employer (EOE)/Program. Auxiliary aids and services are available upon request to individuals with disabilities.

RR 03-2011/01