

# Board of Examiners for Speech-Language Pathology and Audiology

## Regular Board Meeting

### Minutes

June 10, 2011

1:00 P.M.

3700 N. Classen Blvd

Dept. of Corrections, Conference Room # 265-Second Floor

*In conformity with the Oklahoma Open Meeting Act, advance notice of this regularly scheduled meeting was originally transmitted to the Oklahoma Secretary of State on TUESDAY, DECEMBER 7, 2010 at 9:35 AM; and, public notice of this meeting together with the agenda, was posted in prominent public view on the front door of the Office Building at 3700 N. Classen Blvd., Oklahoma City, on June 8, 2011 at 8:30 AM. The announcement of the Board meeting and agenda were also posted on the OBESPA website, <http://www.ok.gov/obespa> on June 8, 2011 at 8:00 AM.*

#### **Determination of Quorum and Call to Order**

The meeting was called to order at 1:01 p.m. Ms. Wall called the roll. Board members in attendance were Cynda Olberding, M.A., Tracy Grammer, M.S., Michael Grim, Ph.D. and Nancy Landrum. Guests in attendance were Ms. Sandra Balzer, A.A.G., representing the board, Jeanie Wall and Amy Hall as staff, Mona Ryan, Angela Baltimore, Mr. Baltimore and Terri Bieri.

#### **Discussion and Possible Action on a Proposed Consent Order in Board v. Terri Bieri, Complaint No. 10-04. (The Board may convene an executive session pursuant to 25 O.S. Section 307(B)(8)).**

Ms. Grammer moved and Dr. Grim seconded the motion to approve the consent order as written. Cynda Olberding, M.A., Michael Grim, Ph.D. and Nancy Landrum all voted yes with a show of hands. Motion passed. Tracy Grammer, M.S. abstained from the vote.

#### **Discussion and Possible Action on a Proposed Consent Order in Board v. Angela Baltimore, Complaint No. 11-02 (The Board may convene an executive session pursuant to 25 O.S. Section 307(B)(8)).**

Ms. Grammer moved and Dr. Grim seconded the motion to include an audit of 2011-2012 continuing education requirements to the consent order. Cynda Olberding, M.A., Tracy Grammer, M.S., Michael Grim, Ph.D. and Nancy Landrum all voted yes with a show of hands. Motion passed.

Ms. Grammer moved and Dr. Grim seconded the motion to approve the consent order as amended. Cynda Olberding, M.A., Tracy Grammer, M.S., Michael Grim, Ph.D. and Nancy Landrum all voted yes with a show of hands. Motion passed.

**Approval of Minutes for May 6, 2011 board meeting.**

Ms. Landrum moved and Ms. Grammer seconded the motion to approve the May 6, 2011 board minutes with amendment. Cynda Olberding, M.A., Tracy Grammer, M.S., Michael Grim, Ph.D. and Nancy Landrum voted all voted yes with a show of hands. Motion passed.

**Discussion on the OCCC SLPA program, OSDE certification of SLPA's and procedures for licensure of SLPA's. Speakers: Mona Ryan**

Mona Ryan reported that Oklahoma's Speech-Language Pathology Assistant Program's first cohort of 25 students will start August 22, 2011. The two-year associate's degree on-line program is through Oklahoma City Community College, Division of Health Professions. Kathy Wheat, Ph.D., CCC-SLP is the full-time Director of the Program. Kathy also has college staff support. Mona Ryan, M.S., CCC-SLP will be an adjunct instructor for the program. There will be additional adjunct faculty in future semesters. The clinical component of the program will begin Fall of 2012, the second year of the cohort. If you have questions or are interested in the next cohort 2012, please contact Kathy Wheat, (405)682.1611 ext. 7395.

**Discussion of and Possible Action on follow up of consent order and requirements for complaint # 10-03 regarding Kimmi Stanley, Speech-Pathologist.**

Ms. Grammer moved and Dr. Grim seconded the motion to acknowledge that Kimmi Stanley has successfully completed the terms of her consent order and is in good standing with the board. Cynda Olberding, M.A., Tracy Grammer, M.S., Michael Grim, Ph.D. and Nancy Landrum all voted yes with a show of hands. Motion passed.

**Discussion and Possible Action on process to use investigators that are not current board members.**

The board members discussed the need to establish a probable cause committee for processing of complaints received by the board office.

Dr. Grim moved and Ms. Grammer seconded the motion to establish a subcommittee to investigate complaints sent to the board office. The committee will be composed of two speech-language pathologists, two audiologists which are former board members, the assistant attorney general and the executive secretary. Cynda Olberding, M.A., Tracy Grammer, M.S., Michael Grim, Ph.D. and Nancy Landrum all voted yes with a show of hands. Motion passed.

**Discussion and Possible Action on the SFY 2012 budget.**

Ms. Wall reviewed budget reports with a breakdown of the board's budget for 2012.

Dr. Grim moved and Ms Grammer seconded the motion to approve the SFY 2012 budget. Cynda Olberding, M.A., Tracy Grammer, M.S., Michael Grim, Ph.D. and Nancy Landrum all voted yes with a show of hands. Motion passed.

**Discussion and Possible Action on the hiring process for replacement of the Executive Secretary and the Administrative Assistant positions for 2012.**

Ms. Wall explained that she is still planning on retiring in March of 2012. Ms. Wall reviewed the current salaries for both executive secretary and administrative assistant with a note that the board members will need to consider the salaries they would like to pay in the future.

Dr. Grim requested that this item be moved to the next board meeting.

**Discussion and Possible Action on contract for AAG services for SFY 2012.**

Ms. Grammer moved and Dr. Grim seconded the motion to approve the contract for legal services from Sandra Balzer for the upcoming fiscal year beginning July 1, 2011. Cynda Olberding, M.A., Tracy Grammer, M.S., Michael Grim, Ph.D. and Nancy Landrum all voted yes with a show of hands. Motion passed

**Discussion and Possible Action on sending board members and staff to NCSB conference in Las Vegas, Nevada, October 13-15.**

Ms. Grammer moved and Ms. Landrum seconded the motion to send three people to the NCSB conference in Las Vegas, Nevada October 13-15, 2011. Cynda Olberding, M.A., Tracy Grammer, M.S., Michael Grim, Ph.D. and Nancy Landrum all voted yes with a show of hands. Motion passed.

**Update on adopted rules and office staff attending the OSHA Conference Oct. 6-8, 2011.**

Ms. Wall and Ms. Hall will be attending the OSHA conference as vendors to provide information on licensure to the attendees.

**Election of board officers.**

Ms. Olberding moved and Dr. Grim seconded the motion to approve Tracy Grammer as the new board chair, Dr. Grim as the new vice chair and Ms. Olberding as the new secretary. Cynda Olberding, M.A., Tracy Grammer, M.S., Michael Grim, Ph.D. and Nancy Landrum all voted yes with a show of hands. Motion passed.

**Review and possible action on pending licensure applications and assistant applications.**

Ms. Grammer moved and Ms. Landrum seconded the motion to approve Lindsey Koelsch and Amador Cardoza pending receipt of corrected application reflecting 100 percent supervision. Cynda Olberding, M.A., Tracy Grammer, M.S., Michael Grim, Ph.D. and

Nancy Landrum all voted yes with a show of hands. Motion passed.

Ms. Grammer moved and Dr. Grim seconded the motion to approve all speech-language pathology and audiology full licensure applicants except Jessica Worth pending the receipt of her transcript . Cynda Olberding, M.A., Tracy Grammer, M.S., Michael Grim, Ph.D. and Nancy Landrum all voted yes with a show of hands. Motion passed.

Ms. Grammer moved and Dr. Grim seconded the motion to approve all the speech-language pathology CEY applicants with the exception of Shelly Welsch, Sara Tims, Renee Koerner and Leah Foster pending receipt of their official transcripts. Cynda Olberding, M.A., Tracy Grammer, M.S., Michael Grim, Ph.D. and Nancy Landrum all voted yes with a show of hands. Motion passed.

**Discussion and possible action on revision to Report of Clinical Experience Form.**  
The agenda item was tabled and moved to the next board meeting.

**Adjournment**

Meeting adjourned a 5:14 p.m.