

DRAFT MINUTES OF MEETING FOR JULY 7, 2011

- I. Call to Order: By Patty Wininger at 10:34 AM
- II. Roll Call: Quorum met.

Agency	Representative	A = Absent P – Present	Agency	Representative	A = Absent P – Present
Air Evac Lifeteam	Ron Feller Jeff Mumford	P	Johnston County EMS	Kenneth Power	A
American Medical Response	Brian Womack Charles Grady	P	Kirks Ambulance	Don Knowles Regina Banks	P
Carnegie Tri-County Mun. Hospital EMS	Bruce Crowell Cheryl Powers	P	Memorial Hospital & Physician Group	Ralph Washburn Al Allee	P
Chickasha Fire Department EMS	Brian Zalewski Klayn Hitt	P	Mercy Memorial Health Center	Connie Gaither Lori Smith	P
Comanche County Memorial Ambulance	Don Balm Keri Taylor	P	Sinor EMS (Hobart)	Teri Lankford Michelle Holcomb	P
Comanche County Memorial Hospital	Pam Williams Tamara Rice	P	Southern Oklahoma Ambulance Service	Dan McLeod Bill Greenlee	P
Duncan Regional Hospital	Patty Wininger		The Physicians Hosp. In Anadarko	Beverly Garrison Jenny Morton	P
Grady Memorial Hospital	Bryce Petitt Marcia Bassity	P	Valley View Regional Hospital	April Wilson	A
Healdton Mercy Hospital	Kayse Watson Nichole Hill	P	Valley View Regional EMS	Duward Williams April Wilson	P
Jackson County Memorial Hospital	Cheryl Simco Shaun Cecil	P	Waurika Ambulance	Sarah Ray Chuck Brown	A

General Member	A = Absent P – Present	General Member	A = Absent P – Present
Anadarko Fire Department EMS	P	Eldorado Ambulance	P
Apache EMS	P	Elkview General Hospital	P
Arbuckle Memorial Hospital	P	Elmore City EMS	P
Careflight	A	Grandfield Ambulance	A
Carnegie Tri-County Municipal Hospital	A	Greer County Special Ambulance	A
Chickasaw Nation EMS	P	Harmon Memorial Hospital	P
EagleMed	P	Jackson County Ambulance	P

General Member	A = Absent P – Present	General Member	A = Absent P – Present
Jefferson County Hospital	P	Paul's Valley General Hospital	A
Johnston Memorial Hospital	P	Paul's Valley Hospital EMS	A
Kiowa County District 3 EMS	P	Quartz Mountain	P
Lindsay EMS	A	Rolling Hills Hospital	P
Lindsay Municipal Hospital	A	Rush Springs EMS	P
Lone Wolf Community Ambulance	P	Southwestern Medical Center	P
Medic West	P	Southwest Oklahoma Amb. Authority	P
Mediflight	P	Stratford Ambulance	P
Mercy Health – Love County EMS	P	Tillman County EMS	P
Mercy Hospital Tishomingo	A	Tuttle EMS	P
Mountain View – Gotebo Ambulance	P		
Murray County EMS	P		

III. Introductions and Announcements

-Individual introductions of attendees

IV. Review and approval of precious meeting minutes

-Motion for approval of minutes and corrections: Ralph Washburn

-Second: Don Knowles

-Approved by unanimous board member vote

V. Reports

A. Emergency Systems – Brandon Bowen

- i. Patrice Greenawalt has retired and she has not been replaced at this time.
- ii. A new administrative assistant has been hired, his name is Daryl Bottoms.
- iii. The trauma triage DVD is finished and is being produced and will be shown for the first time at Medic Update. The DVD and reference material, as well as the pre-hospital and inter-facility guide, will be released at the next RTAB meeting and will be given to agency representatives. There will also be a TReC quick reference guide distributed with the DVD.
- iv. There is an Emergency Systems newsletter being released to improve communications between groups. The next issue will be released soon to give updates on OKEMSIS and general information on Emergency Systems.
- v. The next trauma registry class will be the 21st and 22nd of July at the Schusterman Center in Tulsa. If anyone needs to register, contact Dr. Kenneth Stewart.
- vi. Martin Lansdale is working on improving EMS data collection through training on OKEMSIS.
- vii. The next OTSIDAC meeting will be August 3rd at Metro Tech at 1:00 PM. The next OERSDAC meeting will also be August 3rd at Metro Tech at 1:00 PM. There will also be a combined OTSIDAC and OERSDAC meeting at 2:30 PM that same day, for the first time. The trauma triage DVD will be shown and the framework for the Statewide Emergency Response Plan will be introduced.
- viii. OERSSIRF awardees have been named, that is the state EMS revolving fund, and those are available on the OSDH website.
- ix. CQI committee meeting was at Comanche County Memorial Hospital and there were 3 cases reviewed. The first had to do with airway management issues, the use of TReC

destination. Second was the lack of documentation issues. Third was under triage, failure to recognize a shock state and delay to definitive care from the hospital. The CQI committee is a systems issue review for education and improvement of the system. The medical audit committee is made of 9 physicians that review medical issues that arise from the CQI review.

B. Education Committee – Bob Swietek

Due to conflict, the education committee did not meet in June. The next meeting will be September 1st. There was an e-mail sent with the changes made prior to the last meeting that included helicopter utilization in your regional trauma plan. There were some things taken out to adjust for population and size in one area of the plan. The ambulance services were moved to an appendix. The TReC has two phone numbers but all calls are routed to one location in Tulsa. Helicopter utilization will be reviewed in September and the goal is to get through the rest of the plan at that time. The destination protocols for the ambulance services as well as the hospitals will be reviewed. The destination protocols for the ambulances and the hospitals are very similar. If there is any input or concerns for the regional trauma plan, the education committee needs to know. The regional trauma plan needs to be used by all the agencies within the region, so if there are any topics of concern, they need to be identified. All the changes made to the plan will be available 2 weeks prior to the final vote for review and identification of areas of concern. The current plan is available on the OSDH website. The plans across the state are similar, including OKC and Tulsa regions.

C. RMPG / MERC – Bob Stewart

The numbers for the EM systems are up slightly from last quarter. This increase could be attributed to an announced drill. The numbers for compliance for the grant are steady at 80 to 90 percent. The RMPG meeting today will have some valuable information about completions of forms and an exercise in October. We will review mass fatalities for both EMS and also hospitals. There will also be an announcement for the date of the Joplin presentation.

VI. Presentations

A. CQI Case Studies – Brandon Bowen

- a. The purpose of the CQI case review is to make the time worth the while. We would like to do continuing education for nurses but that is very difficult to be approved. This will be worth one CEU for the EMS people that would like to get credit.
- b. During the first quarter meeting of the RTAB we went over the open meetings act and how our emergency systems staff fits into the overall system in the OSDH and the RTAB. In the second quarter meeting we reviewed the regional plan.
- c. For this quarter, we are reviewing the CQI committee and its purpose in the state's trauma system. CQI is for review, education and improvement of the trauma systems process. CQI is an educational process. Cases are reported and let us identify areas for development, education and recommend process changes. It also helps identify trends in areas within the state. Cases can be reported for good things, not so good or if there is any question about the care process.
- d. Steps in the CQI process include receipt of a case, this is a confidential process. Information gathered about the case from the different agencies involved. The case is reviewed by the committee, by going over the regional plan and the trauma triage

algorithm to see if there were any deviations from the plan. Letters are then sent to the agencies on the findings of the committee and require a response within 30 days for a

plan of action. If there was a medical issue, the case is referred to the medical audit committee. When the case is concluded there are letters sent to the agencies with the committee's findings.

- e. Case reviewed, MVC patient taken to level 4 facility by basic EMT service when air transport would have been the most appropriate process. There was a delay in definitive care due to testing and procedures done at the initial facility. Facilities should utilize TReC to arrange appropriate facility and decrease any resistance from receiving facilities.

VII. **Old Business**

A. Additions to the Regional Education Planning Committee Membership

- i. Jenalou Simpson
- ii. Ralph Washburn
- iii. Brad Lancaster
- iv. James Brigida

-Motion to add these 4 to the Education Committee: Pam Williams

-Second: Dan McLeod

-Approved by unanimous board member vote

VIII. **New Business**

A. Nominations for 2012 officers

- a. Chair – James Brigida
- b. Vice Chair – Pam Williams
- c. Secretary – Bryce Petitt
- d. Treasurer – Cheryl Simco

-Motion to approve officer nominations: Brian Zalewski

-Second: Brian Womack

-Approved by unanimous board member vote

-Next meeting is scheduled for November 3, 2011

IX. **Next Meeting**

November 3, 2011 – Great Plains Technology Center

X. **Adjourn**

-Motion to adjourn: Pam Williams

-Second: Don Knowles