

Region 4 Regional Trauma Advisory Board

Muskogee Regional Medical Center
300 Rockefeller Drive, Muskogee OK 73301
Conference Room C & D

MINUTES OF MEETING FOR AUGUST 25, 2011

I. Call to Order: By Alan Adams at 1:30 PM

II. Roll Call: Quorum met.

Agency	Representative	A = Absent P – Present	Agency	Representative	A = Absent P – Present
AELT – Muskogee	Mark Forrest	P	Sequoyah Mem Hosp	Debra Knoke	P
Coweta FD/EMS	Jimmy Treat	P	Tahlequah City Hosp	(Had no proxy – sent S Taggart)	P (late)
Creek Co EMS	Rita Diehl	P	Tahlequah City EMS	David Carroll	P
WW Hastings – Cherokee Nation	Sheila Villines (proxy recv'd)	P	Tulsa Life Flight – Keefton	Susan Cook	P
George Nigh Rehab	Karen Knight	P	Cherokee Nation EMS	Robert Colvin	P
Muskogee Co EMS	Laurel Havens	P	Haskell County Hospital	Melissa Trent	A
Memorial Hosp Stillwell	Alan Adams	P	Wagoner Hosp	Jim Roberts	P
Muskogee Regional	Amber Hanson	A	Drumright Reg Hosp	Cindy Rogers	A
Okmulgee Mem Hosp	Alice McGowan	P	Dr. James Campbell	Dr. James Campbell	P
Stilwell Amb	Claude Gilbert	P			

General Member	A = Absent P – Present	General Member	A = Absent P – Present
Bristow Medical Center	P	Okmulgee Co EMS	A
Checotah EMS	P	Pafford EMS	P
Eaglemed – Tahlequah	P - late	ParaMed EMS	A
Epic Med Center	P	St John Sapulpa, Inc	P
Henryetta Medical Center	P	Southeast EMS	P
Mannford Ambulance	P - late	Wagoner EMS	P
Muskogee Comm Hospital	A	Westville EMS	P

III. Introductions and Announcements –

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None

IV. Minutes – Approval of Minutes

Motion by Dr Campbell and seconded by Mark Forrest to approve the minutes of 02/24/11 and May 26, 2011. Correction requested for attendance on 02/24/11 to include Cherokee Nation EMS as present. Motion was taken to roll call vote. Motion passed.

V. Reports

A. Emergency Systems – Brandon Bowen

- a. Daryl Bottoms – New AA working for Dale Adkerson
- b. Open position – Asst Chief to Medical Facilities – interviews to start soon.
- c. OTEP – DVD is complete and we will be distributing this at the next RTAB's. We ask that at the next RTAB meeting that the individual in charge of the training be at the RTAB to sign off for the DVD and all of the associated materials. EMS will get a small binder with Prehospital guides. Hospitals will receive a TReC quick reference guide as well as an Interfacility Transfer guide that will answer many questions.
- d. The DVD will be made available on our website at the end of the year for easier access.
- e. Newsletter is in circulation. We have published two editions. Please contact either myself or Susan Harper if you would like to receive this.
- f. Trauma Registry – Kenneth Stewart – Sept 15-16 OKC / Oct 27-28 in Tulsa.
- g. OKEMSIS – Martin Lansdale or Kenneth Stewart.
- h. OTSIDAC and OERSDAC met August 3, 2011 – Separately then combined. First ever combined meeting that covered the Trauma Triage DVD and the framework for the State Guide and Emergency Response Plan was unveiled. A joint sub-committee was formed from both advisory councils to work together with Dale Adkerson to help flesh out the Statewide Emergency Response Plan.
- i. OERSSIRF awardees can be found on the website. Who won, how much and what was requested.
- j. Check your spam filters – too many are coming back.

B. Regional Planning Subcommittee. – Laurel Havens

- a. PELA Sites – please turn in.
- b. Trauma Plan updates – no votes required. Information only.
 - i. Changed Southwest EMS to Southeast EMS
 - ii. Removed Integrity EMS
 - iii. Added Hillcrest to the Priority II for burn handling

C. Continuous Quality Improvement Subcommittee – Sandy Terry

- a. CQI had three old cases and one new case. Trends included:
 - i. not using air appropriately
 - ii. Lack of resources for stabilization
 - iii. EMS / Air needed training on incident command and airway training
 - iv. On-call for hand did not have coverage
 - v. Documentation
 - vi. ACLS training
 - vii. Ventilator issues
 - viii. Staffing for critical patient
 - ix. TReC issue
- b. MAC – 5 new cases and 5 follow-up cases. Trends –
 - i. Utilization of TReC – or lack thereof

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- ii. Non-therapeutic testing causing delay of definitive care
- iii. Air service delay response time
- iv. Inappropriate transfer
- v. Inappropriate use of resources
- vi. Good job letter
- vii. Airway management issues
- viii. Interfacility – ems equipment
- ix. Delayed acceptance

Next meeting September 15th at 1:00

VI. Presentation – Case Study – Sandy Terry

VII. Old Business – None

VIII. New Business

- A. Trauma Plan – (see subcommittee notes above) They would like to encourage participation in the subcommittee.
- B. Education Needs – trauma plan, T3 Algorithm, TReC. (information obtained through the survey from the last meeting)
- C. 2012 Board Rotation –
 - a. Eagle Med needs to be added back into the rotation now that they have a separate license.
 - b. Attendance is mandatory. You can only miss one meeting to maintain attendance requirements. A proxy can be used.

Motion by Dr Campbell and seconded by Laurel Haven to accept the proposed 2012 Board Rotation for submission for final vote at the next meeting. Roll call vote – passed unanimously.

- D. 2012 Board Officer Nominations
 - a. Nominations for Vice-Chair – Dr. James Campbell
 - b. Nominations for Secretary - Karen Knight

Note: per by-laws – Vice Chair automatically moves up to Chair. Nominations are limited to the Vice-Chair position and the Secretary at this time. No treasurer is elected as there are no funds to administer at this time.

Nominated by Robert Colvin and seconded by Laurel Havens that Dr Campbell be placed on the next agenda for Vice-Chair and Karen Knight be listed for Secretary on the next agenda. Roll call vote – unanimously.

E. 2012 Board Meeting Dates

Motion by Lauren Havens and seconded by David Carroll to accept the dates as presented. Roll call vote. Passed unanimously.

IX. Public Comment - None

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X. Next Meeting:

10/27/2011 – 1:00 PM – Muskogee Regional Medical Center

XI. Adjourn

Minutes transcribed SRH