

**Southeast Regional Trauma Advisory Board
Pittsburg Co. Health Department
1400 East College Avenue
McAlester, OK
May 12, 2011**

1. **Call to order:** Claudia Keeling called the meeting to order, followed by roll call at 10:35 a.m.

Membership was recorded as follows: Quorum established
January -December 2011 RTAB 5 Attendance Record

| Board Members | Representative | Feb SNOW | May 12 | Aug 11 | Sept. | Oct. | Nov. | Dec |
|---|--------------------------|---------------------|-------------------|-------------------|--------------|-------------|-------------|------------|
| Air Evac Lifeteam | Claudia Keeling | | X | | | | | |
| | Jerry Sanford | | | | | | | |
| Atoka Memorial Hospital | Ronda Thompson | | | | | | | |
| | Sandra Easley | | | | | | | |
| Bryan County EMS | Brian Norton | | X | | | | | |
| | Wanda Beesley | | | | | | | |
| Creek Nation EMS | Scott Randall | | X | | | | | |
| | Richard Thetford | | | | | | | |
| Eastern Bryan County Ambulance | Melissa Scott | | X | | | | | |
| | Cedar Harwood | | | | | | | |
| Eastern Oklahoma Med Center | Sheryl Morgan/Bob | | X | | | | | |
| | Tiffany Griffis | | | | | | | |
| Holdenville General Hospital | Shirley Orr | | | | | | | |
| | Erin Marshall | | | | | | | |
| Latimer County General Hospital | Linda Wilmon | | X | | | | | |
| | Randy Scott | | | | | | | |
| McAlester Regional Health Center | Kay Barnett | | X | | | | | |
| | Polly Shoemake | | | | | | | |
| McCurtain Memorial Hospital | Laura Ray | | X | | | | | |
| | | | | | | | | |
| McCurtain County EMS | Wade Patterson | | X | | | | | |
| | Cindy Couley | | | | | | | |
| Seminole Fire Department | Jimmy Porterfield | | X | | | | | |
| | Bryant Baker | | | | | | | |
| Seminole Medical Center | Beth Vanzant | | | | | | | |
| | Stacy Woody | | | | | | | |
| Southwest EMS | Kevin Vaden | | | | | | | |
| | Clayton Newbolt | | X | | | | | |
| | | | | | | | | |
| Quorum Y/N (10 required) | | | 11 | | | | | |

| GENERAL MEMBERS: | | Feb SNOW | May 12 | Aug 11 | Sept. | Oct. | Nov. | Dec |
|--------------------------------------|--|-------------|-----------|-----------|-------|------|------|-----|
| Antlers Fire/EMS | | | X | | | | | |
| Atoka County Ambulance | | | | | | | | |
| Careflight | | | | | | | | |
| Choctaw County EMS LLC | | | X | | | | | |
| Choctaw Memorial Hospital | | | | | | | | |
| Choctaw nation Hospital | | | | | | | | |
| Clayton EMS | | | | | | | | |
| Colbert Fire EMS | | | X | | | | | |
| Creek Nation Community Hospital | | | X | | | | | |
| EMS of Leflore County | | | X | | | | | |
| Hartshorne EMS | | | | | | | | |
| Hughes County EMS | | | | | | | | |
| Integriss Marshall Memorial Hospital | | | X | | | | | |
| International Paper | | | | | | | | |
| Konawa EMS | | | | | | | | |
| Lane Frost Health and Rehab | | | | | | | | |
| Marshall County EMS | | | | | | | | |
| Mary Hurley Hospital/Coal County | | | | | | | | |
| McAlester Army Ammunition Plant | | | | | | | | |
| McAlester Fire Dept. EMS | | | | | | | | |
| Medical Center of SE Oklahoma | | | | | | | | |
| Para Med. Inc | | | | | | | | |
| Pushmataha County Hospital | | | X | | | | | |
| St Edward Mercy, Ft. Smith, AR | | | | | | | | |
| Weleetka Graham EMS | | | | | | | | |
| Wewoka Fire Department | | | | | | | | |
| Liason Providers | | | | | | | | |
| Eaglemed | | | X | | | | | |
| Mediflight | | | | | | | | |

2. Introduction, Announcements, and Acknowledgements:

Claudia announced she is going to be the Regional Educator for Air Evac in Oklahoma, Arkansas, Western Mississippi and Northern Louisiana. Steve Bates will be the new Program Director of McAlester. Claudia plans to finish out the year as Chairman for 2011.

RTAB Authorized Representative Forms, there is a list that are not completed. Please make sure these are completed and sent in to the State.

- 3. Approval of Minutes:** Motion to approve the minutes was made by Bob Carter, and seconded by Linda Wilmon. Roll Call for acceptance of the minutes was performed and approved by voice vote.

4. Reports

- A. **Emergency Systems:** Brandon R. Bowen, MSM, Trauma Systems Coordinator, gave the following report:
- i. **Staffing Update:** Introduced Susan Harper as a new OSDH employee. Susan will be doing development in the eastern portion of the state as well as assisting Jackie with the RTAB's
 - ii. **CY 2011 Goals for Emergency Systems:**
 - OTEP Program Complete. Trauma Triage DVD is in final stages of the script.
 - OSDH Emergency will be sending out a newsletter to all stakeholders in the state in the next few days.
 - iii. **Trauma Registry/OKEMSIS:** Anyone needing assistance with or training for Trauma Registry can contact Dr. Kenneth Stewart, PhD. EMS Agencies having questions or needing training on OKEMSIS can contact Ken and Martin, they will be glad to assist you.
 - iv. **OTSIDAC:** Met 5/4/2011 at Metro Tech in OKC at 1:00 PM. Alternative funding method votes. All four votes were read and the outcomes of the votes were given and explained.
 - v. **OERSDAC:** Meets Thursday 5/19/2011 at Metro Tech in OKC at 1:00 P M. The RFP (Request for Proposal) has been issued. Any questions should be referred to Susan Wiest.
 - vi. **HB 1888** will be discussed further at the next OERSDAC.
 - vii. **SPAM Filters** Please check your spam filters on your email accounts. We get a lot of messages stating the emails are undeliverable.

B. Regional Sub-Committee Reports

- i. **Regional Planning Committee**-none.
- ii. **TReC:** Data available to the individual agencies if needed.
- iii. **CQI Report:** March 2011 there were 3 cases. 2 new and 1 follow up.

5. Presentation:

- A. Dr. Kenneth Stewart – 2009 Trauma Registry Data Review. Region 5 Trauma visits and Patients, 2005-2010.
- B. Brandon Bowen – Oklahoma Open Meetings Act Review / OSDH/Advisory Councils Organizational Relationships.
- C. Jackie Whitten - Overview SE Region 5 Trauma Plan

6. Old Business – Discussion and Possible Action

PELA Sites: Email sent in November to all air services, if you have not sent PELA sites, please send them. Deadline was December 31st. Goal is to put them into a data base.

7. **New Business** – Discussion and Possible Actions

- A. Trauma Plan for Region 5 needs to be reviewed. Regional Planning Committee will need to review trauma plan.
- B. Eaglemed is having difficulty when they go North. Will let Dale know for EMS and will put on agenda for next meeting.
- C. Motion to send Region 5 Trauma Plan to RPC for review/changes was made by Bob Carter and seconded by Wade Patterson. Roll call vote was performed and approved by voice vote.
- D. Education to local services and local hospitals will be provided along with training. Just let Brandon know what your needs are.
- E. Public Comment – Jacquetta Trotter asked for any volunteers for the CQI committee. Cindy H. and Bryan Norton volunteered.

F. Next Meetings

| RTAB | CQI |
|---|---|
| Date: August 11, 2011 Time: 10:30 a.m. Place: Pittsburgh County Health Dept | Date: June 16, 2011 Time: 1:00 p.m. Host: Medical Center of Southeastern Oklahoma |

10. **Adjournment:** Motion to adjourn made by Bob Carter and seconded by Laura Ray, Meeting was adjourned at 12:10 PM