

**Oklahoma Science & Technology  
Research and Development Board**

**Regular Meeting of the OSTRaD Board of Directors**

**November 17, 2009 – 10:00 a.m. – 12:00 p.m.**

**Oklahoma State Regents for Higher Education Conference Room  
655 Research Parkway, Suite 200, Oklahoma City, Oklahoma**

**AGENDA**

1. Call to Order and Compliance with Open Meeting Law – *Galynn Beer, Chair*
  - a) Introductions
2. Disclosure of Conflicts of Interest as Provided for Under Title 74, Section 5060.7
  - a) Disclosure of the conflict
  - b) Disclosure of the nature and extent of the interest
  - c) Declare abstention from voting or discussion of the conflict
  - d) Chair acknowledges disclosure of the conflict
  - e) Chair instructs conflict be entered in board's minutes
3. Approval of [Minutes of Regular Meeting, August 22, 2009](#)
4. Consideration for Approval of Nominating Committee Recommendations for Chair and Vice Chair of the OSTRaD Board of Directors – *Chair of Nominating Committee*
5. Consideration for Approval of Recommendation to Appoint [David B. McKinney](#) to the Oklahoma Seed Capital Investment Committee – *Michael Carolina*
6. Audit Report – *Steve Biggers*

Report from State Auditor's Office on OCAST's Annual Financial Statement and Independent Auditor's Report, FY 2008 – *Billy Swindell, Audit Manager for the Office of the Oklahoma State Auditor and Inspector, Michelle Hutson, Staff Auditor*
7. Financial Report – *Karen Johnson*
8. Consideration for Approval of Recommendation to Award FY 10.1 Oklahoma Applied Research Support (OARS) Applications for Funding

Proposed Executive Session to Discuss Confidential Proprietary Information Included in the First FY 10 Oklahoma Applied Research Support (OARS) Competition Review

  - a) Vote on whether to convene in Executive Session
  - b) Vote to return to Open Session
  - c) Vote on matters discussed in Executive Session
9. Consideration for Approval of Recommendation to Award FY 10.1 Oklahoma Applied Research Support (OARS) R&D Faculty & Student Intern Partnerships Applications for Funding

Proposed Executive Session to Discuss Confidential Proprietary Information Included in the First FY10 R&D Faculty & Student Intern Partnerships Competition Review

  - a) Vote on whether to convene in Executive Session
  - b) Vote to return to Open Session
  - c) Vote on matters discussed in Executive Session
10. Seed Capital Presentation – *Michael Carolina*
11. Overview of Confidentiality of Records – *Debra Schwartz*
12. Demonstration of the OSTRaD Board of Directors Draft Web Site – *Debbie Cox*
13. Executive Director's Report – *Michael Carolina*

14. Proposed Executive Session to Discuss the Employment of the Executive Director Pursuant to 25 O.S. Section 307(B)(1)
  - a) Vote on whether to convene in Executive Session
  - b) Vote to return to Open Session
  - c) Possible discussion and/or vote on matters discussed in Executive Session
15. Consideration for Approval of Delegation of Authority to the Executive Committee to Act Upon *Any Recommendation for Any Action Coming Before the Board for Approval Prior to the Next Regularly Scheduled Board Meeting*
16. New Business: Consideration of *Any Matter Not Known About or Which Could Not Have Been Reasonably Foreseen Prior to the Time of Posting of the Agenda*
17. Adjourn