

Northeast Regional Trauma Advisory Board Minutes
Tuesday, November 09, 2010, 1:00 P.M.
Jane Phillips Medical Center
3535 Frank Phillips, Bartlesville, OK
First Floor Classroom

1. **Call to Order:** by Jami Grantz at 1:05 pm.
2. **Roll Call:** by Jackie Whitten

Agency Name	Representative	Status	Agency Name	Representative	Status
Air Evac Lifeteam	Wende Teague	Absent	Integris-Mayes County	Shelli McCoy	X
Bartlesville Amb. Serv.	Dan Dalton	X	Jane Phillips Medical Center	Doreen Patrick	X
Cleveland Area Hospital, Inc.	Melva Bostik	X	Jane Phillips-Nowata	Charlotte Smalley	X
Craig General Hospital	Robert Welsh	X	Mayes Emergency Service Tr. Auth.	Steve Van Horn	X
Cushing Regional Hospital	Suzy Brown	X	Pafford EMS	Phillip Cherry	X
Hominy Community EMS	Trevor Anthony	A	Ponca City Fire Dept. EMS	Ken Eck	X
Integris-Baptist Regional Health Center	Sarah Kyser	X	Ponca City Med Center	Pam Wilson	Absent
Integris-Blackwell Regional Hospital	Shannon Johns	X	Stillwater Medical Center	Jami Grantz	X

General Members	Status		General Members	Status
Arch Med-Flight	Absent		Newkirk Fire Dept. EMS	X
Arkansas City Fire Department	X		Nowata EMS	X
Blackwell Fire Department	Absent		Oologah-Talala EMS	X
Claremore Regional Hospital	X		Pawhuska Hospital	X
Cleora EMS	X		Pawnee Fire Dept. EMS	X
Continuous Care Center-Bartlesville	X		Perry Fire Dept. EMS	X
Cushing Municipal Ambulance	X		Perry Memorial Hospital	X
Cushing Regional Hospital	X		Pulse EMS	X
Eagle Med - Stillwater	X		Quapaw Tribe Fire and EMS	X
Fairfax Memorial Hospital, Inc	X		Shidler Ambulance	Absent
Green County Fire and Rescue	Absent		Stillwater Fire Dept. EMS	X
Grove EMS	X		Tonkawa Fire Dept. EMS	Absent
Hominy Comm. Med. Trust. Auth.	X		Tulsa Life Flight - Drumright	X
INTEGRIS Baptist Regional HS EMS	X		Willowcrest	X
INTEGRIS Grove General Hospital	X		Freeman-Joplin Missouri	Absent
Jay EMS	X		St. Johns-Joplin Missouri	Absent
Mercy Regional	X			

3. **Introductions and Announcements - Presentation:** Jackie introduced self as in for Dale
4. **Approval of Minutes:** Review of minutes from August 10, 2010. Motion to approve as corrected by Robert Welsh and seconded by Phillip Cherry?, approved unanimously by all members, via roll call.
5. **Reports:**
 - a) **Emergency Systems**
 - Chris Dew is the new EMS Administrator. Martin Lansdale has been hired as an epidemiologist and Dale Adkerson is the new EMS Director. There is a advertised EMS Administrator and then interviews for 2 Administrators will begin shortly.
 - Statewide emergency systems plan is a goal for 2011, working on a stroke protocols and other protocols for all emergencies. More to follow through the year.
 - Point of contact for any Trauma Registry or OKEMSIS is Dr. Kenneth Stewart. Please contact him for any questions or needs for training on OKEMSIS.
 - OK Trauma Education program is complete and the Trauma Triage DVD is in pre-production and will hopefully be out in the 2011 calendar year.
 - OTSIDAC - Will meet on February 2nd, 2011 1pm at the Metro Technology Center in Oklahoma City. They want more feedback from the RTAB about issues is we facing?
 - OERSDAC – Will meet on November 18th at 1pm at the Metro Technology Center. They will be discussing the HS Bill 1888.
 - Trauma Fund - Grace Pelley has provided update on those funds. (Handouts were provided). You should contact her if you have any questions concerning trauma fund.
 - EMS Revolving Fund – invoices are being received and paid now that the legal issue regarding ownership of capital equipment purchases has been resolved. Request for Proposal (RFP) will be issued after 1-1-11.
 - b) **Regional Subcommittees:**
 - **Regional CQI:**
 - Did September 9th at St. Francis at 1030am. Reviewed 12 cases, 2 were old cases came back for follow up, 5 of those were trauma registry cases from Air Ambulance, where pt was discharged 24hrs after transport. 5 were new cases referred. December 9th at St. Johns Medical Center is next meeting with 2 new cases.
 - **Regional Planning Committee:** Did not meet this morning. Will meet in February 8th at 1030am Jane Phillips Medical Center.
6. **Old Business: Discussion and Possible Action**
 - a) **Educational Opportunities – Initiatives – None**
 - b) **PELA Site Plan from RPC –** Gathering sites with longitude and latitude. Jackie is coordinating that information and trying to make a master listing for the state. The deadline to turn in the sites is December 31st. Trying to get that out close to the beginning of the year.

7. **Presentation: by Sandy Terry, BSN, OSDH CQI Coordinator** – Presentation on the CQI process and how CQI works. Handouts and Sandy’s card provided for questions. You can also get forms and information from the website www.ok.gov/health.
8. **Presentation: by Bill Henrion – EMResource Update** – Update on the new entry into the EMSsystem for Natural Disasters. FEMA is asking for mechanism of injury now instead of just a count. Continue to do daily bed status daily. Do not input Saturday and Sunday on Monday. Do it daily.
9. **New Business: Discussion and Possible Action**
 - a) **Meeting Dates and Location for 2011** – Discussion to keep dates as scheduled and to continue coming to Bartlesville. Motion made by Doreen Patrick to accept Schedule for 2011 as listed, seconded by Sarah Kyser and approved unanimously by all members, via roll call.
 - b) **Rotation of 2011 Board Members** – Motion made by Dan Dalton to accept rotation as presented, seconded by Shelli McCoy and approved unanimously by all members, via roll call.
 - c) **Nominations for Officers of 2011** –
 - **Chair – Jami Grantz**
 - **Vice Chair – Steve Van Horn**
 - **Secretary – Marriya Wright**
 - **Treasurer – Dan Dalton**Motion made by Robert Welsh to elect officers as listed, seconded by Melva Bostik and approved unanimously by all members, via roll call.
 - d) **Reaffirm subcommittee membership** – Volunteer to be on RPC. Education subcommittee needs 1 board member – you can volunteer and/or be appointed.
 - e) **Other business not anticipated within 24 hours of the meeting** – Jackie encouraged all to check information on the sign in sheet and make corrections if necessary – especially if you are not receiving emails from him. Please make it readable.
10. **Public Comment:**
 - No public comment
11. **Next Meeting:**
 - a) Northeast RTAB – February 8, 2011 at 1:00 pm
Jane Phillips Medical Center
3500 E. Frank Phillips Blvd.
Bartlesville, OK 74006
TBD
 - b) Regional Planning Committee – February 8, 2011 at 10:30 am
Jane Phillips Medical Center
3500 E. Frank Phillips Blvd.
Bartlesville, OK 74006
TBD
12. **Adjournment:**
 - Motion made to adjourn unanimously by all members, via roll call. Adjourned at 1350.