

Board of Examiners for Speech-Language Pathology and Audiology

Special Board Meeting

Minutes

August 12, 2011

1:00 P.M.

3700 N. Classen Blvd.

Dept. of Corrections, Conference Room # 265-Second Floor

In conformity with the Oklahoma Open Meeting Act, advance notice of this special board meeting was originally transmitted to the Oklahoma Secretary of State on WEDNESDAY, JULY 13, 2011 3:32 PM; and, public notice of this meeting together with the agenda, was posted in prominent public view on the front door of the Office Building at 3700 N. Classen Blvd., Ste. 248, Oklahoma City, on August 10, 2011 at 11:00AM.. The announcement of the Board meeting and agenda were also posted on the OBESPA website, <http://www.ok.gov/obespa> on August 10, 2011 at 2:36 P.M.

Determination of Quorum and Call to Order

The meeting was called to order at 1:06 p.m. Board members in attendance were Cynda Olberding, M.A., Tracy Grammer, M.S., and Nancy Landrum. Guests in attendance were Ms. Sandra Balzer, A.A.G., representing the board, Jeanie Wall and Amy Hall as staff, Mona Ryan, Deborah Earley, Christi Barbee and Connie Stiegler.

Approval of Minutes for June 10, 2011 board meeting.

Ms. Landrum moved and Ms. Olberding seconded the motion to approve the minutes as amended. Tracy Grammer, M.S., Cynda Olberding, M.A., and Nancy Landrum all voted yes with a show of hands. Motion passed.

Discussion and possible action on the use of the consumer information on “Newborn Hearing Screening and Oklahoma Audiology Task Force” being added to the OBESPA website.

Ms. Early disseminated a packet to each board member of information on “A Professional’s Guide to Pediatric Audiologists in Oklahoma. The document recommends protocols developed by the Oklahoma Newborn Hearing Screening Program in collaboration with the Oklahoma Audiology Taskforce.

Ms. Olberding moved and Ms. Landrum seconded the motion to authorize placing a link on the OBESPA website to the documentation by the Oklahoma Newborn Hearing and Screening Program. Tracy Grammer, M.S., Cynda Olberding, M.A., and Nancy Landrum all voted yes with a show of hands. Motion passed.

Discussion and possible action on exemption for SLPA’s.

Dr. Kathy Wheat and Mona Ryan met with representatives from the Oklahoma State Department of Education (SDE). Dr. Janet Barrasi, State Superintendent of Public Instruction arranged the meeting. Those in attendance were the legal counsel for OSDE, the legislative liaison for OSDE, and representatives from Certification and Special Education.

The meeting's purpose was to clarify procedures for the teacher certification for speech-language pathology assistants and speech-language therapy assistants. Legal counsel directed Certification and Special Education to finalize the procedures for certification and to refer questions back to Dr. Wheat and Mona Ryan. The consensus was that OSDE would not develop their own policies and procedures for SLPAs and would use the language from the OBESPA licensure rules as the procedures for teacher certification. The SLPA and SLTA applicants for certification must have OBESPA board license first and then apply for teacher certification. The SDE did not ask for exemption for any SLPA's.

Discussion and possible action on SLPA documentation

The board members discussed introducing the practice of issuing temporary licenses to SLPA candidates.

Ms. Olberding moved and Ms. Landrum seconded the motion that the board issue temporary licenses to SLPA candidates who have provided documentation of completion of all requirements needed for an SLPA license. Such temporary license will be valid until the next scheduled board meeting

Tracy Grammer, M.S., Cynda Olberding, M.A., and Nancy Landrum all voted yes with a show of hands. Motion passed.

Ms. Olberding and Ms. Hall will work on a form of documentation for SLPA verification of supervision to be presented at the December board meeting.

Review of handouts for OSHA conference

Ms. Wall, Ms. Hall and board members reviewed and revised the following handouts for the Oklahoma Speech and Hearing Association Conference

1. Continuing Education form
2. Checklists for Licensure
3. Copies of July 11, 2011 rule changes

Review of website changes requested from OK.gov

Ms. Hall reviewed the list of changes that OBESPA requested of OK.gov to make to our website for ease of use by board members reviewing documentation of applicants

Discussion of and Possible Action on complaint 11-04

Complaint 11-04 was assigned to Tracy Grammer as the investigator.

Discussion and Possible Action on a complaint 11-05

Complaint 11-05 was assigned to Tracy Grammer as the investigator.

Discussion and Possible Action on request for new file cabinets and new administrative assistant office chair.

Ms. Olberding moved and Ms. Landrum seconded the motion to approve the purchase of a new ergonomic office chair which is a Neutral Posture 8600 series at a cost of \$652.00 a 36 inch, two drawer lateral black file cabinet at a cost of \$249.99 and three 42 inch five drawer lateral black file cabinets at \$898.99 each.

The current administrative assistants chair is very old and causing back problems. The current file cabinets were purchased used from State Salvage over four years ago and are currently self-destructing.

Review and revise job descriptions for executive secretary and administrative assistant.

Ms. Wall reviewed handouts of job announcements and job descriptions for the board members to review. The board members tabled the approval of the forms and said they would review changes to job descriptions and announcement and bring to December meeting.

**Review and possible action on pending licensure applications and assistant applications.
List Below.**

Ms. Olberding moved and Ms. Landrum seconded the motion to approve licensure of all applicants for full licesure. Tracy Grammer, M.S., Cynda Olberding, M.A., and Nancy Landrum all voted yes with a show of hands. Motion passed.

Ms. Olberding moved and Ms. Landrum seconded the motion to approve licensure of all CEY applicants with a change of supervisor for Rosenthal. Tracy Grammer, M.S., Cynda Olberding, M.A., and Nancy Landrum all voted yes with a show of hands. Motion passed.

Ms. Olberding moved and Ms. Landrum seconded the motion to approve licensure of Linda Anthony, Sarah Sanchez, Megan Woodall for full licensure as SLPA.

Ms. Olberding moved and Ms. Landrum seconded the motion to approve licensure of Alicia Carr as AUDA pending receipt of transcript and Lindsay Koelsch as SLPA pending receipt of clinical documentation. Tracy Grammer, M.S., Cynda Olberding, M.A., and Nancy Landrum all voted yes with a show of hands. Motion passed.

Ms. Olberding discussed items to remove from Report of Clinical Experience Form.

Ms. Olberding will work with Amy to revise and present at the December board meeting.

Adjournment

Board adjourned at 3:39 p.m.