



**OKLAHOMA COMMISSION
FOR TEACHER PREPARATION
3545 NW 58th Street, Suite 200
Oklahoma City, Oklahoma 73112
Ph (405) 525-2612 Fax (405) 525-0373**

Request for Out-of-State Test Review

Individuals seeking an Oklahoma license/certification who are certified educators in another state(s) shall meet the same assessment requirements as all other individuals seeking initial licensure/certification. Out-of-state certified educators having successfully completed comparable examinations, as determined by Oklahoma Commission for Teacher Preparation (OCTP), shall be exempt from the corresponding parts of Oklahoma's assessment requirement.

Please mail or fax this written request along with the items requested below to the OCTP State Director of Assessment for a review of your out-of-state test(s) for comparability to the Oklahoma competency examination.

Name: _____

Address: _____

Phone: _____

Social Security Number: _____

The following items **must be included** to review your test:

- Copy of out-of-state teaching certificate(s).**
- Copies of test score reports taken in any other states.**
- If you are currently or have been previously certified in the state of Oklahoma please submit a copy of your Oklahoma teaching certificate.***

Failure to submit any of the above information will result in the delay of your review. You will receive the results of your review by mail in approximately two to four weeks.

*If you were certified prior to 1982 you may be exempt from certain tests. Please indicate your initial date of certification.