



Northwest Regional Trauma Advisory Board
January 25, 2011 10:30 a.m.
High Plains Technology Center
3921 34th Street, Woodward OK
MINUTES

1. Call to Order: Jimmy Johnson Called Meeting to Order at 1045hrs

2. Roll Call:

Board Members: P=Present A=Absent XXX=Board Member not at WW Y=Yes N=no Ab= Abstain

Organization	P/A	Representative	Motion 1	Motion 2	Motion 3	Motion 4	Motion 5
Beaver County Mem Hosp	P	Brent Myers	Y				
		David Glascock					
Cimmaron County EMS	P	Glenda Compton	Y				
		Lee Overbbay					
Fairview Hospital	P	Tamara Eitzen					
		Wes Howerton	Y				
Elk City FD/EMS	P	John Thompson	Y				
		Pat Williams					
Great Plains Regional Medical Center	P	Debra Morris	Y				
		Kasee Mcarthur					
Kingfisher FD / EMS	A						
Integriss Bass Health Center	P	C. Michael Ogle	Y				
Integriss Bass Pavilion	P	C. Michael Ogle	Y				
Kingfisher Regional Hospital	A	Marla Ogilvee					
		Chuck Baldwin					
Life EMS	P	Jimmy Johnson Roger Unruh	Y				
Midwest Lifeteam	A						
Okeene EMS	P	Gregg Boggs	Y				
		Linda Hicks					
Okeene Memorial Hospital	P	Tamara Fischer	Y				
		Linda Hicks					
Roger Mills Co EMS	P	Robert Stephens	Y				
		Marilyn Bryan					
St. Mary's Regional Medical Center	P	Troy Shultz	Y				
		Martha Syms					



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Sinor EMS	P	Beth Flowers	Y				
		Michelle Holcomb					
Sayre Memorial Hospital	P	Carole Jackson	Y				
Texhoma	A	Pricilla Burden Curt Cartwright					
Woodward County EMS	P	Vanessa Brewington Chad Campbell	Y				
Woodward Regional Hospital	P	Rollie Walker	Y				

GENERAL MEMBERSHIP
ATTENDANCE REPORT FOR 01-25-2011 MEETING

General Members: P = Present A = Absent

Organization	P/A	Organization	P/A	Organization	P/A
Air Evac Lifeteam	P	Guymon Fire Dept EMS	P	Share Medical Center	P
Alfalfa County EMS	P	Harper County Hospital	P	Weatherford Regional	P
Alva EMS	P	Hooker EMS	P	Taloga Ambulance	P
Beaver County EMS	P	Integrus Clinton Regional Hospital	P	Vici-Camargo EMS	P
Buffalo EMS	P	Keyes EMS	P	Watonga EMS	P
Burns Flat EMS	P	Laverne EMS	P	Watonga Municipal Hospital	P
Butler EMS	P	Leedey Ambulance	P	Waynoka EMS	P
Canton-Longdale EMS Dist	P	Major County EMS	P		
Cheyenne and Arapaho EMS	P	Medford Ambulance	P		
Cimarron County Memorial Hospital	P	Memorial Hospital of Texas County	P		
Community Ambulance	P	Miller EMS	P		
Cordell Ambulance	P	Newman Memorial Hospital	P		
Cordell Memorial Hospital	P	Northwest MERC	P		
Ellis County EMS	P	Pond Creek Fire EMS	P		
Erick Ambulance	P	Roger Mills Hospital	P		
Freedom Ambulance	P	Seiling Memorial Hospital	A		
Garber EMS	P	Sentinel City Ambulance	P		
Goodwell Ambulance	P				



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3. **Introduction and announcements:** None

4. **Approval of minutes for October 26, 2010 meeting.** Motion by T. Fisher 2nd by Rollie Walker,
Roll Call taken: motion carried Quorum present.

5. **Reports:**

A. **Emergency systems:** Report by Lee Martin;

i. Staffing update: EMS Administrator positions; 1 position to be filled February 1 and second position to be filled March 1. New administrators will be primarily developmental.

ii. Emergency Systems goals; Template designed for HB 1888 which requires county commissioners to submit emergency medical response plans. Presentation will be given to Association of County Commissioners tomorrow by Patrice Greenawalt and Lee Martin. Presentation will also be given at next OERSDAC meeting.

The Oklahoma Educational Program, Trauma DVD on inter-facility transfers and pre-hospital transports is complete. Script is being developed and will be done by end of February or March. When completed, package will be sent out. Reminder given that the package is not just to be signed for, OSDH is working to assure that the package is received by those responsible for training in their respective agencies. Once initial assignments have been made and RTAB training has taken place, any remaining training will be coordinated through OSDH with OSDH coming out to provide training.

iii. Lee stated that if there were any questions on Trauma Registry, Kenneth Stewart with OSDH would be the one to call.

Trauma Registry class will be held February 3 & 4, 2011 in Tulsa. Unsure of dates for training in OKC. Questions on OKEMISIS should be directed to Kenneth Stewart or Martin Landsdale at OSDH.

iv. OTSIDAC meeting will be February 2, 2011 at 1:00 at Metro Tech

OERSDAC meeting will be February 17, 2011 at 1:00 at Metro Tech

v. OERSSIRF (EMS Revolving Fund); RFP for EMS Revolving Fund should be coming out soon.

OSDH will let us know. Emergency systems have received a lot of requests from people wanting to see the proposals that were funded last year. The proposals are available as part of the open meetings law. Formal written requests need to be sent to Patrice Greenawalt for copies. There is a fee per page.

Lee asked if there were any questions. None

B. **Regional Sub-committee/ work group reports**

i. Regional CQI Sandy Terry (CQI Coordinator since July 2010) reported she had received several requests for details on information looked at in committee meetings. Sandy will give quarterly reports that will include trends, areas involved, and kinds of cases being submitted. At October meeting, 6 cases were reviewed. 3 cases were hospital and 3 were EMS. EMS issues were triage, lack of air utilization, transport destination decisions and failure to follow regional plan. Hospital issues included delays in transfer, lack of air utilization, extensive testing prior to transfer and failure to follow regional plan. 1 case originated in region 1 with destination in region 8. Issue was delay in transfer due to acceptance of patient in region 8. The handling of patient in region 1 was appropriate and "good job" letters were sent out. Next CQI meeting is today in room 101.

Question: Are the cases that are being reviewed, cases that were submitted or are they cases seen and further information requested. Response; Currently reviewing cases that are sent in by referral.



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Medical Audit Committee: Meeting held January 19, 2011. 1 case was sent for follow-up and was transfer from region 5 into region 7. 3 new cases were reviewed; 1 case in region 4. Hospital received “good job” letter for recognizing priority of patient and treatment of airway issues. EMS received letter regarding equipment failure and airway management issues. 2nd case was in region 8 and involved “hand surgeon”. Findings; appropriate action was taken and “good job” letters to go out. A letter to referring party will also go out with explanation. 3rd case involved patient in region 1 transferred to region 8. Findings; delay in transfer to definitive care secondary to testing. Letter sent to accepting care facility.

Sandy encouraged everyone to utilize the referral forms. There are not many referrals received in region 1. Anyone with questions may call her. The purpose of CQI process is to improve patient outcomes.

Question; What happens when a referral is received? Response; E-mail will be sent to referring party showing receipt of case and that action was taken. No specifics will be given.

ii. Pre-session EMS and Hospital- Chad Campbell reported EMS discussion was in reference to dispatch issues. EMS has addressed issues with current dispatch agencies but to no avail. EMS discussed the use of CQI referral forms and process to make improvements. Paramedic accreditation and its effect on region 1 was also discussed. Hospital did not have pre-session.

iii. RMRS/MERC: Jimmy Johnson stated that Bill and Kerri were doing a great job and Bill was spending a lot of time on the road, Kerri’s hours have been increased from 20 hours per week to 30. Bill reported that the MERC would soon have a 3000 sq ft facility instead of the current 638 sq ft facility. New facility to possibly have communications room with dispatch backup and Ham radio operators. MERC is trying for redundancy in communications. The tower is the current issue. Bill Presley reported that there were 4 caches and additional supplies would be added soon. i.e. stair chairs, oxygen, nebulizers. He is looking for input on additional equipment. Web EOC training will be held in Beaver on March 25,2011. This course will combine Emergency Management and Medical sides. First one of this type attempted. MERC training for operators is being updated and will hopefully be taken on the road. This provides additional training for those who will go to MERC to help out. Some of the surrounding hospitals have agreed to be a back up. EMResource tests are not going well with only about 60%-70% participation. Participation needs to be 80%. Problems such as computer problems and ER remodels have kept scores down. According to Hopsital Preparedness plan we need 90% for BAS points. Bill also encouraged people to get involved and promote the Medical Reserve Corp. Those volunteers may be needed in an emergency. There will be a full scale exercise April 25-29. The 26th will be the main day for hospitals which conflicts with RTAB and RMPG meeting. Bill stated that the RMPG will need to consider changing the date of the next meeting. Discussion followed regarding the changing of the RTAB date. Lee stated the meetings were statutory requirements, we were barely meeting those requirements now, any changes had to go through the secretary of State. Changing dates is also difficult for his staff as they cover the entire state for these meetings. He said he would see what could be done to change the date. Jimmy asked if the time of the meeting could be changed and Lee responded that they were already leaving at 0630.

6. Old Business-Discussion and possible action:

1. PELA sites-Rodney Baker stated that all the PELA sites had been done and it had been sent to Jackie for recording. Theresa Hope stated that they received one page of sites and Rodney said there should have been three. This is to be checked on.
2. Publicity Kit to educate the public- Jimmy Johnson- Jimmy reported that he had checked with AAA and their kits are still being updated and should be ready in the next week or two. Jimmy is to contact Theresa and see if they will need to be emailed to everyone.
3. Goals and objectives 2011-Lee stated e-mails would be sent out seeking possible dates for regional planning meeting to discuss goals and objectives. Notification of theDate1 will then be sent out.



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7. New Business-Discussion and possible action – Jimmy Johnson-EMS trauma fund sub-committee met last week. Meaningful progress has been made. Efforts are being made to make reimbursement fair and simplify the process. There will be a briefing at OERSDAC and OTSIDAC. Sub-committee will meet again March 9, 2011.

Lee stated that there would be a brief review of both methodologies presented at OTSIDAC meeting, hopefully getting approval at May meeting. After approval, the OSDH will move forward with rule changes.

Richard Miller asked if there was any dialogue in reference to transport decisions and the current Medicare rules of transporting to nearest facility. This will be checked on.

Question regarding fractional mileage as required by Medicare and the ability to input fractional mileage into the Field Bridge software. Also issues with submitting supporting patient care documentation such as ECG etc. Kenneth will have to look into this.

8. Public Comment-

9. Next Meeting-RTAB/CQI

Date: April 26, 2011

Time: 10:30 a.m. /12:00 Pending

Location: High Plains Technology Center, Rm. 202

- i.** Primary location(all board members must attend at this location)

High Plains Technology Center Room 202, 3921 34th ST. Woodward, OK

- ii.** Distance locations (General members only)