

Southeast Regional Trauma Advisory Board
Pittsburg Co. Health Department
1400 East College Avenue
McAlester, OK
August 11, 2011

I. Call to order: Claudia Keeling called the meeting to order, followed by roll call at 10:30 a.m.

II. Roll Call:

Membership was recorded as follows: Quorum established

January -December 2011 RTAB 5 Attendance Record

Board Members	Representative	% YTD	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov.	Dec
Air Evac Lifeteam	Claudia Keeling	100				X			X				
	Jerry Sanford												
Atoka Memorial Hospital	Ronda Thompson	0											
	Sandra Easley												
Bryan County EMS	Brian Norton	100				X			X				
	Wanda Beesley												
Creek Nation EMS	Scott Randall	100				X			X				
	Richard Thetford												
Eastern Bryan County Ambulance	Melissa Scott	100				X							
	Cedar Harwood												
Eastern Oklahoma Med Center	Sheryl Morgan/Bob	100				X			X				
	Tiffany Griffis												
Holdenville General Hospital	Shirley Orr	100											
	Erin Marshall								X				
Latimer County General Hospital	Linda Wilmon	100				X			X				
	Randy Scott												
McAlester Regional Health Center	Kay Barnett	100				X			X				
	Polly Shoemake								X				
McCurtain Memorial Hospital	Laura Ray	100				X			X				
McCurtain County EMS	Wade Patterson	100				X			X				
	Cindy Couley												
Seminole Fire Department	Jimmy Porterfield	100				X			X				
	Bryant Baker												
Seminole Medical Center	Beth Vanzant	0											
	Stacy Woody												
Southwest EMS	Kevin Vaden	100											
	Clayton Newbolt					X			X				
Quorum Y/N (8 required)						11			12				

Agency Name	Year 2011 Participation %	At t %	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov.	Dec	
Antlers Fire/EMS		100	C A N C E L L E D			X			X					
Atoka County Ambulance		50							X					
Careflight		50							X					
Choctaw County EMS LLC		100				X			X					
Choctaw Memorial Hospital		50							X					
Choctaw Nation Hospital		0												
Clayton EMS		50							X					
Colbert Fire EMS		100		D U E			X			X				
Creek Nation Community Hospital		100					X			X				
EMS of Leflore County		100					X			X				
Hartshorne EMS		0												
Hughes County EMS		0	T O S N O W											
Integris Marshall Memorial Hospital		50				X								
International Paper		0												
Konawa EMS		0												
Lane Frost Health and Rehab		0								Exc				
Marshall County EMS		50							X					
Mary Hurley Hospital/Coal County		50							X					
McAlester Army Ammunition Plant		0												
McAlester Fire Dept. EMS		0												
Medical Center of SE Oklahoma		50							X					
Para Med. Inc		50						X						
Pushmataha County Hospital		100			X			X						
St Edward Mercy, Ft. Smith, AR		0												
Weleetka Graham EMS		0												
Wewoka Fire Department		0												
Liason Providers														
Eaglemed		100				X			X					
Mediflight		0												

III. Introduction, Announcements, and Acknowledgements:

- A. Claudia announced that the Bylaws state that Board Members must attend RTAB meetings. If a Board Member misses 2 consecutive meetings or misses greater than 30% of the meetings, they will be removed from the board and their facility must appoint someone else.
- B. Kay Barnett announced that she will not be attending RTAB meetings next year, she has taken a new position at the hospital. Polly Shoemake, RN, Director of Nursing Services and Sheri Neighbors, RN, charge nurse for the ED will be attending for McAlester Regional Health Center.
- C. Marshall Co EMS has a new Director - Diana Walters. She started work yesterday and is attending her first RTAB today.

IV. **Approval of Minutes:** Motion to approve the minutes was made by Bob Carter, and seconded by Linda Wilmon. Roll Call for acceptance of the minutes was performed and approved by voice vote.

V. Reports

A. **Emergency Systems:** Brandon R. Bowen, MSM, Trauma Systems Coordinator, gave the following report:

1. **Staffing Update:**

Patricia Greenawalt has retired effective 7/1/2011, and Daryl Bottoms is a new Administrative Assistant who works for Dale Adkerson in EMS. He will be working with licensure.

2. **CY 2011 Goals for Emergency Systems:**

- OTEP Program Complete. Trauma Triage DVD has been completed. The plans are that they be distributed at the next RTAB.
- OSDH Emergency newsletter is in circulation and the second issue is has been completed.
- Medic Update.

3. **Trauma Registry/OKEMISIS:** Anyone needing assistance with or training for Trauma Registry can contact Dr. Kenneth Stewart, PhD. EMS Agencies having questions or needing training on OKEMISIS can contact Ken or Martin, they will be glad to assist you.

4. **OTSIDAC:** Met 8/3/2011, at Metro Tech in OKC at 1:00 PM. A presentation on MAC was given as well as regional reports. The next regular meeting is 11/2/2011 at Metro Tech at 1:00 PM

5. **OERSDAC :** Met 8/3/2011 at Metro Tech in OKC at 1:00 PM. This meeting was followed by a combined OTSIDAC and OERSDAC later that day on 8/3/2011 at 2:30 PM at Metro Tech. The New Trauma Triage DVD was shown and the framework for the Statewide Emergency Response Plan was introduced. A joint planning subcommittee was formed. The next meeting of OTSIDAC is scheduled for 8/18/2011 at Metro Tech at 1:00 PM.

6. **OERSSIRF** Awardees have been named and are listed on our website.

7. Please check your spam filters on your email accounts. We get a lot of messages stating the emails are undeliverable.

B. Regional Sub-Committee Reports

1. **Regional Planning Committee**-none, but will be meeting after RTAB today.
2. **CQI Report:** Sandra Perry, RN, BSN from Emergency Systems gave her report and presented CQI case studies.

VI. **Presentation:** CQI case studies given by Sandra Perry, RN, BSN

VII. **Old Business** – Discussion and Possible Action

- PELA Sites: Region 5 has done pretty well - please continue to send.

VIII. **New Business** – Discussion and Possible Actions

A. **CQI Member Nomination:** The following names

1. Cynthia Hoffpauir
2. Patrick Barkley
3. Brian Norton
4. Dr. Pamela Ahearn

Motion to approve the nominations of all presented was made by Bob Carter and seconded by Wade Patterson. Roll Call for acceptance of the nominations into the CQI committee was performed and approved by voice vote.

B. **2012 Board Rotation**

- **Proposed Board Rotation:**
 1. McAlester Regional Health Center
 2. Choctaw Memorial Hospital
 3. Eastern Oklahoma Medical Center
 4. Integris – Marshall Memorial Hospital
 5. Mary Hurley Hospital
 6. Medical Center of southeast Oklahoma
 7. Lane Frost Health and Rehab Center
 8. EMS of Leflore County
 9. Para Med Inc.
 10. Colbert
 11. Hartshorne EMS
 12. Clayton EMS

EagleMed needs to be investigated to determine if they should be placed on the next rotation. The State will investigate eligibility pursuant to bylaws and report to the Board at next meeting.

Motion to approve the proposed Board Members and the addition of air service was made by Bob Carter and seconded by Erin Marshall. Roll Call for acceptance of the proposed Board Members and the addition of air service was performed and approved by voice vote.

C. Board Officer Nominations for 2012

1. **Chair** – Bob Carter

Motion to approve the proposed nomination for Chair was made by Erin Marshall and seconded by Wade Patterson. Roll Call for acceptance of the proposed Chair was approved by voice vote.

2. **Vice Chair**- David Grovdahl - Motion to close nominations by Linda Wilmon and seconded by Jimmy Porterfield. Closed

3. **Secretary/Treasurer** – Farrah Marlow – Motion to close nominations by Erin Marshall and seconded by Laura Ray. Closed

Roll Call for acceptance of the proposed Board Officer Nominations was performed and approved by voice vote.

D. Board Meeting Dates 2012

1. February 9, 2012
2. May 10, 2012
3. August 9, 2012
4. October 11, 2012

All meetings will be at Pittsburg Co. Health Department, 1400 East College Ave., McAlester, OK. @ 10:30 a.m.

Motion to approve the proposed vote for Board Meeting Dates 2012 was made by Bryan Norton, and seconded by Erin Marshall. Roll call for proposed Board Meeting Dates 2012 was approved by voice vote. These will all be on the next agenda for final approval.

IX. Public Comment - None

X. Next Meeting

A. RTAB

Date: October 13, 2011 – 10:30 AM
Time: 10:30 a.m.
Place: Pittsburgh County Health Dept

B. CQI

Date: December 15, 2011 – 1:00 PM
Host: Medical Center of Southeastern Oklahoma

Regional Planning Committee will be follow his RTAB meeting

- XI. **Adjournment:** Motion to adjourn made by Linda Wilmon and seconded by Bryan Norton, Meeting was adjourned at 12:00 PM