

Regional Trauma Advisory Board

Muskogee Regional Medical Center

300 Rockefeller Drive, Muskogee, OK 74401

Conference Room C and D

February 24, 2011 1:00 PM

I. **Call to order:** By Allen Adams at 1:00 pm.

II. **Roll Call:** Quorum met.

Board Members					
Agency	Representative	Status	Agency	Representative	Status
AELT-Muskogee	Mark Forrest	x	Tahlequah City Hosp.	Brian Hail	x
Coweta FD/EMS	Craig Hinton Jim Treat	x	Tahlequah City EMS	David Carol Brian Hail	x
Creek Co. EMS	Rita Diehl	x	Tulsa Life Flight - Keefton	Susan Cook Mike Chambers	x
Cherokee Nation- W.W. Hastings	Sheila Villines	x	Cherokee Nation EMS	Robert Colvin Jimmy Sutherlin	X
George Nigh Rehab	Karen Knight	x	Haskell County Hospital	Melissa Trent	
Muskogee Co. EMS	Laurel Havens Sterling Nichols	x	Wagoner Hospital	Terry Bias Jim Roberts	X
Memorial Hosp.-Stilwell	Alan Adams	x			
Muskogee R. Med. Cntr.	Misty Campbell	x	Dr James Campbell	Dr. Campbell	x
Okmulgee Mem. Hosp.	Katrina Crandall	x			
Stilwell Amb. Service	Karin Ketcher				
Sequoyah Mem. Hosp.	Debra Knoke Sharon Randolph	x			

General Members	Representative	Status	General Members	Representative	Status
Bristow Medical Center	Carla Webb	x	Pafford EMS		x
Checotah EMS		x	ParaMed EMS		
Eaglemed =- Tahlequah	Keith Felts	x	St. John Sapulpa, Inc		
Epic Med. Center			Southwest EMS		x
Henryetta Med. Center		x	Wagoner EMS		x
Mannford Ambulance			Westville EMS		x
Okmulgee Co. EMS					

III. Introductions and Announcements

None

IV. Approval of Minutes for October 28th, 2010.

Nomination to accept the minutes as written was made by Mark Forrest, seconded by Karen Knight and passed the roll call unanimously. Copy of roll call attached.

V. Reports

1. Emergency System Report

Brandon Bowen announced some new staffing at the department. Susan Harper has joined the staff, she comes from Buffalo EMS and will be Jackie's counterpart and will be primary person for the developmental activities. They have also hired another epidemiologist, Martin Lansdale and he will be working with OKEMESIS.

Brandon also announced 2011 goals for his department which include Statewide Emergency Systems Plan and the first step in that goal will be moving forward with the Stroke protocol discussions this year sometime after July 1st.

He also encouraged that everyone continue turning in the CQI intake forms reporting clinical/systems issues relating to trauma because that is how we improve our system.

There will also be a new training DVD for Trauma education sometime toward the end of March.

Dan Oller provided Region- 4 fourth quarter TREC Report. Call volume is down and they would like to encourage everyone to use the TREC System. There will be Trauma Registry Classes March 3rd & 4th for anyone that needs it at the OU Schuster man Center in Tulsa, contact Dr. Kenneth Stewart for more information.

OTSIDAC met yesterday and they would like to have more information from the RTABS about issues facing the different regions. At the upcoming meeting there will be a chair position for each of the Regions to have a representative voice their concerns for their region.

OERSDAC will meet March 9th at OSDH at 1:00 pm.

Trauma Fund discussions are continuing regarding alternative methods and a vote will occur at May's OTSIDAC. It was also announced that House Bill 1888 will be discussed further at the next OERSDAC meeting, this bill address' the fact that every county will have to have a plan that address an EMS responds in that county. It has to address three key issues, funding issues, county wide emergency medical coverage, and 911 issues.

2. Regional Sub-Committee

1. Regional Planning Committee

The committee did not meet today, so there is nothing to announce.

2. CQI Sub-Committee

Dr. Campbell reported to the committee that the CQI Committee did meet in December and reviewed two cases from Region four.

VI. Presentations:

1. Dr. Tim Cathey – 2009 Trauma Registry Data Review

Dr. Cathey presented the committee with an overview of the Oklahoma Trauma Systems and Resources. The number of hospital we have in the state was explained as well as the Trauma Regions. Greater detail was present from data that had been gathered and reported since 2006 through 2009. Dr. Cathy encouraged providers in the Emergency Rooms follow current ATLS Guidelines. Those guidelines require you to make a transfer call within 20 minutes of a patient hitting your door. Dr. Cathy stated “time is life” so everyone’s goal should to achieve time lines for each facility.

There was also some discussion about the Trauma Fund and Dr. Cathy encouraged anyone with concerns to contact Grace Pelly and voice your concerns before the May vote.

2. Brandon Bowen – Oklahoma Open Meetings Act Review

Brandon Bowen presented the committee with an explanation of the need to have a roll call vote on each separate agenda item. He furnished a copy of the Text of Open Meeting Act, Title 25, Oklahoma Statutes 301-314 and explained key elements of the Statute.

VII. Old Business – Discussion and Possible Action

In old business Alan Adams and Jackie Whitten ask that everyone turn in your facility authorization forms and keep them updated. It was noted that on the sign-in form in the far right column is the last date the form was turned in for your facility and that should not be any longer than one year.

VIII. New Business - Discussion and Possible Action

1. 2011 Goals and Objectives

Alan Adams suggested that we implement some new plans and set new goals for this committee for Trauma time in the ER's. It was suggested that a 60 minute Benchmark goal be implemented for door to transfer time in the Emergency Rooms.

It was also suggested that everyone goes through the ATLS & ACS training because it has been recently revised. There was also discussion about having the classes possibly held in the Tulsa area so it would be easier to attend for people in the extended parts of the Regions.

IX. Other Business not anticipated

There was some discussion about CDC and whether or not it would fit in the RTAB so it will be put on the next agenda for discussion.

X. Public Comment:

Karen Knight asks that we come up with an alternative plan and attend the state meetings to ensure the small rural facilities have a voice about how the Trauma Funds will be issued.

Brandon also informed the committee that there may be a newsletter in the future to help inform regions about training classes. He also informed the committee that we could ask for various grants to help with the training if we could show it would benefit several in an area and wrote the request correctly.

Alan also informed the members that hospitals can apply for a ship grant to help with the cost of the training.

XI. Next Meeting:

May 26, 2011

Here at Muskogee Regional Medical Center at 1:00 PM.

XII. Adjourned:

With no further business a motion was made by Dr. Campbell to adjourn, seconded by Laurel Havens and the meeting was adjourned at 2:00 PM.

See attached Vote Roster for this meeting on following page.

Roll call for approval of October 2010 minutes.

Board Members	Representative	Yes	No	Abstain	
Air-Evac Lifeteam-Muskogee	Mark Forrest	X			
	Judy Dyke				
	Dennis Fisher				
Cherokee Nation-Hastings	Sheilia Villines	X			
	Delena Goss				
Cherokee Nation EMS	Robert Colvin				
	Jimmy Summerlin				
Coweta Fire Department EMS	Jim Treat	X			
	Criag Hinton				
Creek Co. Ambulance Serv.	Rita Diehl	X			
	Taylor Hargrove				
Drumright Reg Hospital	Cindy Rogers	X			
	Angie Syslberry	X			
George Nigh Rehab. Institute	Karen Knight	X			
	Gala McBee				
Haskell County Hospital	Melissa Trent	X			
	Chandell Dobbs				
Memorial Hospital	Alan Adams	X			
Muskogee Co. EMS	Sterling Nichols				
	Laurel Havens	X			
Muskogee Regional Med. Center	Misty Campbell	X			
	Robyn Strong				
Okmulgee Memorial Hospital	Katrina Crandall	X			
	Alice McGowen				
Sequoyah Memorial Hospital	Debra (Debbie) Knoke	X			
	Sharon Randolph				
Stilwell Ambulance	Robby Latta				
	Karin Ketchum				
Tahlequah City Hospital	Connie Davis				
	Brian Hail	X			
Tahlequah City Hospital EMS	Brain Hail				
	David Carroll	X			
Tulsa Life Fligth-Keefton	Susan Cook				
	Mike Chambers	X			
Wagoner Hospital	Terri Bias				
	Jim Roberts	P			
Dr. James Campbell	Dr. Campbell	X			